

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

April 8, 2019

The Regular Meeting of the Trumbull County Educational Service Center was held on April 08, 2019, at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 4:00 p.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Jeffrey Dreves and Mr. Allen Ryan. Mr. William Holland was absent. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; Bryan O'Hara, Director of Curriculum and Instruction; Carlotta Sheets, Supervisor of Human Resources and Communications; and Christopher Hubinsky, Technology Administrator.

**EXECUTIVE SESSION**

19-58 Motion by Mrs. Domhoff, Second by Mr. Dreves to enter into an Executive Session at 4:00 p.m. to discuss the following issue that is exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

Return to regular session at 4:10.

**APPROVAL OF FINANCIAL REPORTS**

19-59 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve the financial reports presented by the Treasurer as of March 31, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**APPROVAL OF MINUTES**

19-60 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve the minutes of the March 11, 2019 Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**TREASURER'S RECOMMENDATIONS**

**CONTRACTS AND AGREEMENTS**

19-61 Motion by Mrs. Domhoff, Second Mr. Dreves by to approve a services agreement with the Trumbull County Educational Service Center and OSBA for bus driver training August 7, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

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19-62 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve a contract with the Trumbull County Educational Service Center and United Way for the ABC Reading Ready and/or Ready, Set, Go program effective May 15, 2019 through September 15, 2019 for districts participating in the Striving Readers Grant.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

19-63 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve an agreement between the Trumbull County Educational Service Center and Twinsburg City School District to provide services to a student in the Hearing Handicapped Unit effective February 25, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

19-64 Motion by Mr. Ryan, Second by Mr. Dreves to approve a contract between the Trumbull County Educational Service Center and Voyager Sopris Learning, Inc to provide professional development as part of the Striving Readers Grant.

Roll Call: Mr. Ryan, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**SUPERINTENDENT’S RECOMMENDATIONS**

**NEW BUSINESS – PERSONNEL MATTERS**

**TECHNOLOGY – RENEW**

19-65 Motion by Mrs. Domhoff, Second by Mr. Ryan to employ the following effective July 1, 2019 as listed below:

<b>Name</b>	<b>Position</b>	<b>Days</b>	<b>Contract</b>
Blythe, Zachary	Technician	As needed	
Goldberg, David	Technician	236	2 year
Rudge, Stephen	Technology Coordinator	216	3 year

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

**CLASSIFIED – EMPLOYMENT**

19-66 Motion by Mr. Dreves, Second by Mr. Ryan to employ **David Sponagle, Courier** as needed up to 1,008 hours effective July 1, 2019 for the 2019-2020 school year.

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

19-67 Motion by Mrs. Domhoff, Second by Mr. Ryan to employ the following on classified contracts effective July 1, 2019 as listed below:

<b>Name</b>	<b>Position</b>	<b>Days</b>	<b>Contract</b>
Baker, Patricia	Classroom Assistant	193	2 year
Beadle, Jay	Classroom Assistant	193	2 year
Gadd, Julia	Classroom Assistant	193	2 year

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Himes, Jamie	Classroom Assistant	193	2 year
Liogas, Seva	Classroom Assistant	193	2 year
Lucanski, Emily	Classroom Assistant	193	1 year
Lucanski, Rebecca	Classroom Assistant	193	2 year
Poling, Candace	Classroom Assistant	193	2 year
Scott, Tammy	Classroom Assistant	193	2 year
Stevens, Rebekah	Classroom Assistant	193	1 year
Stewart, Erik	Classroom Assistant	193	2 year
Sutton, Kristopher	Classroom Assistant	193	2 year
Way, Roxanne	Classroom Assistant	193	2 year

Roll Call: Mrs. Domhoff, Mr. Ryan, Mrs. Dreves, Mr. Bishop – ayes. Motion Carried.

