

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

August 20, 2018

The Regular Meeting of the Trumbull County Educational Service Center was held on August 20, 2018, at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 8:00 a.m. followed by attendance roll call. Members present were Mrs. Denise Domhoff, Mr. Jeffrey Dreves, Mr. William Holland and Mr. Allen Ryan. Also present were Michael Hanshaw, Superintendent; Lori Simione, CPA, Treasurer; Robert Marino, Ed. D, Assistant Superintendent; Kathleen Vilsack, Director of Pupil Services; Carlotta Sheets, Supervisor, Department of Human Resources and Communications; and Christopher Hubinsky, Technology Administrator.

PRESENTATION

Presentation given by Mr. Mike Hanshaw, Superintendent, on Program Updates for the Trumbull County Educational Service Center.

APPROVAL OF FINANCIAL REPORTS

18-141 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve the financial reports presented by the Treasurer as of July 31, 2018.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop, Mr. Holland, Mr. Ryan – ayes. Motion Carried.

APPROVAL OF MINUTES

18-142 Motion by Mr. Holland, Second by Mr. Dreves to approve the minutes of the July 09, 2018 Regular Board Meeting.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

ORIGINAL APPROPRIATIONS AND ESTIMATED RECEIPTS FOR YEAR 2019

18-143 Motion by Mrs. Domhoff, Second by Mr. Ryan to approve the Original Appropriations and Estimated Receipts for fiscal year 2019.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Bishop, Mr. Dreves, Mr. Holland – ayes. Motion Carried.

OSBA CAPITAL CONFERENCE

18-144 Motion by Mrs. Domhoff, Second by Mr. Holland to appoint Mr. Ryan as Delegate, and Mr. Dreves as Alternate to the Ohio School Boards Association Annual Meeting, November 11-13, 2018.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop, Mr. Dreves, Mr. Ryan – ayes. Motion Carried.

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TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

- 18-145 Motion by Mr. Holland, Second by Mr. Ryan to approve a lease between the Trumbull County Educational Service Center and Connection Financial Services for a term of sixty (60) months, effective July 25, 2018.
- Roll Call: Mr. Holland, Mr. Ryan, Mr. Bishop, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.
- 18-146 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve an agreement between the Trumbull County Educational Service Center and Keystone Blind Association to provide Orientation and Mobility services, effective August 20, 2018 through June 4, 2019.
- Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop, Mr. Holland, Mr. Ryan – ayes. Motion Carried.
- 18-147 Motion by Mr. Ryan, Second Mr. Holland to approve an agreement between the Trumbull County Educational Service Center and Jen Wonders to provide Orientation and Mobility services effective August 20, 2018 through June 30, 2019.
- Roll Call: Mr. Ryan, Mr. Holland, Mr. Bishop, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.
- 18-148 Motion by Mr. Dreves, Second by Mr. Holland to approve an agreement between the Trumbull County Educational Service Center and Rosetta Stone Ltd. for licenses to access language lessons effective August 1, 2018 through July 31, 2019.
- Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.
- 18-149 Motion by Mrs. Domhoff, Second by Mr. Holland to approve a service agreement between the Trumbull County Educational Service Center and Voyager Sopris Learning, Inc. for the Striving Readers Grant effective July 31, 2018 through the completion of Scope of Work. This agreement replaces the agreement previously approved.
- Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop, Mr. Dreves, Mr. Ryan – ayes. Motion Carried.
- 18-150 Motion by Mr. Holland, Second by Mr. Dreves to approve a license agreement between the Trumbull County Educational Service Center and Community Bus Services, Inc. effective August 1, 2018 through July 31, 2019.
- Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

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18-151 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve a service agreement between the Trumbull County Educational Service Center and Cintas to provide floor mats and other maintenance services.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop, Mr. Holland, Mr. Ryan – ayes. Motion Carried.

18-152 Motion by Mr. Ryan, Second by Mr. Dreves to approve an agreement between the Trumbull County Educational Service Center and Liberty Local School District for Special ED Classroom units housed at E.J. Blott Elementary School effective August 1, 2018.

Roll Call: Mr. Ryan, Mr. Dreves, Mr. Bishop, Mrs. Domhoff, Mr. Holland – ayes. Motion Carried.

18-153 Motion by Mrs. Domhoff, Second by Mr. Holland to approve a lease agreement between the Trumbull County Educational Service Center and Lordstown Local School District for the STEAM program, effective August 20, 2018 through June 30, 2019.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop, Mr. Dreves, Mr. Ryan – ayes. Motion Carried.

COMPUTER EQUIPMENT BID AWARD

18-154 Motion by Mr. Holland, Second by Mr. Dreves to award the computer equipment bid for Chromebooks to be used for the Striving Readers Grant to Graphic Enterprises in the amount of \$80,855.00.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

ADMINISTRATIVE – EMPLOYMENT

18-155 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the following effective July 1, 2018 through September 30, 2021, as listed below:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
DeJulio, Lauren	Grant Supervisor	Current Daily Rate
Guarnieri, Angela	Grant Supervisor	Current Daily Rate

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop, Mr. Holland, Mr. Ryan – ayes. Motion Carried.

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CLASSIFIED – EMPLOYMENT

18-156 Motion by Mr. Holland, Second by Mr. Ryan to employ the following on one year contracts effective July 1, 2018:

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>	<u>Hours</u>	<u>Salary</u>
*Beadle, Jay	Classroom Assistant	193 Days	7.0	\$12.45 per hour
Gadd, Julia	Classroom Assistant	193 Days	7.0	\$11.34 per hour
*Himes, Jamie	Classroom Assistant	193 Days	6.4	\$11.34 per hour
*Pending Background check.				

