

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 10, 2018

The Regular Meeting of the Trumbull County Educational Service Center was held on September 10, 2018, at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 4:00 p.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Jeffrey Dreves, Mr. William Holland and Mr. Allen Ryan. Also present were Michael Hanshaw, Superintendent; Lori Simione, CPA, Treasurer; Robert Marino, Ed. D, Assistant Superintendent; Kathleen Vilsack, Director of Pupil Services; Bryan O'Hara, Director of Curriculum and Instruction; Carlotta Sheets, Supervisor of Human Resources and Communications; and Christopher Hubinsky, Technology Administrator.

**APPROVAL OF FINANCIAL REPORTS**

- 18-169 Motion by Mr. Holland, Second by Mr. Dreves to approve the Financial Reports presented by the Treasurer as of August 31, 2018.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

**APPROVAL OF MINUTES**

- 18-170 Motion by Mr. Domhoff, Second by Mr. Ryan to approve the minutes of the August 20, 2018 Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Bishop, Mr. Dreves, Mr. Holland – ayes. Motion Carried.

**TREASURER'S RECOMMENDATIONS**

**CONTRACTS AND AGREEMENTS**

- 18-171 Motion by Mr. Holland, Second by Mr. Dreves to approve a contract between the Trumbull County Educational Service Center and Voyager Sopris Learning, Inc., effective August 16, 2018 through the completion of the scope of work for LETRS Early Childhood Professional Development for the Striving Readers Grant.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

- 18-172 Motion by Mr. Dreves, Second by Mr. Holland to approve a contract between the Trumbull County Educational Service Center and the Lodge & Conference Center at Geneva State Park for the purpose of the Annual Summer Administrators Conference August 1 - 2, 2019.

Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

- 18-173 Motion by Mrs. Domhoff, Second by Mr. Ryan to approve a contract between the Trumbull County Educational Service Center and Voyager Sopris Learning, Inc. for Fundamentals of Literacy Training November 12-15, 2018 for the Striving Readers Grant.

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Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Bishop, Mr. Dreves,  
Mr. Holland – ayes. Motion Carried.

- 18-174 Motion by Mr. Holland, Second by Mrs. Domhoff to approve a contract between the Trumbull County Educational Service Center and AARIS for OT services effective September 24, 2018 at a rate of \$62.00 per hour, not to exceed 40 days/300 hours or \$18,600 (Coverage for maternity leave).

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Bishop, Mr. Dreves,  
Mr. Ryan – ayes. Motion Carried.

- 18-175 Motion by Mr. Ryan, Second by Mr. Dreves to approve a contract between the Trumbull County Educational Service Center and WFMJ for production fees and advertising spots during the month of September, 2018.

Roll Call: Mr. Ryan, Mr. Dreves, Mr. Bishop, Mrs. Domhoff,  
Mr. Holland – ayes. Motion Carried.

- 18-176 Motion by Mrs. Domhoff, Second by Mr. Holland to approve a contract between the Trumbull County Educational Service Center and Educational Strategies Unlimited for Fall 2018 C & I Professional Development.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop, Mr. Dreves,  
Mr. Ryan – ayes. Motion Carried.

**MEMBERSHIP**

- 18-177 Motion by Mr. Dreves, Second by Mr. Ryan to approve membership in The Family & Children First Council effective July 1, 2018 to June 30, 2019 at a cost of \$2,500.00.

Roll Call: Mr. Dreves, Mr. Ryan, Mr. Bishop, Mrs. Domhoff,  
Mr. Holland – ayes. Motion Carried.

**SUPERINTENDENT'S RECOMMENDATIONS**

**NEW BUSINESS – PERSONNEL MATTERS**

**ADMINISTRATIVE – EMPLOYMENT**

- 18-178 Motion by Mr. Holland, Second by Mr. Dreves to employ Gerri Melillo, Grant Supervisor effective July 1, 2018 through September 30, 2021, at her current daily rate.

Roll Call: Mr. Holland, Mr. Dreves, Mr. Bishop, Mrs. Domhoff,  
Mr. Ryan – ayes. Motion Carried.

**CLASSIFIED – EMPLOYMENT**

- 18-179 Motion by Mrs. Domhoff, Second by Mr. Ryan to employ Jennifer Lam-Gasser, C & I Program Instructor effective August 27, 2018.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Bishop, Mr. Dreves,  
Mr. Holland – ayes. Motion Carried.

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CERTIFIED – EMPLOYMENT

18-180 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve 17 additional days for **Christine Fullerman, Educational Audiologist** effective August 1, 2018 for the 2018-2019 school year.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop, Mr. Holland, Mr. Ryan – ayes. Motion Carried.

CERTIFIED - RESIGNATION

18-181 Motion by Mr. Holland, Second by Mr. Ryan to accept the resignation of **Myshel Detelich, Reading and Literacy Coach** effective August 23, 2018.

Roll Call: Mr. Holland, Mr. Ryan, Mr. Bishop, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

SUBSTITUTES

18-182 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the additional list of substitutes on an as needed basis effective September 1, 2018.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop, Mr. Holland, Mr. Ryan – ayes. Motion Carried.

POLICIES – SECOND READING AND APPROVAL

18-183 Motion by Mr. Ryan, Second by Mr. Holland to approve the Fall 2018 Policy Changes after the second reading as previously distributed.

Roll Call: Mr. Ryan, Mr. Holland, Mr. Bishop, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

WORKFORCE DEVELOPMENT BOARD – MINUTES

18-184 Motion by Ms. Domhoff, Second by Mr. Ryan to approve the minutes of the August 2018 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Bishop, Mr. Dreves, Mr. Holland – ayes. Motion Carried.

EXECUTIVE SESSION

18-185 Motion by Mrs. Domhoff, Second Mr. Holland to enter into an **Executive Session** at 4:30 p.m. for the purpose of preparing for negotiations.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Bishop, Mr. Dreves, Mr. Ryan – ayes. Motion Carried.

The Board returned to Regular Session at 4:40 p.m.

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**ADJOURN**

18-186

Motion by Mr. Dreves, Second by Mr. Holland to adjourn this meeting at 4:40 p.m.

Roll Call: Mr. Dreves, Mr. Holland, Mr. Bishop, Mrs. Domhoff, Mr. Ryan – ayes. Motion Carried.

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Date Approved

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Board President

Attest: \_\_\_\_\_

Treasurer