

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

March 23, 2020

The Regular Meeting of the Trumbull County Educational Service Center was held telephonically on March 23, 2020, via Go To Meeting.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:23 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. William Holland and Mr. Allen Ryan. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; and Christopher Hubinsky, Technology Administrator.

EXECUTIVE SESSION

20-34 Motion by Mrs. Domhoff, Second by Mr. Holland to enter into an Executive Session at 9:23 a.m. to discuss the following issue that is exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

Return to regular session at 9:35 a.m.

20-35 Motion by Mr. Holland, Second by Mrs. Domhoff in accordance with the emergency orders issued by Governor DeWine regarding coronavirus health protocols, that such portion of Board Policy No. 0415 requiring the Board conduct interviews of candidates to fill an existing Board vacancy be waived, an appointment proceed from applications/resumes provided by the candidates.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

BOARD MEMBER APPOINTMENT

20-36 Motion by Mr. Holland, Second by Mrs. Domhoff to appoint Al Haberstroh effective March 23, 2020 through December 31, 2020 to fill the vacancy of Don Bishop. The Treasurer shall be instructed to provide the required notice of the appointment as required by law.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Mr. Ryan – no. Motion Carried.

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Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

TREASURER’S RECOMMENDATIONS

APPROPRIATIONS

20-39 Motion by Mrs. Domhoff, Second by Mr. Holland to approve an adjustment in appropriations as follows:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>ORIGINAL APPROPRIATION</u>	<u>ADJUSTMENT</u>	<u>ADJUSTED APPROPRIATION</u>	<u>REASON</u>
587	IDEA Early Childhood Special Education	\$96,599.31	\$143.71	\$96,743.02	Additional Allocation

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

20-40 Motion by Mr. Holland, Second by Mrs. Domhoff to retroactively approve an agreement between the Trumbull County Educational Service Center and Riverside Local School District for HH services effective February 1, 2020.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

20-41 Motion by Mrs. Domhoff, Second by Mr. Holland to retroactively approve an agreement between the Trumbull County Educational Service Center and Lordstown Local School District for Interim Superintendent Services effective February 24, 2020.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

20-42 Motion by Mr. Holland, Second by Mrs. Domhoff to approve an agreement between the Trumbull County Educational Service Center and Keys to Literacy for professional development and supplies related to the Striving Readers Grant.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Dreves - ayes. Motion Carried.

20-43 Motion by Mrs. Domhoff, Second by Mr. Holland to approve a renewal

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Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

- 20-45 Motion by Mrs. Domhoff, Second by Mr. Holland to approve an agreement between the Trumbull County Educational Service Center and American Fidelity Assurance Company, dba AFPlanServ, to administer 403(b) plans on behalf of the Trumbull County ESC effective April 1, 2020.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

- 20-46 Motion by Mr. Holland, Second Mrs. Domhoff by to approve Investor Provider agreements between the Trumbull County Educational Service Center and American Fidelity, Ameriprise, Aspire, ASA, Met Life, New York Life and Security Financial Resources effective April 1, 2020.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

- 20-47 Motion by Mr. Ryan, Second by Mrs. Domhoff to approve a five-year agreement between the Trumbull County Educational Service Center and Cooksey, Inc. for water coolers effective April 1, 2020. Costs to be paid from Medical Mutual Wellness Funds

Roll Call: Mr. Ryan, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

- 20-48 Motion by Mrs. Domhoff, Second by Mr. Holland to retroactively approve an agreement between the Trumbull County Educational Service Center and Hubbard Exempted Village School District for Technician services.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

MEMBERSHIPS

- 20-49 Motion by Mr. Holland, Second by Mrs. Domhoff to approve a membership in the Group Retrospective Program for Workers Compensation administration with Sheakley effective January 1, 2021 through December 31, 2021.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

DONATIONS

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ADMINISTRATIVE EMPLOYMENT

20-51 Motion by Mr. Holland, Second by Mrs. Domhoff to retroactively employ Lew Lowery, Interim Superintendent on an as needed basis, effective February 24, 2020 at \$375.00 per day to be paid by Lordstown School District.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Dreves, – ayes. Motion Carried.

ADMINISTRATION - EMPLOYMENT

20-52 Motion by Mr. Holland, Second by Mrs. Domhoff to employ the following individuals on administrative certified contracts as listed below effective August 1, 2020:

<u>Name</u>	<u>Position</u>	<u>#</u>	<u>of</u>	<u>Contract</u>
		<u>Days</u>		
DeJulio, Lauren	C&I Supervisor	216		3 year
Harris, Brice	C&I Supervisor	216		3 year
Lipinsky, Yvonne	C&I Supervisor	216		3 year
Mackiewicz, Ed	C&I Supervisor	216		3 year
Pancake, Jenny	C&I Supervisor	216		3 year
Rosler, Amy	C&I Supervisor	216		3 year
Melillo, Gerlinda	Preschool Supervisor	216		3 year
Revetti, Laura	ED Supervisor	216		2 year
Canann, Chris	Supervisor Special ED	216		2 year
Shipman, Melanie	Supervisor Psychology/Psychologist	216		2 year

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED ADMINISTRATIVE - EMPLOYMENT

20-53 Motion by Mrs. Domhoff, Second by Mr. Holland to employ the following individuals as listed below effective August 1, 2020:

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>	<u>Contract</u>
Foster, Stacy	Assistant Treasurer	260	3 year
Mancino, Amanda	Social Worker	201	2 year
Ruane, Laurie	Administrative Assistant	260	3 year

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CLASSIFIED – EMPLOYMENT

20-55 Motion by Mr. Holland, Second by Mrs. Domhoff to retroactively approve **Michael Klem, Technician** on a one year, pro-rated contract effective March 9, 2020 through June 30, 2020 at a pro-rated salary of \$39,197.43. All costs to be paid by Hubbard Exempted School District.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – EMPLOYMENT

20-56 Motion by Mrs. Domhoff, Second by Mr. Holland to retroactively employ the following as listed:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>No. of Days</u>	<u>Salary</u>
Bahrey, Jonelle	Home Instructor	March 5, 2020	As needed	\$21.00 per hour
Davis, James	Home Instructor	February 17, 2020	As needed	\$21.00 per hour

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

WORKFORCE DEVELOPMENT BOARD- MINUTES

20-57 Motion by Mr. Holland, Second by Mrs. Domhoff to approve the minutes of the February 2020 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

SUBSTITUTES

20-58 Motion by Mrs. Domhoff, Second by Mr. Holland to employ the additional list of substitutes on an as needed basis effective February 24, 2020.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Ryan, Mr. Dreves – ayes. Motion Carried.

ADJOURN

20-59 Motion by Mr. Holland, Second by Mrs. Domhoff to adjourn this meeting at 10:00 a.m.

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Attest: _____
Treasurer