Roll Call: Mr. Holland, Mr. Ryan, Mr. Bishop, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

18-157 Motion by Mrs. Domhoff, Second by Mr. Holland to employ the following as listed below:

<u>Name</u>	<u>Position</u>	<u>No. of days</u>	<u>Effective Date</u>
*Ingram, Joiceyn	C & I Program Instructor	As Needed	July 1, 2018
*Matijevic, Tania	C & I Program Instructor	As Needed	July 1, 2018
*Sigler, Tamara	C & I Program Instructor	As Needed	July 1, 2018
*Wensel, Mary Beth	C & I Program Instructor	As Needed	July 1, 2018
*Pending background check			

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop, Mr. Dreves, Mr. Ryan – ayes. Motion Carried.

18-158 Motion by Dreves, Second by Mrs. Domhoff to employ David Goldberg, Technician on a one year 236 day prorated contract, effective August 6, 2018 through June 30, 2019 at a prorated salary of \$39,890.00. All costs paid by Champion Local Schools.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop, Mr. Holland, Mr. Ryan – ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

18-159 Motion by Mr. Holland, Second by Mr. Dreves to approve an unpaid leave of absence for Kris Sutton, Classroom Assistant from August 15, 2018 until doctor's release to work.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

CERTIFIED – RESIGNATION

18-160 Motion by Mrs. Domhoff, Second by Mr. Holland to approve the resignation of the following:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Koeth, Lori	Classroom Assistant	July 31, 2018
Rozhon, Gary	Technician	August 6, 2018

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop, Mr. Dreves, Mr. Ryan – ayes. Motion Carried.

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CERTIFIED- EMPLOYMENT

18-161 Motion by Mr. Dreves, Second by Mr. Holland to employ the following on one year contracts effective August 1, 2018.

<u>Name</u>	<u>Position</u>	<u>No. of days</u>	<u>Salary</u>
Jaros, Susan	Educational Audiologist	Up to 90 days	\$197.76 per day
Nelson, Delaney	Speech & Language Pathologist	184 + 6	\$37,574.40

Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

18-162 Motion by Mrs. Domhoff, Second by Mr. Holland to employ the following effective August 1, 2018 as listed below:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Gaudio, Mary	School Psychology Intern	\$25,000.00
Sinkuc, Julie	School Psychology Intern	\$25,000.00

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop, Mr. Dreves, Mr. Ryan – ayes. Motion Carried.

18-163 Motion by Mr. Dreves, Second by Mr. Holland to employ the following effective August 1, 2018 as listed below:

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>	<u>Salary</u>
Aspinwall, Lisa	Reading & Literacy Coach	As Needed	\$25.00 per hour
*Bjelec, Marc	C & I Program Instructor	As Needed	
*Buchenic, Mary	C & I Program Instructor	As Needed	
Dellimutti, Heather	Reading & Literacy Coach	As Needed	\$25.00 per hour
Detelich, Myshele	Reading & Literacy Coach	As Needed	\$25.00 per hour
*Fagan, Pat	C & I Program Instructor	As Needed	
*Forsha, Karen	C & I Program Instructor	As Needed	
Gibson, Casey	Reading & Literacy Coach	As Needed	\$25.00 per hour
Lindholm, Tammy	Ready & Literacy Coach	As Needed	\$25.00 per hour
Nicholas, Melissa	TVLA Instructor	As Needed	
Nottingham, Amanda	TVLA Instructor	As Needed	
Palumbo, Mike	TVLA Instructor	As Needed	
Petrusko, Pam	TVLA Liaison	60 Days	\$6,000.00
*Smesko, Andrea	C & I Program Instructor	As Needed	
Thornton, Victoria	Reading & Literacy Coach	As Needed	\$25.00 per hour

*Pending background check

Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

CERTIFIED – RESIGNATION

18-164 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve the resignation of Leah Yaeger, Speech-Language Pathologist effective July 31, 2018.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop, Mr. Holland, Mr. Ryan – ayes. Motion Carried.

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PARENT/TEACHER HANDBOOKS

18-165 Motion by Mr. Holland, Second by Mr. Ryan to approve the following program handbooks for the 2018-2019 school year:

Crisis Manual
STEAM Powered Learning Program
TCESC Deaf Education Program
TCESC ED Program
TCESC MD Program
TCESC Preschool Program
TVLA Student Handbook

Roll Call: Mr. Holland, Mr. Ryan, Mr. Bishop, Mrs. Domhoff,
Mr. Dreves – ayes. Motion Carried.

SUBSTITUTES

18-166 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the additional list of substitutes on an as needed basis effective August 1, 2018.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop, Mr. Holland,
Mr. Ryan – ayes. Motion Carried.

EXECUTIVE SESSION

18-167 Motion by Mr. Holland, Second by Mr. Dreves to enter into an **Executive Session** at 8:25 a.m. to discuss preparing for, conducting, or reviewing negotiations of bargaining session with employees.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff,
Mr. Ryan – ayes. Motion Carried.

The Board returned to Regular Session at 8:35 a.m.

ADJOURN

18-168 Motion by Mr. Ryan, Second by Mrs. Domhoff to adjourn this meeting at 8:36 a.m.

Roll Call: Mr. Ryan, Mrs. Domhoff, Mr. Bishop, Mr. Dreves,
Mr. Holland – ayes. Motion Carried.

Date Approved

Board President

Attest: _____
Treasurer