

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

March 11, 2019

The Regular Meeting of the Trumbull County Educational Service Center was held on March 11, 2019 at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 4:00 p.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Jeffrey Dreves and Mr. Allen Ryan. Mr. William Holland was absent. Also present were Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; Bryan O'Hara, Director of Curriculum and Instruction; Carlotta Sheets, Supervisor of Human Resources and Communications; and Christopher Hubinsky, Technology Administrator.

Dr. Marino substituted for Mr. Hanshaw who was absent.

EXECUTIVE SESSION

19-43 Motion by Mrs. Domhoff, Second by Mr. Ryan to enter into an Executive Session with legal counsel at 4:01 p.m. to discuss the following issue that is exempted from public sessions:

- Investigation of charges or complaints against a public employee, official licensee or student.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

Mr. Bishop recused himself from Executive Session.

Return to regular session at 4:35.

APPROVAL OF FINANCIAL REPORTS

19-44 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve the Financial Reports presented by the Treasurer as of February 28, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

APPROVAL OF MINUTES

19-45 Motion by Mrs. Domhoff, Second by Mr. Ryan to approve the minutes of the February 25, 2019 Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

19-46 Motion by Mr. Dreves, Second by Mr. Ryan to approve an adjustment in appropriations as follows:

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FUND	DESCRIPTION	ORIGINAL		ADJUSTED	
		APPROPRIATION	ADJUSTMENT	APPROPRIATION	
001	General	\$19,255,307.06	\$25,000.00	\$19,280,307.06	MMOH Wellness Funds
599	Striving Readers Grant	\$800,000.00	\$17,319.24	\$817,319.24	Additional Allocation

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop - ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

19-47 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve an agreement between the Trumbull County Educational Service Center and AARIS for Occupational Therapy services effective April 15, 2019 for the remainder of the 2018/19 school year.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

19-48 Motion by Mr. Dreves, Second by Mr. Ryan to approve an agreement between the Trumbull County Educational Service Center and Summit Mathematic Education Enterprises for professional services on June 24, 2019.

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

DONATIONS

19-49 Motion by Mrs. Domhoff, Second by Mr. Dreves to accept donations for Civic Day from the organizations listed below:

Kinsman Area Rotary Club	Newton Falls Lions Club
Newton Falls Kiwanis	Lions Club of Cortland
Amvets	

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

ADMINISTRATION – EMPLOYMENT

19-50 Motion by Mr. Dreves, Second by Mrs. Domhoff to employ the following individuals on administrative certified contracts as listed below effective August 1, 2019:

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Contract</u>
Bosheff, Bill	C & I Supervisor	216	3 year
Brookhart, Arlo	C & I Supervisor	216	3 year
Butto, Dana	C & I Supervisor	216	3 year
Miller, Shannon	Special Ed Supervisor	129	3 year
Tredent, Andrea	Technology Supervisor	216	2 year

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Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

CLASSIFIED ADMINISTRATIVE – EMPLOYMENT

19-51 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the following individuals as listed below effective August 1, 2019:

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>	<u>Contract</u>
Cano, Denise	Accounting Support Specialist	260	2 year
Faller, Stacy	Accounting Support Specialist	260	2 year

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

CERTIFIED – EMPLOYMENT

19-52 Motion by Mr. Ryan, Second by Mr. Dreves to employ **MaryGrace Clark, Reading & Literacy Coach** on an as needed basis at a rate of \$25.00 per hour, effective March 4, 2019.

Roll Call: Mr. Ryan, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

CERTIFIED - RESIGNATION

19-53 Motion by Mr. Dreves, Second by Mr. Bishop to accept the resignation of **Rachel Hitchings, TSAC Program** effective February 21, 2019.

Roll Call: Mr. Dreves, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

TECHNOLOGY – INCREASE IN DAYS

19-54 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve 15 additional days for **Steve Rudge, Tech Coordinator** at his current daily rate for the 2018-2019 school year. All costs paid by Scouthington Local School District.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

WORKFORCE DEVELOPMENT BOARD – MINUTES

19-55 Motion by Mr. Dreves, Second by Mr. Ryan to approve the minutes of the February 2019 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

SUBSTITUTES

19-56 Motion by Mr. Dreves, Second by Mrs. Domhoff to employ the additional list of substitutes on an as needed basis effective March 1, 2019.

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Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

ADJOURN

19-57

Motion by Mr. Ryan. Second by Mr. Dreves to adjourn this meeting at 4:45 p.m.

Roll Call: Mr. Ryan, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

Date Approved

Board President

Attest: _____
Treasurer