**CLASSIFIED - NON-RENEW**

19-68

Motion Mr. Dreves, Second by Mrs. Domhoff to non-renew the following individuals for the 2019-2020 school year as listed below:

Name	Position	Days
Burkley, Desae	ESY Classroom Assistant	As needed
Capp, William	ESY Classroom Assistant	As needed
Cheng, Fengying	ESY Classroom Assistant	As needed
Donatelli, Rachel	ESY Classroom Assistant	As needed
Franklin, Bonnie	ESY Classroom Assistant	As needed
Gadd, Julia	ESY Classroom Assistant	As needed
Himes, Sue	ESY Classroom Assistant	As needed
Lesko, McKenzie	ESY Classroom Assistant	As needed
Lindholm, Barb	ESY Classroom Assistant	As needed
Liogas, Seva	ESY Classroom Assistant	As needed
Meckley, James	ESY Classroom Assistant	As needed
Scott, Tammy	ESY Classroom Assistant	As needed
Stevens, Jaime	ESY Classroom Assistant	As needed
Stewart, Erik	ESY Classroom Assistant	As needed
Stokes, Kristy	ESY Classroom Assistant	As needed
Sutton, Kris	ESY Classroom Assistant	As needed
Tyler, Deborah	ESY Classroom Assistant	As needed
Warzala, Taylor	ESY Classroom Assistant	As needed
Wireman, Cheri	ESY Classroom Assistant	As needed

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**CLASSIFIED SUPPLEMENTAL AND LIMITED CONTRACTS RENEW**

19-69

Motion by Mrs. Domhoff, Second by Mr. Dreves renew the supplemental and limited contracts for the following individuals for the 2019-2020 school year as listed below:

Name	Position	Days
Homlitas, Nancy	TSAC After School Intervention	As needed
Prokop, Linda	TSAC After School Intervention	As needed
Miller, Susan	LEP Coordinator Assistant	As needed up to 25 hours per week
Peterson, Heather	Healthcare Provider	Up to 126 days
Ingram, Jocelyn	C & I Program Instructor	As needed
Matijevic, Tania	C & I Program Instructor	As needed
Sigler, Tamara	C & I Program Instructor	As needed

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Wensel, Mary Beth	C & I Program Instructor	As needed
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Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**CLASSIFIED - RESIGNATION**

19-70 Motion by Mr. Dreves, Second by Mr. Ryan to accept the resignation of **Jaime Stevens, Healthcare Provider** effective June 30, 2019.

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CLASSIFIED – REDUCTION IN FORCE**

19-71 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve a reduction in force for **Elaine Kovach, Healthcare Provider** assigned to Liberty Local School District effective June 30, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – EMPLOYMENT**

19-72 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ **Thomas Pokorny, Spanish Teacher** on a one year 184 day contract effective August 1, 2019 at a salary of \$47,944.00. All costs paid by Bloomfield-Mespo and Southington School Districts.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

19-73 Motion by Mr. Dreves, Second by Mr. Ryan to employ the following employees on a one year contract effective August 1, 2019 as listed below:

Name	Position	Days
Amato, Megan	Occupational Therapist	184
Carothers, Kelly	Occupational Therapist	184
Eucker, Terri	Occupational Therapist	184
Henneman, Tracy	Occupational Therapist	184
Hoppert, Cynthia	Occupational Therapist	189
Rae, Lacey	Occupational Therapist	184
Ruberto, Deborah	Occupational Therapist	189
Shah, Archana	Occupational Therapist	184
Sheesley, Kara	Occupational Therapist	184
Spielvogel, Kayla	Occupational Therapist	184
Blystone, Rosalyn	COTA	184
Brienik, Amy	COTA	184
Clark, Danielle	COTA	184
DeBos, Kim	COTA	184
Lazor, Catherine	COTA	184
McCullough, Olivia	COTA	184
Piacquadio, Diane	COTA	184
Reed, Jennifer	COTA	184
Smith, Mark	COTA	184

