

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

October 15, 2018

The Regular Meeting of the Trumbull County Educational Service Center was held on October 15, 2018, at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 4:00 a.m. followed by attendance roll call. Members present were Mrs. Denise Domhoff, Mr. Jeffrey Dreves, Mr. William Holland and Mr. Allen Ryan. Also present were Michael Hanshaw, Superintendent; Lori Simione, CPA, Treasurer; Robert Marino, Ed. D, Assistant Superintendent; Carlotta Sheets, Supervisor, Department of Human Resources and Communications; and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

18-187 Motion by Mr. Dreves, Second by Mr. Holland to approve the financial reports presented by the Treasurer as of September 30, 2018.

Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

APPROVAL OF MINUTES

18-188 Motion by Mrs. Domhoff, Second by Mr. Ryan to approve the minutes of the September 10, 2018 Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Bishop, Mr. Dreves, Mr. Holland – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

18-189 Motion by Mr. Holland, Second by Mrs. Domhoff to approve contract with OSBA for a Customized Workshop for school board members on October 30, 2018.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Bishop, Mr. Dreves, Mr. Ryan – ayes. Motion Carried.

18-190 Motion by Mr. Ryan, Second by Mr. Holland to a contract with WFMI for the Public Schools Campaign Commercial in the amount of \$32,655.00 effective October 1, 2018 through August 25, 2019.

Roll Call: Mr. Ryan, Mr. Holland, Mr. Bishop, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

18-191 Motion by Mrs. Domhoff, Second Mr. Dreves to approve a contract with Leo's Banquet Center for the Scholarship Breakfast on Friday, May 10, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop, Mr. Holland, Mr. Ryan – ayes. Motion Carried.

18-192 Motion by Mr. Dreves, Second by Mr. Holland to approve an affiliation agreement with Cuyahoga Community College District effective August 27, 2018 through May 31, 2019.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

October 15, 2018

Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop, Mrs. Domhoff,
Mr. Ryan – ayes. Motion Carried.

- 18-193 Motion by Mrs. Domhoff, Second by Mr. Holland to approve a contract with Youngstown State University Physical Therapy Program.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop, Mr. Dreves,
Mr. Ryan – ayes. Motion Carried.

- 18-194 Motion by Mr. Dreves, Second by Mr. Holland to approve contracts with Robert Dodd and The Fred Roger Center for Innovative Day presentations on November 6, 2018.

Roll Call: Mr. Dreves, Mr. Hoiland, Mr. Bishop, Mrs. Domhoff,
Mr. Ryan – ayes. Motion Carried.

- 18-195 Motion by Mrs. Domhoff, Second by Mr. Ryan to the modification to the July 9, 2018 agreement with Fuel Education LLC for additional TVLA course work.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Bishop, Mr. Dreves,
Mr. Holland – ayes. Motion Carried.

- 18-196 Motion by Mr. Holland, Second by Mr. Dreves to approve a contract with the Trumbull/Mahoning Domestic Violence Collaborative for technical support on Friday, October 19, 2018.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff,
Mr. Ryan – ayes. Motion Carried.

- 18-197 Motion by Mr. Ryan, Second by Mrs. Domhoff to approve a contract with the Trumbull County Transit Board, on behalf of participating Trumbull County School Districts, for public transit of students with disabilities effective July 1, 2018 through June 30, 2019.

Roll Call: Mr. Ryan, Mrs. Domhoff, Mr. Bishop, Mr. Dreves,
Mr. Holland – ayes. Motion Carried.

- 18-198 Motion by Mrs. Domhoff, Second Mr. Dreves to approve an agreement with Liberty Local School District for a Technology Technician effective September 13, 2018 through June 30, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop, Mr. Holland,
Mr. Ryan – ayes. Motion Carried.

- 18-199 Motion by Mr. Dreves, Second by Mr. Holland to approve agreements with Lakeview Local and Mathews Local School Districts for 1 day/week of Public/Community Relations services.

Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop, Mrs. Domhoff,
Mr. Ryan – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

October 15, 2018

- 18-200 Motion by Mr. Holland, Second by Mr. Dreves to approve shared services contracts with:
- | | |
|--------------------------|-------------------|
| Bristol Local | Lordstown Local |
| Brookfield Local | McDonald Local |
| Howland Local | Niles City |
| Hubbard Exempted Village | Southington Local |
| Liberty Local | |
- Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

- 18-201 Motion by Mrs. Domhoff, Second by Mr. Ryan to approve an agreement with ODE for participation in the “Ask My Class” Technology Preschool Class Pilot.
- Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Bishop, Mr. Dreves, Mr. Holland – ayes. Motion Carried.

