

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

October 21, 2019

The Regular Meeting of the Trumbull County Educational Service Center was held on October 21, 2019, at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 4:00 p.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Jeffrey Dreves and Mr. William Holland. Mr. Allen Ryan was absent. Also present were Michael Hanshaw, Superintendent; Lori Simione, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; Carlotta Sheets, Supervisor of Human Resources and Communications; and Christopher Hubinsky, Technology Administrator.

**APPROVAL OF FINANCIAL REPORTS**

19-208 Motion by Mr. Holland, Second by Mr. Dreves to approve the financial reports presented by the Treasurer as of September 30, 2019.

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**APPROVAL OF MINUTES**

19-209 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve the minutes of the September 9, 2019 Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes. Motion Carried.

**TREASURER'S RECOMMENDATIONS**

**APPROPRIATIONS**

19-210 Motion by Mr. Holland, Second by Mr. Dreves to approve an adjustment in appropriations as follows:

FUND	DESCRIPTION	ORIGINAL APPROPRIATION	ADJUSTMENT	ADJUSTED APPROPRIATION	REASON
001	GENERAL FUND	\$20,279,796.82	\$38,550.00	\$20,316,346.82	Budget adjustments
551	LEP	\$0.00	\$25,450.28	\$25,450.28	New Grant Allocation
599	STRIVING READERS GRANT	\$136,823.88	\$364,638.26	\$501,462.14	New Grant Allocation

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CONTRACTS AND AGREEMENTS**

19-211 Motion by Mr. Dreves, Second by Mr. Holland to approve a contract between the Trumbull County Educational Service Center and Cuyahoga Community College for mentor services for Fall of 2019 and Spring of 2020.

Roll Call: Mr. Dreves, Mr. Holland, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

19-212 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve a contract between the Trumbull County Educational Service Center and EnvisionEd Plus for grant consultation services retroactive to September 10-30, 2019.

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Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes. Motion Carried.

- 19-213 Motion by Mr. Dreves, Second by Mr. Holland to approve HH contracts between the Trumbull County Educational Service Center and the following schools for students in Hearing Handicapped units.

- Grand Valley
- Painesville City Schools

Roll Call: Mr. Dreves, Mr. Holland, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

- 19-214 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve a contract between the Trumbull County Educational Service Center and Rosetta Stone for the LEP Grant.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes. Motion Carried.

- 19-215 Motion by Mr. Dreves, Second by Mr. Holland to approve a contract between the Trumbull County Educational Service Center and Trumbull County Medical Society Alliance for technology support services retroactive to October 18, 2019.

Roll Call: Mr. Dreves, Mr. Holland, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

- 19-216 Motion by Mrs. Domhoff, Second by Mr. Holland to approve a contract between the Trumbull County Educational Service Center and Walter Haverfield for a presentation March 18, 2020 at the Resident Educator meeting.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

- 19-217 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve an agreement between the Trumbull County Educational Service Center and Bristol Local Schools for TVLA services at \$230.00/student effective October 21, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes. Motion Carried.

**MEMBERSHIPS**

- 19-218 Motion by Mr. Holland, Second by Mr. Dreves to approve membership dues for the Regional Chamber effective October 1, 2019 through September 30, 2020.

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

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**SUPERINTENDENT'S RECOMMENDATIONS**

**NEW BUSINESS – PERSONNEL MATTERS**

- 19-219 Motion by Mr. Holland, Second by Mrs. Domhoff to approve the Notice of Departure and Election of Continued Legal Representation with Gingo & Bair Law, LLC.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Dreves, Mr. Bishop - ayes. Motion Carried.

**OPES EVALUATOR**

- 19-220 Motion by Mrs. Domhoff, Second by Mr. Holland to approve Kathleen Vilsack, as a credentialed OPES Evaluator through September 2021.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

**OTES EVALUATORS**

- 19-221 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve the following as credentialed OTES evaluators.

<u>Name</u>	<u>Valid Until</u>
Melillo, Gerlinda	September 2020
Pompoco, Christy	June 2020
Revetti, Laura	June 2021
Tul, Michelle	September 2021

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes. Motion Carried.

**CLASSIFIED – RESIGNATION**

- 19-222 Motion by Mr. Holland, Second by Mr. Dreves approve the resignation of Sara Tice, Classroom Assistant effective October 18, 2019.

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CLASSIFIED – EMPLOYMENT**

- 19-223 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the following:

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Effective Date</u>	<u>No. of Days</u>	<u>Salary</u>
Biamonte, Laura	ClassroomAssistant	7.0	October 21, 2019	193 prorated	\$11.86 per hour
Bornemiss, Stephen	Classroom Assistant	7.0	September 23, 2019	193 prorated	\$11.86 per hour
Fredenbug, Lucia	Classroom Assistant	6.4	September 16, 2019	193 prorated	\$11.86 per hour
McMahon, Rachelle	Classroom Assistant	7.0	October 7, 2019	193 prorated	\$13.74 per hour
Ticc, Sara	Secretary	8.0	October 21, 2019	260 prorated	\$12.71 per hour

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Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Holland, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – INCREASE IN DAYS**

19-224 Motion by Mr. Holland, Second by Mr. Dreves to approve an increase in days up to 111 for **Audrey Richards, School Psychologist** effective October 3, 2019.

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**EMPLOYMENT**

19-225 Motion by Mr. Dreves, Second by Mrs. Domhoff to employ the following on an as needed basis:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>
Hudak, Tiffany	Reading & Literacy Coach	September 16, 2019	\$25.00 per hour
Sinkuc, Valerie	Substitute Speech Language Pathologist	October 21, 2019	\$257.35 per day
Sponseller, Maggie	Academic Coach	September 16, 2019	\$25.00 per hour *all costs paid by Brookfield
Streb, Ralph	C & I Program Instructor	September 10, 2019	
Stucke, Lucas	Home Instructor	September 30, 2019	\$21.00 per hour

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Holland, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – UNPAID LEAVE OF ABSENCE**

19-226 Motion by Mr. Holland, Second by Mr. Dreves to approve an unpaid leave of absence for **Kaitlyn Purnell, Preschool Teacher** beginning September 20, 2019 until physician's release to work.

Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**SUBSTITUTE - PAY INCREASE**

19-227 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve an increase in substitute rates for the following effective November 4, 2019:

- Classified Substitute Employees \$10.00 per hour
- Certified Substitute Teachers \$90.00 per day

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Holland, Mr. Bishop – ayes. Motion Carried.

**SUBSTITUTES**

19-228 Motion by Mr. Holland, Second by Mr. Dreves to employ the additional list of substitutes on an as needed basis effective October 1, 2019.

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Roll Call: Mr. Holland, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**ITEMS OF INTEREST**

19-229 Career Advising Policy shared at the September 9, 2019 meeting for annual review.

**ADJOURN**

19-230 Motion by Mr. Dreves, Second by Mrs. Domhoff to adjourn this meeting at 4:10 p.m.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Holland, Mr. Bishop – ayes. Motion Carried.

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Date Approved

\_\_\_\_\_  
Board President

Attest: \_\_\_\_\_  
Treasurer