

## TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

February 25, 2019

The Regular Meeting of the Trumbull County Educational Service Center was held on February 25, 2019, at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 4:00 p.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Jeffrey Dreves and Mr. William Holland. Mr. Allen Ryan was absent. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simone, CPA, Treasurer; Bryan O'Hara, Director of Curriculum and Instruction; Kathleen Vilsack, Director of Pupil Services; Carlotta Sheets, Supervisor, Department of Human Resources and Communications and Christopher Hubinsky, Technology Administrator.

### EXECUTIVE SESSION

19-25 Motion by Mrs. Domhoff, Second by Mr. Holland to enter into an Executive Session at 4:00 p.m. to discuss the following issues that are exempted from public sessions:

- Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

Return to regular session at 4:10.

### APPROVAL OF FINANCIAL REPORTS

19-26 Motion by Mr. Dreves, Second by Mr. Holland to approve the Financial Reports presented by the Treasurer as of January 31, 2019.

Roll Call: Mr. Dreves, Mr. Holland, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

### APPROVAL OF MINUTES

19-27 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve the minutes of the January 14, 2019 Organizational and Regular Board Meetings.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes. Motion Carried.

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**TREASURER'S RECOMMENDATIONS**

**APPROPRIATIONS**

19-29 Motion by Mr. Holland, Second by Mr. Dreves to approve an adjustment in appropriations as follows:

Fund #	Description	Original	Adjustment	Adjusted	Reason
		Appropriation		Appropriation	
025	NEOMIN	\$2,911,742.54	\$24,000.00	\$2,935,742.54	Budget Adj.
014	Title II Consort.	\$77,371.54	\$79,045.01	\$156,416.55	FY19 Receipts
551	LEP	\$24,285.80	\$674.69	\$24,960.49	Add'l Allocation

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Bishop, - ayes. Motion Carried.

**CONTRACTS AND AGREEMENTS**

19-30 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve a one year extension of a contract with the Trumbull County Educational Service Center and the Auditor of State for GAAP conversion financial statements, for fiscal year ending June 30, 2021.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Holland, Mr. Bishop, - ayes. Motion Carried.

19-31 Motion by Mrs. Domhoff, Second by Mr. Holland to approve an agreement between the Trumbull County Educational Service Center and All American Entertainment for professional development services for the Summer Administrator's Conference on August 1, 2019.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Dreves, Mr. Bishop - ayes. Motion Carried.

**ASSET DISPOSAL**

19-32 Motion by Mr. Holland, Second by Mr. Dreves to approve the attached list of fixed asset disposal.

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Bishop, - ayes. Motion Carried.

**MEMBERSHIPS**

19-33 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve to renew its National School Boards Association membership, January 1, 2019 through December 31, 2019.

National School Boards Association

\$2,700.00

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19-34 Motion by Mr. Holland, Second by Mr. Dreves to employ **Stacy Faller, as Accounting Support Specialist** on a prorated contract effective February 25, 2019 through July 31, 2019 at a prorated salary of \$33,968.03.

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CLASSIFIED – RESIGNATION**

19-35 Motion by Mr. Holland, Second by Mr. Dreves to accept the resignation of **Stacy Faller, Assistant to the Treasurer** effective February 25, 2019.

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**SUPERINTENDENT’S RECOMMENDATIONS**

**NEW BUSINESS – PERSONNEL MATTERS**

**CLASSIFIED UNION CONTRACT**

19-36 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve a contract with the **Trumbull County Board Classified Staff Association** retroactive to July 1, 2018 through June 30, 2021 which includes the following rate increase 2.25% raise in 2018-2019 (retroactive), a 2.25% raise in 2019-2020 a 1.75% in 2020-2021.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – INCREASE IN DAYS**

19-37 Motion by Mrs. Domhoff, Second by Mr. Holland to approve an increase in days for the following employees effective January 29, 2019.

Name	Position	# of Addtl. Days	Salary
Garvin, Lisa	School Psychologist	Up to 20 additional days	Daily Rate paid by Niles
Flanagan, William	Substitute School Psychologist	Up to 30 additional days	Daily Rate
Miller, Shannon	Substitute School Psychologist	Up to 25 additional days	Daily Rate

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Dreves, Mr. Bishop,-- ayes. Motion Carried.

**CERTIFIED – INCREASE IN HOURS**

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19-39 Motion by Mrs. Domhoff, Second by Mr. Dreves to accept the resignation of the following:

Name	Position	Effective date
Oppenheimer, Laura	Reading & Literacy Coach	February 1, 2019
Wojtowicz, Patricia	Spanish Teacher	July 31, 2019

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes. Motion Carried.

**SUBSTITUTES**

19-40 Motion by Mr. Holland, Second by Mr. Dreves to employ the additional list of substitutes on an as needed basis effective January 22, 2019.

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Bishop. – ayes. Motion Carried.

**POLICIES – SECOND READING AND APPROVAL**

19-41 Motion by Mr. Dreves, Second by Mr. Holland to approve the Policy Updates after the second reading as previously distributed.

Roll Call: Mr. Dreves, Mr. Holland, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**ADJOURN**

19-42 Motion by Mr. Holland, Second by Mrs. Domhoff, to adjourn this meeting at 4:20 p.m.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Dreves, Mr. Bishop, – ayes. Motion Carried.

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Date Approved

\_\_\_\_\_  
Board President

Attest: \_\_\_\_\_

\_\_\_\_\_  
Treasurer