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Crush, Geradine	Physical Therapist	128
Davis-Lindsey, Deborah	Physical Therapist	184
Koniowsky, Lisa	Physical Therapist	90
Paddock, Nancy	Physical Therapist	184
Barney-Fritsch, Caitlin	Speech Pathologist	184
Benner, Jillene	Speech Pathologist	184
Clark, Tracey	Speech Pathologist	184
French, Alexa	Speech Pathologist	184
Lewis, Tracy	Speech Pathologist	184
Nelson, Delaney	Speech Pathologist	184
Pabst, Amy	Speech Pathologist	184
Pagano, Taylor	Speech Pathologist	184
Romanini, Tanya	Speech Pathologist	184
Sauline, Rebecca	Speech Pathologist	184
Warmbein, Mitchell	Speech Pathologist	184
Wert, Kara	Speech Pathologist	184
Bebech, Alana	Psychologist	201
Bonar, Ashlee	Psychologist	201
Neff, Fred	Psychologist	201
Palmer, Kelli	Psychologist	81
Roembke-Crooks, Tamara	Psychologist	201
Zuzik, Sara	Psychologist	201
Chalker, Melissa	MD Teacher	184
DeWolfee, Angei	MD Teacher	184
Earls, Carrie	MD Teacher	184
Johnson, Bobbi	MD Teacher	184
Kurtz, Julie	MD Teacher	184
Machuzak, Katie	MD Teacher	184
Masters, Jessica	MD Teacher	184
Mizner, Nicole	MD Teacher	184
Tofliski, Kaitlin	MD Teacher	184
Torres, Kay	MD Teacher	184
Wood, Sarah	MD Teacher	184
Converse, Melissa	MD - CH	184
Lailo, Megan	MD - CH	184
Luklan, Nichole	MD - CH	184
Kibler, Dana	ED Teacher	184
Sackela, Korinne	ED Teacher	184
Stucke, Jessica	ED Teacher	184
Stucke, Lucas	ED Teacher	184
West, Terri	ED Teacher	184
Blank, Carmella	Preschool Teacher	184
Buie, Rhonda	Preschool Teacher	184
Kibler, Julia	Preschool Teacher	184
Lindberg, Joseca	Preschool Teacher	184
Mix, Heather	Preschool Teacher	184
Purnell, Kaitlyn	Preschool Teacher	184
Rice, Tristan	Preschool Teacher	184
Weingart, Kayla	Preschool Teacher	184
Wilson, Arianna	Preschool Teacher	184
Broderick, Michael	APE	184
Fullerman, Christine	Audiologist	201
Bernstein, Ben	Interpreter	184
Rivera-Bernstein, Yvette	Interpreter	184
Morgan, Deborah	Gifted Teacher	184

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – ADDITIONAL DAYS**

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- 19-74 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve additional days for the following employee contracts effective August 1, 2019 through July 31, 2020 as listed below:

<u>Name</u>	<u>Position</u>	<u>Days</u>
Barney-Fritsch, Caitlin	Speech Pathologist	6
Benner, Jillene	Speech Pathologist	6
Clark, Tracey	Speech Pathologist	6
French, Aiexa	Speech Pathologist	6
Kellar, Colleen	Speech Pathologist	6
Lewis, Tracy	Speech Pathologist	6
Morrow, Kathy	Speech Pathologist	10
Nelson, Delaney	Speech Pathologist	6
Pabst, Amy	Speech Pathologist	6
Pagano, Taylor	Speech Pathologist	6
Romanini, Tanya	Speech Pathologist	6
Sauline, Rebecca	Speech Pathologist	6
Termine, Marisa	Speech Pathologist	6
Warmbein, Mitchell	Speech Pathologist	6
Wert, Kara	Speech Pathologist	6
Zador, Jane	Speech Pathologist	6
Stemock, Brenda	SST	6

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – CONTINUING CONTRACT**

- 19-75 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the following on a continuing contract as listed below effective August 1, 2019.

<u>Name</u>	<u>Position</u>	<u>Days</u>
Davis, James	ED Teacher	184
Moore, Jennifer	Preschool Teacher	184
Shipman, Melanie	School Psychologist	201

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – RESIGNATION**

- 19-76 Motion by Mr. Dreves, Second by Mrs. Domhoff to accept the resignation of the following:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lukz, Joseph	TVLA Program Instructor	June 30, 2019
Petrusko, Pam	TVLA Liaison	June 30, 2019

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – RENEW**



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19-77 Motion by Mr. Ryan, Second by Mrs. Domhoff to renew the following employees for the 2019-2020 school year as listed below:

<u>Name</u>	<u>Position</u>	<u>Days</u>
Beaumont, Anita	Substitute Speech Pathologist	As needed
Jordan, Melanic	Substitute Speech Pathologist	As needed
Charles, Lucy	Academic Coach	As needed up to 25 hours per week
Snider, Marsha	Academic Coach	Up to 90 days
Smith, Mary Beth	Reading Coach (Bristol)	As needed
Jaros, Susan	Audiologist	As needed up to 90 days
Tul, Michelle	ESY Supervisor	As needed
Lubich, Pam	STEAM Coordinator	As needed up to 60 days
Bjelcc, Marc	C & I Student Program Instructor	As needed
Buchenic, Mary	C & I Student Program Instructor	As needed
Cole, Jordan	C & I Student Program Instructor	As needed
Fagan, Patricia	C & I Student Program Instructor	As needed
Forsha, Karen	C & I Student Program Instructor	As needed
Lam-Gasser, Jennifer	C & I Student Program Instructor	As needed
Smesko, Andrea	C & I Student Program Instructor	As needed