MEMORANDUM OF UNDERSTANDING

- 18-202 Motion by Mrs. Domhoff, Second by Mr. Holland to approve a Memorandum of Understanding with the following school districts for advertising and promotion:
- | | |
|--------------------------|-------------------------------|
| Bloomfield-Mespo Local | Lordstown Local |
| Bristol Local | McDonald Local |
| Brookfield Local | Newton Falls Exempted Village |
| Howland Local | Niles City |
| Hubbard Exempted Village | Southington Local |
| LaBrae Local | Warren City |
- Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop, Mr. Dreves, Mr. Ryan – ayes. Motion Carried.

MEMBERSHIPS

- 18-203 Motion by Mr. Dreves, Second by Mr. Holland to approve membership dues for the Regional Chamber from October 1, 2018 through September 1, 2019 in the amount of \$1,000.00.
- Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

CLASSIFIED ADMINISTRATIVE – RESIGNATION

- 18-204 Motion by Mrs. Domhoff, Second by Mr. Ryan to approve the resignation of **J. Noelle Honel, Fund Accounting Administrator**, for the purpose of retirement effective January 1, 2019.
- Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Bishop, Mr. Dreves, Mr. Holland – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

October 15, 2018

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

OPES EVALUATOR

18-205 Motion by Mrs. Domhoff, Second by Mr. Ryan to approve **Robert Marino**, as a credentialed OPES Evaluator through September 2020.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Bishop, Mr. Dreves, Mr. Holland – ayes. Motion Carried.

CLASSIFIED – EMPLOYMENT

18-206 Motion by Mr. Holland, Second by Mr. Dreves to employ the following on a one year prorated contract.

<u>Name</u>	<u>Position</u>	<u>#of Days</u>	<u>Hours</u>	<u>Salary</u>
*Liogas, Seva	Classroom Assistant	193 prorated	7.0	\$11.34 per hour

* Pending Background checks

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

18-207 Motion by Mrs. Domhoff, Second Mr. Dreves employ **Jordan Cole, C & I Program Instructor** effective September 25, 2018 on an as needed basis.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop, Mr. Holland, Mr. Ryan – ayes. Motion Carried.

18-208 Motion by Mr. Holland, Second by Mr. Dreves to employ **Michael Klem, Technician** on a one year 216-day prorated contract, effective September 17, 2018 through June 30, 2019 at a prorated salary of \$34,785.37.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

CERTIFIED- EMPLOYMENT

18-209 Motion by Mrs. Domhoff, Second by Mr. Holland to employ the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>#of Days</u>
Oppenheimer, Laura	Reading & Literacy Coach	September 17, 2018	As Needed

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop, Mr. Dreves, Mr. Ryan – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

October 15, 2018

CERTIFIED – UNPAID LEAVE OF ABSENCE

18-210 Motion by Mr. Dreves, Second by Mr. Ryan to approve an unpaid leave of absence for **Kayla Spielvogel, Occupational Therapist** effective October 29, 2018 until doctor's release.

Roll Call: Mr. Dreves, Mr. Ryan, Mr. Bishop, Mrs. Domhoff,
Mr. Holland – ayes. Motion Carried.

POLICY

18-211 Motion by Mr. Holland, Second by Mr. Dreves to approve Policy 6423, Use of Credit Cards.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff,
Mr. Ryan – ayes. Motion Carried.

SUBSTITUTES

18-212 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the additional list of substitutes on an as needed basis effective September 24, 2018.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop, Mr. Holland,
Mr. Ryan – ayes. Motion Carried.

EXECUTIVE SESSION

18-213 Motion by Mrs. Domhoff, Second by Mr. Holland to enter into an **Executive Session** at 4:25 p.m. for the purpose of negotiations.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop, Mr. Dreves,
Mr. Ryan – ayes. Motion Carried.

The Board returned to Regular Session at 4:35 p.m.

ADJOURN

18-214 Motion by Mr. Dreves, Second by Mr. Ryan to adjourn this meeting at 4:35 p.m.

Roll Call: Mr. Dreves, Mr. Ryan, Mr. Bishop, Mrs. Domhoff,
Mr. Holland – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer