

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

July 09, 2018

The Regular Meeting of the Trumbull County Educational Service Center was held on July 9, 2018, at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 8:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Jeffrey Dreves and Mr. William Holland. Mr. Allen Ryan was absent. Also present were Michael Hanshaw, Superintendent; Lori Simone, CPA, Treasurer; Robert Marino, Ed. D, Assistant Superintendent; Kathleen Vilsack, Director of Pupil Services; Bryan O'Hara, Director of Curriculum and Instruction; Carlotta Sheets, Supervisor of Human Resources and Communications; and Christopher Hubinsky, Technology Administrator.

**PUBLIC PARTICIPATION**

Presentation given by Mr. Chris Hubinsky, Technology Administrator, on a Technology Plan for the Trumbull County Educational Service Center.

**APPROVAL OF FINANCIAL REPORTS**

18-121 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve the Financial Reports presented by the Treasurer as of June 30, 2018.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop,  
Mr. Holland – ayes. Motion Carried.

**APPROVAL OF MINUTES**

18-122 Motion by Mr. Holland, Second by Mr. Dreves to approve the minutes of the June 11, 2018 Regular Board Meeting.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop,  
Mrs. Domhoff – ayes. Motion Carried.

**TREASURER'S RECOMMENDATIONS**

**CONTRACTS AND AGREEMENTS**

18-123 Motion by Mrs. Domhoff, Second by Mr. Holland to approve a contract between the Trumbull County Educational Service Center and the following companies as part of the Striving Readers Grant:

- a. Voyager Sopris Learning, Inc. for "Fundamentals of Literacy" professional development at a cost of \$41,745.00 effective June 26, 2018 through completion of scope of work.
- b. Voyager Sopris Learning, Inc. for "Language Essentials for Teachers of Reading and Spelling K-3" professional development in the amount of \$18,104.00 effective June 26, 2018 through completion of scope of work.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop,  
Mr. Dreves – ayes. Motion Carried.

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- 18-124 Motion by Mr. Dreves, Second by Mr. Holland to approve a one year agreement between the Trumbull County Educational Service Center and Warwick for phone support & software effective July 1, 2018.

Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop,  
Mrs. Domhoff – ayes. Motion Carried.

- 18-125 Motion by Mrs. Domhoff, Second by Mr. Holland to an agreement with the Trumbull County Educational Service Center and United Way for services funded through the Striving Readers Grant.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop,  
Mr. Dreves – ayes. Motion Carried.

- 18-126 Motion by Mr. Dreves, Second by Mr. Holland to a contract with the Trumbull County Educational Service Center and Fueleducation for the TVLA online program effective July 1, 2018 through June 30, 2021.

Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop,  
Mrs. Domhoff – ayes. Motion Carried.

**COMPUTER EQUIPMENT BID AWARD**

- 18-127 Motion by Mr. Holland, Second by Mrs. Domhoff to award the computer equipment bid to Connection Public Sector Solutions in the amount of \$206,783.40.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Bishop,  
Mr. Dreves – ayes. Motion Carried.

**MEMBERSHIPS**

- 18-128 Motion by Mr. Dreves, Second by Mr. Holland to renew its annual memberships for OESCA and AESA for 2018-2019 School Year at a cost of \$7,864.00.

Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop,  
Mrs. Domhoff – ayes. Motion Carried.

**SUPERINTENDENT'S RECOMMENDAIONS**

**NEW BUSINESS – PERSONNEL MATTERS**

**JOB DESCRIPTION FOR PERFORMANCE HALL DIRECTOR**

- 18-129 Motion by Mr. Holland, Second by Mr. Dreves to approve the job description for a Performance Hall Director.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop,  
Mrs. Domhoff – ayes. Motion Carried.

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**CERTIFIED ADMINISTRATIVE – EMPLOYMENT**

18-130

Motion by Mrs. Domhoff, Second by Mr. Holland to employ the following on a one year contract effective August 1, 2018.

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Salary</u>
Flanagan, William	School Psychology Supervisor	86 days	\$26,843.08
Lennon, Dale	Special Education Supervisor	Up to 90 days	\$367.80 per day
Shutrump, Sue	OT/PT Supervisor	204 Days	\$60,220.52

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop,  
Mr. Dreves – ayes. Motion Carried.

