

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

November 18, 2019

The Regular Meeting of the Trumbull County Educational Service Center was held on November 18, 2019, at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 4:00 p.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Jeffrey Dreves and Mr. Allen Ryan. Mr. William Holland was absent. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; Carlotta Sheets, Supervisor of Human Resources and Communications; and Christopher Hubinsky, Technology Administrator.

RESOLUTION

- 19-231 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve the following resolution: The Trumbull County Educational Service Center seeks to assist member districts when without a Superintendent or Treasurer due to an unforeseen or emergency situation. In that event, the ESC will provide an Interim Superintendent or Interim Treasurer as a bridge service not to exceed 30 days.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

APPROVAL OF FINANCIAL REPORTS

- 19-232 Motion by Mrs. Domhoff, Second by Mr. Ryan to approve the financial reports presented by the Treasurer as of October 31, 2019.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

APPROVAL OF MINUTES

- 19-233 Motion by Mr. Ryan, Second by Mr. Dreves to approve the minutes of the October 21, 2019 Regular Board Meeting.

Roll Call: Mr. Ryan, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

- 19-234 Motion by Mrs. Domhoff, Second by Mr. Ryan to retroactively approve a contract between the Trumbull County Educational Service Center and Robert Dodd for Innovative Day on November 5, 2019.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

- 19-235 Motion by Mr. Dreves, Second by Mr. Ryan to approve an affiliation agreement between the Trumbull County Educational Service Center and Ohio University for Speech-Language Pathology Students.

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Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

- 19-236 Motion by Mr. Dreves, Second by Mr. Ryan to approve a contract between the Trumbull County Educational Service Center and R. Keeth Matheny for a presentation at the Administrative Conference on August 5, 2020.

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

NEOMIN

- 19-237 Motion by Mrs. Domhoff, Second by Mr. Dreves acting solely as fiscal agent for NEOMIN and at the recommendation of the NEOMIN Governing Board to approve a stipend for Brian Greathouse in the amount of \$1,000.00 for E-rate consulting services that he provided to the Lake Geauga Computer Association.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

MEMBERSHIPS

- 19-238 Motion by Mr. Ryan, Second by Mr. Dreves to renew its annual membership with Mahoning Valley Manufacturers Coalition for 2019-2020 School Year for workforce and education.

Roll Call: Mr. Ryan, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

CERTIFIED EMPLOYMENT

- 19-239 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ Elaine LaVange, as a Home Instructor on an as needed basis at a rate of \$21.00 per hour effective October 24, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop - ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

- 19-240 Motion by Mr. Dreves, Second by Mr. Ryan to approve an unpaid leave of absence for the following:

<u>Name</u>	<u>Position</u>	<u>Leave</u>
Broderick, Michael	Adapted PE Instructor	11/27/2019 until Dr.'s release to work
Holub, Jenna	ED Teacher	11/1/2019 until Dr.'s release to work

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

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CLASSIFIED – EMPLOYMENT

19-241 Motion by Mrs. Domhoff, Second by Mr. Ryan to employ **Bonnie Franklin, Classroom Assistant** on a 193 day prorated contract at a rate of \$11.86 effective November 11, 2019.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

19-242 Motion by Mr. Dreves, Second by Mr. Ryan to employ the following effective October 23, 2019:

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>#of contract Days</u>	<u>Salary</u>
Anderson, Debra	Healthcare Provider	Up to 30 hours per week	Not to exceed 130 days	\$17.00 per hour All costs paid by Newton Falls.

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

19-243 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve an unpaid leave of absence for **Kristopher Sutton, Classroom Assistant** effective November 6, 2019 – November 12, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

CLASSIFIED - RESIGNATION

19-244 Motion by Mrs. Domhoff, Second by Mr. Dreves to accept the resignation of **Corrigan Quinn, Technician** effective November 14, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

SUBSTITUTES

19-245 Motion by Mr. Ryan, Second by Mr. Dreves to employ the additional list of substitutes on an as needed basis effective November 1, 2019.

Roll Call: Mr. Ryan, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

ADJOURN

19-246 Motion by Mr. Dreves, Second by Mrs. Domhoff to adjourn this meeting at 4:15 p.m.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

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Date Approved

Board President

Attest: _____
Treasurer