

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

August 19, 2019

The Regular Meeting of the Trumbull County Educational Service Center was held on August 19, 2019, at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 8:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff and Mr. Jeffrey Dreves. Mr. William Holland and Mr. Allen Ryan were absent. Also present were Robert Marino, Ed. D, Assistant Superintendent, acting in place of Mr. Hanshaw who was absent; Lori Simone, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; and Christopher Hubinsky, Technology Administrator.

**APPROVAL OF FINANCIAL REPORTS**

19-165 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve the financial reports presented by the Treasurer as of July 31, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

**APPROVAL OF MINUTES**

19-166 Motion by Mr. Dreves. Second by Mrs. Domhoff to approve the minutes of the July 15, 2019 Regular Board Meeting.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**OSBA CAPITAL CONFERENCE**

19-167 Motion by Mrs. Domhoff, Second by Mr. Dreves to appoint Mr. Ryan as Delegate, and Mr. Dreves as Alternate to the Ohio School Boards Association Annual Business Meeting, November 10-12, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

**TREASURER'S RECOMMENDATIONS**

**CONTRACTS AND AGREEMENTS**

19-168 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve contracts with the Trumbull County Educational Service Center and the Lodge & Conference Center at Geneva State Park for the purpose of the Annual Summer Administrators' Conference August 6-7, 2020 and August 5-6, 2021.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

19-169 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve contracts with the Trumbull County Educational Service Center and the following, for Orientation and Mobility services for the 2019-2020 school year, effective August 15, 2019.

- Keystone Blind Association
- Constance Moores
- Jen Wonders

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

19-170 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve a one year agreement between the Trumbull County Educational Service Center and Warwick for phone support & software effective September 1, 2019 through August 31, 2020.

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Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

- 19-171 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve an agreement between the Trumbull County Educational Service Center and Voyager Sopris Learning, Inc., effective August 14, 2019 through August 13, 2020 at a total cost of \$41,737.58 for the Striving Readers Grant as part of the Striving Readers Grant.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

- 19-172 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve an agreement between the Trumbull County Educational Service Center and Crisis Prevention Institute to present Nonviolent Crisis Intervention training December 10-13, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**MEMBERSHIPS**

- 19-173 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve membership in Ohio Schools Council for the 2019-2020 School Year at a cost of \$350.00.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

**SUPERINTENDENT'S RECOMMENDATIONS**

**NEW BUSINESS – PERSONNEL MATTERS**

**ADMINISTRATIVE - RESIGNATION**

- 19-174 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve the resignation of Akesha Joseph, C & I Supervisor effective July 24, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**ADMINISTRATIVE - EMPLOYMENT**

- 19-175 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the following on one year contracts effective August 1, 2019:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u># of Days</u></b>	<b><u>Salary</u></b>
Canann, Chris	Special Ed Supervisor	216	\$ 82,403.10
Hiscox, Douglas	C & I Supervisor	216	\$ 68,987.73

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

- 19-176 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve a stipend for Ed Mackiewicz, C & I Supervisor in the amount of \$4,000.00 for the TVLA Program effective August 1, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CLASSIFIED ADMINISTRATIVE – EMPLOYMENT**

- 19-177 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ Amanda Mancino, Social Worker on a one year 201 day contract effective August 1, 2019, at a salary of \$35,000.00.

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Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

**CLASSIFIED – EMPLOYMENT**

19-178 Motion by Mr. Dreves, Second by Mrs. Domhoff to employ **Carleen Lucanski, Classroom Assistant** at a rate of \$11.86 per hour, on a one year 193 day contract effective August 14, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CLASSIFIED – INCREASE IN HOURS**

19-179 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve an increase in hours from 6.5 to 7.0 hours per day for **Susan Toto, Classroom Assistant** effective July 1, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

**CLASSIFIED – RESIGNATION**

19-180 Motion by Mr. Dreves, Second by Mrs. Domhoff to accept the resignation of **Carrl Gollas, Secretary**, effective August 16, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – EMPLOYMENT**

19-181 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the following on one year contracts effective August 1, 2019:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>No. of Days</u></b>	<b><u>Salary</u></b>
Teti, Clare	School Psychologist	201	\$ 43,873.00

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

19-182 Motion by Mr. Dreves, Second by Mrs. Domhoff employ the following effective August 1, 2019:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>No. of Days</u></b>	<b><u>Salary</u></b>
Burley, Chelsea	School Psychology Intern		\$ 25,000.00
**Davis, Lori	Reading & Literacy Coach	As Needed	\$ 25.00 per hour
McCann, Kayla	TVLA Liaison	Up to 60 days	\$ 100.00 per day
*Reddinger, Joshua	TVLA Instructor	As needed	
Richards, Audrey	School Psychologist	Up to 80 days	\$ 260.55 per day
Zuzik, Sarah	School Psychologist	Up to 90 days	\$ 239.41 per day

\*Pending BCFBI check  
\*\* Pending Licensure

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – INCREASE IN DAYS**

19-183 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve an additional 16 days for **Shannon Miller, Special Education Supervisor** effective August 14, 2019, at her current daily rate. All costs paid by Bristol Local.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

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**EXTENDED SCHOOL YEAR**

- 19-184 Motion by Mr. Dreves, Second by Mrs. Domhoff to employ Terri Eucker, Occupational Therapist for the Extended School Year Program effective June 1, 2019 at a rate of \$27.00 per hour on an as needed basis.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – RESIGNATION**

- 19-185 Motion by Mrs. Domhoff, Second by Mr. Dreves to accept the resignation of the following:

Name	Position	Effective Date
Buchenic, Mary	STEAM Instructor	8/12/2019
Gasser, Jennifer	STEAM Instructor	8/11/2019
Miller, Rebecca	Reading & Literacy Coach	7/29/2019

Roll Call: Mrs. Domhoff, Mr. Dreves, Bishop – ayes. Motion Carried.

**STUDENT/PARENT HANDBOOK**

- 19-186 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve the following program handbooks for the 2019-2020 school year:

Crisis Directory MD Handbook  
Deaf Education Handbook Preschool Handbook  
ED Handbook

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**SUBSTITUTES**

- 19-187 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the additional list of substitutes on an as needed basis effective August 1, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

**ADJOURN**

- 19-188 Motion by Mrs. Domhoff, Second by Mr. Dreves to adjourn this meeting at 8:10 a.m.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Board President

Attest: \_\_\_\_\_  
Treasurer