

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

December 16, 2019

The Regular Meeting of the Trumbull County Educational Service Center was held on December 16, 2019, at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 4:00 p.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Jeffrey Dreves and Mr. Allen Ryan. Mr. William Holland was absent. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simone, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; Carlotta Sheets, Supervisor of Human Resources and Communications; and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

- 19-247 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve the financial reports presented by the Treasurer as of November 30, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

APPROVAL OF MINUTES

- 19-248 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve the minutes of the November 18, 2019 Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

- 19-249 Motion by Mr. Dreves, Second by Mrs. Domhoff to retroactively approve a contract between the Trumbull County Educational Service Center and EnvisionEdPlus for grant writing consultation for the Prevention Grant PD effective November 22, 2019 to December 20, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

- 19-250 Motion by Mrs. Domhoff, Second by Mr. Ryan to approve a contract between the Trumbull County Educational Service Center and W.V.C. ED for two days of literacy related training for Summer of Growth June 16-17, 2020.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

CLASSIFIED – RESIGNATION

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- 19-251 Motion by Mr. Dreves, Second by Mr. Ryan to accept the resignation of **Candace Poling, Classroom Assistant** effective December 6, 2019.

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

CERTIFIED - RESIGNATION

- 19-252 Motion by Mrs. Domhoff, Second by Mr. Ryan to accept the resignation of the following:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Dorsey, Katie	Reading & Literacy Coach	November 26, 2019
Holub, Jenna	ED Teacher	December 2, 2019

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

CERTIFIED - EMPLOYMENT

- 19-253 Motion by Mr. Dreves, Second by Mrs. Domhoff to employ **Linda Amodio, ED Teacher** on a one year 184 day prorated contract effective December 9, 2019 at a prorated salary of \$41,433.00

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

- 19-254 Motion by Mrs. Domhoff, Second by Mr. Ryan to employ **Jonelle Bahrey**, as a Home Instructor on an as needed basis at a rate of \$21.00 per hour effective November 25, 2019.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

CERTIFIED – INCREASE IN DAYS

- 19-255 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve an increase in days up to 120 for **Sarah Zuzik, School Psychologist** effective November 28, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

- 19-256 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve an unpaid leave of absence for **Alexa French, Speech Pathologist** effective December 9, 2019 until doctor's release to work.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

WORKFORCE DEVELOPMENT BOARD – MINUTES

- 19-257 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve the minutes of the November 2019 quarterly meeting for the Trumbull County Educational Service

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Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

SUBSTITUTES

19-258 Motion by Mrs. Domhoff. Second by Mr. Dreves to employ the additional list of substitutes on an as needed basis effective December 1, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

ORGANIZATIONAL MEETING

19-259 Motion by Mrs. Domhoff, Second by Mr. Ryan to set the Organizational Meeting for January 13, 2020 at 4:00 pm with the Regular Meeting to immediately follow.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

19-260 Motion by Mrs. Domhoff. Second by Mr. Ryan to appoint Mr. Dreves as President Pro-tem to preside over the Organizational Meeting for 2020.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

EXECUTIVE SESSION

19-261 Motion by Mrs. Domhoff, Second by Mr. Dreves to enter into an Executive Session at 4:15 p.m. to discuss the following issue that is exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

Return to regular session at 4:25.

ADJOURN

19-262 Motion by Mr. Dreves, Second by Mrs. Domhoff to adjourn this meeting at 4:25 p.m.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

Date Approved

Board President

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Attest: _____
Treasurer