**CLASSIFIED - EMPLOYMENT**

18-131

Motion by Mr. Dreves, Second by Mr. Holland to employ the following on one year contracts, effective dates listed below.

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Effective Date</u>	<u>Salary</u>
*Baker, Patricia	Classroom Assistant	193 days	July 1, 2018	\$11.34 per hour
Stewart, Erik	Classroom Assistant	193 days	July 1, 2018	\$11.34 per hour

\*Pending background checks and license.

Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop,  
Mrs. Domhoff – ayes. Motion Carried.

18-132

Motion by Mrs. Domhoff, Second Mr. Holland to employ the following as needed technicians, as listed below.

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Effective Date</u>	<u>Salary</u>
Blythe, Zachary	Technician	As needed	June 25, 2018	\$12.00 per hour
Klem, Michael	Technician	As needed	June 25, 2018	\$12.00 per hour

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop,  
Mr. Dreves – ayes. Motion Carried.

18-133

Motion by Mr. Dreves, Second by Mr. Holland to employ **Hannah Sisler, Performance Hall Director** on a two year contract, at \$15,000.00 per year effective July 1, 2018. All costs paid by Champion School District.

Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop,  
Mrs. Domhoff – ayes. Motion Carried.

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**CLASSIFIED – INCREASE IN HOURS**

18-134 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve an increase in hours for the following employees effective July 1, 2018 from 6.0 hours to 6.4 hours per day.

<u>Name</u>	<u>Position</u>
Batcho, Antonia	Classroom Assistant
Budny, Kim	Classroom Assistant
Doran, Linda	Classroom Assistant
Freudenrich, Rebecca	Classroom Assistant
Humphrey-Gee, Melissa	Classroom Assistant
Jones, Tammi	Classroom Assistant
Koches, Rebecca	Classroom Assistant
Mobley, Tauna	Classroom Assistant
Petrelia, Debbie	Classroom Assistant
Walker, Dianne	Classroom Assistant

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop,  
Mr. Holland – ayes. Motion Carried.

**CERTIFIED – EMPLOYMENT**

18-135 Motion by Mr. Holland, Second by Mr. Dreves to employ the following employees on one year contracts effective August 1, 2018:

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Salary</u>
*Baris, Carrie	MD Teacher	184 days	\$46,889.00
*Luklan, Nicole	MD Teacher	184 days	\$33,079.00
Purnell, Kaitlyn	Preschool Teacher	184 days	\$33,079.00
*Rice, Tristan	Preschool teacher	184 days	\$37,048.00
*Sackela, Korinne	ED Teacher	184 days	\$33,079.00

\*Pending background checks and license

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop,  
Mrs. Domhoff – ayes. Motion Carried.

18-136 Motion by Mrs. Domhoff, Second Mr. Dreves to approve the employment of Pam Lubich, STEAM Powered Learning Coordinator, effective August 1, 2018 at a rate of \$250.00 per day for up to 60 days.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop,  
Mr. Holland – ayes. Motion Carried.

**CERTIFIED – RESIGNATION**

18-137 Motion by Mr. Holland, Second by Mr. Dreves to approve the resignation of the following effective July 31, 2018.

<u>Name</u>	<u>Position</u>
Crouch, Emilee	ED Teacher
Loomis, Erin	MD Teacher
Morris, Hannah	MD Teacher

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop,  
Mrs. Domhoff – ayes. Motion Carried.

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SUBSTITUTES

18-138 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the additional list of substitutes on an as needed basis effective July 1, 2018

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop,  
Mr. Holland – ayes. Motion Carried.

EXECUTIVE SESSION

18-139 Motion by Mr. Holland, Second by Mr. Dreves to enter into an Executive Session at 8:20 a.m. to discuss the employment of a public employee.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop,  
Mrs. Domhoff – ayes. Motion Carried.

The Board returned to Regular Session at 8:30 a.m.

ADJOURN

18-140 Motion by Mrs. Domhoff, Second by Mr. Dreves to adjourn this meeting at 8:30 a.m.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop,  
Mr. Holland – ayes. Motion Carried.

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Date Approved

\_\_\_\_\_  
Board President

Attest: \_\_\_\_\_

Treasurer