

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

January 14, 2019

SET 2019 GOVERNING BOARD MEETINGS AND DATES

- 19-03 Motion by Mrs. Domhoff, Second by Mr. Dreves to set the Regular Meeting dates, times, and places for 2019 as presented.
- Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

APPOINT LEGISLATIVE LIAISON

- 19-04 Motion by Mr. Bishop, Second by Mrs. Domhoff to appoint Mr. Ryan as Legislative Liaison for the Governing Board for 2019.
- Roll Call: Mr. Bishop, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

TREASURER/SUPERINTENDENT AUTHORITY

- 19-05 Motion by Mrs. Domhoff, Second by Mr. Dreves to grant the Treasurer the authority to pay bills as they become due.
- Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.
- 19-06 Motion by Mrs. Domhoff, Second by Mr. Dreves to appoint the Superintendent as the purchasing agent for the Educational Service Center.
- Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.
- 19-07 Motion by Mr. Dreves, Second by Mrs. Domhoff to authorize the Superintendent to employ personnel as needed with such employment to be presented for approval by the Governing Board at the next regular meeting.
- Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

REGULAR BOARD MEETING

APPROVAL OF FINANCIAL REPORTS

- 19-08 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve the financial reports presented by the Treasurer as of December 31, 2018.
- Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

APPROVAL OF MINUTES

- 19-09 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve the minutes of the December 10, 2018 Regular Board Meeting.
- Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

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APPROPRIATIONS

19-10 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve an adjustment in appropriations as follows:

<u>Fund</u>	<u>Description</u>	<u>Original Appropriation</u>	<u>Adjustment</u>	<u>Adjusted Appropriation</u>	<u>Reason</u>
551	LEP	\$22,657.60	\$1,628.20	\$24,285.80	Additional allocation

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

19-11 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve a presenter agreement with the Trumbull County Educational Service Center and Arnie Dean. Educational Strategies Unlimited for professional development services.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

CLASSIFIED ADMINISTRATIVE – EMPLOYMENT

19-12 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ **Denise Cano as Accounting Support Specialist** on a prorated one year contract effective December 18, 2018 through July 31, 2019 at a prorated salary of \$33,968.03.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS

NEOMIN

19-13 Motion by Mr. Dreves, Second by Mrs. Domhoff acting solely as fiscal agent for NEOMIN and at the recommendation of the NEOMIN Governing Board approve a one year, prorated contract for **Sharon Texter** effective January 7, 2019 through June 30, 2019 at a prorated salary of \$45,000.00.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

19-14 Motion by Mr. Dreves, Second by Mrs. Domhoff acting solely as fiscal agent for NEOMIN and at the recommendation of the NEOMIN Governing Board approve a one year, prorated contract for **Sara Hosni** effective January 14, 2019 through June 30, 2019 at a prorated salary of \$43,000.00.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

CLASSIFIED - EMPLOYMENT

19-15 Motion by Mr. Dreves, Second by Mrs. Domhoff to employ the following as secretary, as listed below.

<u>Name</u>	<u># of Days</u>	<u>Effective Date</u>	<u>Salary</u>
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Cheri Wireman 260 January 14, 2019 \$17.42 per hour

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

CLASSIFIED - RESIGNATION

19-16 Motion by Mrs. Domhoff, Second by Mr. Dreves to accept the resignation of the following, as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Denise Cano	Secretary	December 18, 2018
Cheri Wireman	Classroom Assistant	January 11, 2019

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

CLASSIFIED – SUPPLEMENTAL & LIMITED CONTRACT – EMPLOYMENT

19-17 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ **Cheri Wireman** as **Substitute Caller** effective January 21, 2019 at a prorated salary of \$6,000.00.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

CLASSIFIED SUPPLEMENTAL & LIMITED CONTRACT – RESIGNATION

19-18 Motion by Mr. Dreves, Second by Mrs. Domhoff to accept the resignation of **Denise Cano** as **Substitute Caller** effective January 18, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

CERTIFIED - EMPLOYMENT

19-19 Motion by Mr. Dreves, Second by Mrs. Domhoff to employ the following as Home Instructors effective December 17, 2018, as listed below.

<u>Name</u>	<u># of Days</u>	<u>Salary</u>
Linda Conway	As Needed	\$21.00 per hour
Lucas Stucke	As Needed	\$21.00 per hour

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

ADMINISTRATIVE RESIGNATION

19-20 Motion by Mrs. Domhoff, Second by Mr. Dreves to accept the retirement of **William Flanagan, Pupil Services Supervisor School Psychology** effective July 31, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

SUBSTITUTES

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19-21 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the additional list of substitutes on an as needed basis effective January 1, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

EMPLOYEE HANDBOOK

19-22 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve the Employee Handbook.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

ITEMS OF INTEREST

1st Reading Policy Updates

EXECUTIVE SESSION

19-23 Motion by Mrs. Domhoff, Second by Mr. Dreves to enter into an Executive Session at 4:10 to discuss matters related to negotiations.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

Return to regular session at 4:20.

ADJOURN

19-24 Motion by Mrs. Domhoff, Second by Mr. Dreves to adjourn the 2019 Organizational Meeting and the Regular Meeting at 4:20 p.m.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer