

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 13, 2019

The Regular Meeting of the Trumbull County Educational Service Center was held on May 13, 2019, at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 4:00 p.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Jeffrey Dreves, Mr. William Holland and Mr. Allen Ryan. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; Bryan O'Hara, Director of Curriculum and Instruction; Carlotta Sheets, Supervisor of Human Resources and Communications; and Christopher Hubinsky, Technology Administrator.

EXECUTIVE SESSION

19-86 Motion by Mr. Holland, Second by Mrs. Domhoff to enter into an Executive Session at 4:00 p.m. to discuss the following issue that is exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes.
Motion Carried.

Return to regular session at 4:35.

APPROVAL OF FINANCIAL REPORTS

19-87 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve the financial reports presented by the Treasurer as of April 30, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Holland, Mr. Bishop – ayes.
Motion Carried.

APPROVAL OF MINUTES

19-88 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve the minutes of the April 08, 2019 Regular Board Meeting.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Holland, Mr. Bishop – ayes.
Motion Carried.

TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

19-89 Motion by Mr. Holland, Second Mr. Dreves by to approve an adjustment in appropriations as follows:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>ORIGINAL APPROPRIATION</u>	<u>ADJUSTMENT</u>	<u>ADJUSTED APPROPRIATION</u>	
001	General Fund	\$19,280,307.06	\$24,500.00	\$19,304,807.06	Budget adjustment
439	Early Childhood Education Grant	\$232,000.00	(\$100,000.00)	\$132,000.00	Ineligible students
587	Preschool Disabilities Grant	\$101,154.92	(\$38.91)	\$101,116.01	Reduced Allocation

Roll Call: Mr. Holland, Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes.
Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 13, 2019

ASSET DISPOSAL

19-90 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve the attached list of fixed asset disposal.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Holland, Mr. Bishop – ayes.
Motion Carried.

CONTRACTS AND AGREEMENTS

19-91 Motion by Mr. Holland, Second by Mr. Dreves to approve a maintenance agreement between the Trumbull County Educational Service Center and Bennett's Office Products effective July 1, 2019 through June 30, 2020.

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes.
Motion Carried.

19-92 Motion by Mrs. Domhoff, Second by Mr. Ryan to approve a contract with the Trumbull County Educational Service Center and Walter Haverfield, LLP to present August 14, 2019.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes.
Motion Carried.

19-93 Motion by Mr. Holland, Second by Mr. Dreves to approve a contract with the Trumbull County Educational Service Center and Julian & Grube, Inc. for auditing services for the Ohio Medicaid School Program consortium for the fiscal years ended June 30, 2020, 2021 and 2022.

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes.
Motion Carried.

19-94 Motion by Mr. Ryan, Second by Mr. Dreves to approve a service agreement between the Trumbull County Educational Service Center and Graphic Enterprises for service and supplies effective July 1, 2019 through June 30, 2020.

Roll Call: Mr. Ryan, Mr. Dreves, Mrs. Domhoff, Mr. Holland, Mr. Bishop – ayes.
Motion Carried.

19-95 Motion by Mrs. Domhoff, Second by Mr. Holland to approve a service agreement with the Trumbull County Educational Service Center and EnvisionEdPlus for consultant services effective April 17, 2019 until completion of services or June 30, 2019.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes.
Motion Carried.

19-96 Motion by Mr. Dreves, Second by Mr. Holland to approve a contract with the Trumbull County Educational Service Center and the following for Curriculum & Development professional learning:

<u>Presenter</u>	<u>Date</u>
Gintert-Seger, Lauren	June 17-18, 2019
Mills, Melissa	June 17-18, 2019
Welshhans, Jennifer	June 17-18, 2019

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 13, 2019

Zappia, Jessica	June 17-18, 2019
Egler, Alexis	June 26, 2019
Pankuch, Megan	June 26, 2019
Lambert, Bernadette	November 5, 2019
Murray, Thomas	November 5, 2019
Sanfelippo, Joseph	November 5, 2019

Roll Call: Mr. Dreves, Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes.
Motion Carried.

NOTICE OF NON-RENEWAL

- 19-97 Motion by Mr. Ryan, Second by Mrs. Domhoff to approve the non-renewal of the Public Transit Service Agreement between the Trumbull County Educational Service Center and the Trumbull County Transit Board effective June 30, 2019.

Roll Call: Mr. Ryan, Mrs. Domhoff, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes.
Motion Carried.