Roll Call: Mr. Ryan, Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – TRUMBULL VIRTUAL LEARNING ACADEMY/TVLA**

19-78 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the following individuals as **Trumbull Virtual Learning Academy Teachers** on an as needed basis for the 2019-2020 school year as listed below:

Cox, Stephanie	Nicholas, Melissa
DeJulio, Lauren	Nottingham, Amanda
Difford, Tina	Palumbo, Michael
Garrett, George	Petrusko, Pam
Gibson, Courtney	Poplyk, Cynthia
Herman, Andrew	Suttles, Carolyn
Morello, Lisa	Young, William
Morgan, Marc	

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – NON-RENEW**

19-79 Motion by Mrs. Dreves, Second by Mrs. Domhoff to non-renew the following employees for the 2019-2020 school year as listed below:

<u>Name</u>	<u>Position</u>	<u>Days</u>
Bohurjak, Nick	Academic Coach	As needed
Betts, Trisha	ESY Home Instructor	As needed
Converse, Melissa	ESY Teacher	As needed
Johnson, Bobbi	ESY Teacher	As needed
Machuzak, Katie	ESY Teacher	As needed
Mizner, Nicole	ESY Teacher	As needed

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Paddock, Nancy	ESY Physical Therapist	As needed
Conway, Linda	Home Instructor	As needed
Stucke, Lucas	Home Instructor	As needed
Gaudio, Mary	Psych Intern	As needed
Sinkic, Julie	Psych Intern	As needed
Aspinwall, Lisa	Reading & Literacy Coach	As needed
Clark, MaryGrace	Reading & Literacy Coach	As needed
Dellimutti, Heather	Reading & Literacy Coach	As needed
Gibson, Casey	Reading & Literacy Coach	As needed
Lindholm, Tammy	Reading & Literacy Coach	As needed
Thornton, Victoria	Reading & Literacy Coach	As needed
Garvin, Lisa	Substitute School Psych	As needed up to 20 days
Miller, Shannon	Substitute School Psych	As needed up to 41 days
Palmer, Kelli	Substitute School Psych	As needed up to 35 days

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – RETIRE/REHIRE NON-RENEW**

19-80 Motion by Mrs. Domhoff, Second by Mr. Dreves to non-renew the contracts of the following employees for the 2019-2020 school year as listed below:

Name	Position	Days
Cole, Paula	Speech	184 days +6 extended
Fritz, Ruth Ann	HH Itinerant	Up to 92 days
Kudrich, Virginia	Visually Impaired Teacher	184 days
Lennon, Dale	Special Ed Supervisor	Up to 90 days
Shutrump, Susan	Supervisor	204 days

Roll Call: Mr. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**SUBSTITUTES**

19-81 Motion by Mrs. Domhoff, Second by Mr. Ryan to employ the additional list of substitutes on an as needed basis effective April 1, 2019.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

**ADJOURN**

19-82 Motion by Mr. Bishop, Second by Mr. Ryan to adjourn this meeting at 4:30 p.m.

Roll Call: Mr. Bishop, Mr. Ryan, Mr. Dreves, Mrs. Domhoff – ayes. Motion Carried.

**RECORDS COMMISSION MEETING**



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Mr. Hanshaw called the Records Commission meeting to order at 4:30 p.m. followed by attendance roll call. Members present were: Mr. Bishop and Mrs. Simone.

19-83 Motion by Mrs. Simone, Second by Mr. Bishop to approve the records retention schedule.

Roll Call: Mrs. Simone, Mr. Bishop, Mr. Hanshaw – ayes. Motion Carried.

19-84 Motion by Mrs. Simone, Second by Mr. Hanshaw to approve the list for a one time disposal of obsolete records.

Roll Call: Mrs. Simone, Mr. Hanshaw, Mr. Bishop – ayes. Motion Carried.

**ADJOURN**

19-85 Motion by Mr. Bishop, Second by Mr. Hanshaw to adjourn this meeting at 4:35 p.m.

Roll Call: Mr. Bishop, Mr. Hanshaw, Mrs. Simone – ayes. Motion Carried.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Board President

Attest: \_\_\_\_\_

Treasurer