MEMBERSHIPS

- 19-98 Motion by Mr. Dreves, Second by Mr. Holland to approve a membership in the Sheakley Group Rating Program for Worker's Compensation consultation effective January 1, 2020 through December 31, 2020.

Roll Call: Mr. Dreves, Mr. Holland, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes.
Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

NEOMIN

- 19-99 Motion by Mrs. Domhoff, Second by Mr. Ryan acting solely as fiscal agent for NEOMIN and at the recommendation of the NEOMIN Governing Board approve a one year contract with **John Jaros, Student/EMIS Application Consultant** effective August 1, 2019 through July 31, 2020 for 130 days with up to an additional 10 days with the approval of the NEOMIN Director.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes.
Motion Carried.

- 19-100 Motion by Mr. Holland, Second by Mr. Dreves acting solely as fiscal agent for NEOMIN and at the recommendation of the NEOMIN Governing Board approve a two year, 260 day contract for the following effective July 1, 2019 through June 30, 2021.

<u>Name</u>	<u>Position</u>
Brewster, Mark	Local Area Network System Analyst
Hosni, Sara	Student Software Application Analyst
Texter, Sharon	Student Software Application Analyst

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 13, 2019

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes.
Motion Carried.

- 19-101 Motion by Mr. Ryan, Second by Mr. Dreves acting solely as fiscal agent for NEOMIN and at the recommendation of the NEOMIN Governing Board approve a 2.25% raise for NEOMIN staff excluding the NEOMIN Director, effective July 1, 2019.

Roll Call: Mr. Ryan, Mr. Dreves, Mr. Holland, Mrs. Domhoff, Mr. Bishop – ayes.
Motion Carried.

ADMINISTRATIVE - RESIGNATION

- 19-102 Motion by Mrs. Domhoff, Second by Mr. Holland to accept the resignation for the following employees:

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Starkey, Melissa	ED Supervisor	July 31, 2019
Trecent Andrea	Technology Supervisor	July 31, 2019

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes.
Motion Carried.

ADMINISTRATIVE – EMPLOYMENT

- 19-103 Motion by Mrs. Domhoff, Second by Mr. Ryan to employ the following on a one year contract effective August 1, 2019.

<u>Name</u>	<u>Position</u>	<u># of Days</u>
Lennon, Dale	Special Ed Supervisor	Up to 130 days
Shutrump, Sue	OT/PT Supervisor	204 days

Roll Call: Mrs. Domhoff, Mr. Ryan, Mrs. Dreves, Mr. Holland, Mr. Bishop – ayes.
Motion Carried.

CLASSIFIED – SUPPLEMENTAL RESIGNATION

- 19-104 Motion Mr. Dreves, Second by Mr. Holland to accept the resignation of Cheri Wireman, Substitute Caller effective July 31, 2019.

Roll Call: Mr. Dreves, Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes.
Motion Carried.

CERTIFIED - EMPLOYMENT

- 19-105 Motion by Mr. Holland, Second by Mr. Dreves to employ the following on one year contracts effective August 1, 2019.

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
Cole, Paula	Speech Pathologist	184 + 6 additional days
Fritz, Ruth Ann	Intinerant Teacher of Hearing Impaired	Up to 91 days
Kudrich, Virginia	VI Teacher	184 days

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 13, 2019

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes.
Motion Carried.

CERTIFIED- RESIGNATION

19-106 Motion by Mrs. Domhoff, Second by Mr. Dreves to accept the resignation of the following employees:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kibler, Julia	Preschool Teacher	July 31, 2019
Snider, Marsha	Math Coach	May 23, 2019

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Holland, Mr. Bishop – ayes.
Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

19-107 Motion by Mr. Holland, Second by Mrs. Domhoff to approve an unpaid leave of absence for the following employees:

<u>Name</u>	<u>Position</u>	<u>Leave</u>
Arnoto, Megan	Occupational Therapist	From May 23, 2019 through May 31, 2019
Lewis, Rebecca	Preschool Teacher	From April 8, 2019 through April 18, 2019

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes.
Motion Carried.

SUBSTITUTES

19-108 Motion by Mr. Dreves, Second by Mr. Ryan to employ the additional list of substitutes on an as needed basis effective April 9, 2019.

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Holland, Mr. Bishop – ayes.
Motion Carried.

ADJOURN

19-109 Motion by Mrs. Domhoff, Second by Mr. Ryan to adjourn this meeting at 4:50 p.m.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes.
Motion Carried.

Date Approved

Board President

Attest: _____
Treasurer