

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 9, 2019

The Regular Meeting of the Trumbull County Educational Service Center was held on September 9, 2019, at the Board Office.

Mr. Donald Bishop, President, called the meeting to order at 4:00 p.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Jeffrey Dreves and Mr. Allen Ryan. Mr. William Holland was absent. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; Carlotta Sheets, Supervisor of Human Resources and Communications; and Christopher Hubinsky, Technology Administrator.

**APPROVAL OF FINANCIAL REPORTS**

19-189 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve the financial reports presented by the Treasurer as of August 31, 2019.

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**APPROVAL OF MINUTES**

19-190 Motion by Mrs. Domhoff, Second by Mr. Ryan to approve the minutes of the August 19, 2019 Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

**TREASURER'S RECOMMENDATIONS**

**APPROPRIATIONS**

19-191 Motion by Mr. Dreves, Second by Mr. Ryan to approve an adjustment in appropriations as follows:

FUND	DESCRIPTION	ORIGINAL		ADJUSTED	
		APPROPRIATION	ADJUSTMENT	APPROPRIATION	REASON
001	GENERAL FUND	\$20,219,607.52	\$60,189.50	\$20,279,797.02	Budget adjustments
499	PSYCHOLOGY INTERN GRANT	\$0.00	\$29,900.00	\$29,900.00	New Grant Allocation
587	SPECIAL EDUCATION PRESCHOOL GRANT	\$0.00	\$96,599.31	\$96,599.31	New Grant Allocation

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CONTRACTS AND AGREEMENTS**

19-192 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve a contract between the Trumbull County Educational Service Center and The Gifted Guy LLC for a presentation June 8 & 9, 2020.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

19-193 Motion by Mr. Ryan, Second by Mr. Dreves to approve a contract with the Trumbull County Educational Service Center and AARIS for Occupational Therapy services effective August 20, 2019 for 29 days, not to exceed \$12,586.00.

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Roll Call: Mr. Ryan, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

- 19-194 Motion by Mrs. Domhoff, Second by Mr. Ryan to approve contracts with the Trumbull County Educational Service Center with Douglas Ellison and Eric Curts for Innovative Day training sessions.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

- 19-195 Motion by Mr. Dreves, Second by Mrs. Domhoff to approve a contract with the Trumbull County Educational Service Center and the following school districts listed below for Hearing Handicap Services.

Wickliffe City School District Hearing Handicap  
Twinsburg City School District Hearing Handicap

Roll Call: Mr. Dreves, Mrs. Domhoff, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**MEMORANDUM OF UNDERSTANDING**

- 19-196 Motion by Mr. Ryan, Second by Mr. Dreves to approve a Memorandum of Understanding with the Trumbull County Board Professional Staff Association effective September 1, 2019.

Roll Call: Mr. Ryan, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

- 19-197 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve Memorandum of Understanding with the Trumbull County Educational Service Center and Homes for Kids to provide School Based Social Workers in participating school districts.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**MEMBERSHIPS**

- 19-198 Motion by Mr. Ryan, Second by Mr. Dreves to approve membership in The Family & Children First Council effective July 1, 2019 to June 30, 2020 at a cost of \$2,500.00.

Roll Call: Mr. Ryan, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**SUPERINTENDENT'S RECOMMENDATIONS**

**NEW BUSINESS – PERSONNEL MATTERS**

**CLASSIFIED - EMPLOYMENT**

- 19-199 Motion by Mrs. Domhoff, Second by Mr. Ryan to employ the following:

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Name	Position	Effective Date	No. of Days	Salary
Hecker, Travis	Technician	August 19, 2019	As needed	\$12.00 per hour
Quinn, Corrigan	Technician	August 19, 2019	As needed	\$12.00 per hour

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop - ayes. Motion Carried.

**CLASSIFIED – RESIGNATION**

19-200 Motion by Mr. Dreves. Second by Mr. Ryan to accept the resignation of the following:

Name	Position	Effective Date
Goldberg, Mara	Classroom Assistant	August 30, 2019
Mrofchak, Kathleen	Classroom Assistant	September 6, 2019

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – RESIGNATION**

19-201 Motion by Mrs. Domhoff. Second by Mr. Ryan accept the resignation of Lori Davis, Reading & Literacy Coach effective August 22, 2019.

Roll Call: Mrs. Domhoff, Mr. Ryan, Mr. Dreves, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – EMPLOYMENT**

19-202 Motion by Mr. Dreves, Second by Mr. Ryan to employ the following:

Name	Position	Effective Date	No. of Days
Arkwright, Sharon	C & I Program instructor	August 21, 2019	As needed
Caldwell, Karen	C & I Program Instructor	August 21, 2019	As needed
Lubich, Josh	C & I Program Instructor	August 21, 2019	As needed
Dorsey, Katie	Reading & Literacy Coach	August 22, 2019	As needed

Roll Call: Mr. Dreves, Mr. Ryan, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**CERTIFIED – UNPAID LEAVE OF ABSENCE**

19-203 Motion by Mrs. Domhoff, Second by Mr. Dreves to approve an unpaid leave of absence for Kara Wert, Speech Pathologist from September 26, 2019 through November 1, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**WORKFORCE DEVELOPMENT BOARD - MINUTES**

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19-204 Motion by Mr. Ryan, Second by Mr. Dreves to approve the minutes of the August 2019 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mr. Ryan, Mr. Dreves, Mrs. Domhoff, Mr. Bishop – ayes. Motion Carried.

**SUBSTITUTES**

19-205 Motion by Mrs. Domhoff, Second by Mr. Dreves to employ the additional list of substitutes on an as needed basis effective August 26, 2019.

Roll Call: Mrs. Domhoff, Mr. Dreves, Mr. Ryan, Mr. Bishop – ayes. Motion Carried.

**ITEMS OF INTEREST**

19-206 Treasurer, Lori Simione, presented a financial report to the Board.

**ADJOURN**

19-207 Motion by Mr. Bishop, Second by Mr. Ryan to adjourn this meeting at 4:25 p.m.

Roll Call: Mr. Bishop, Mr. Ryan, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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Date Approved

\_\_\_\_\_  
Board President

Attest: \_\_\_\_\_  
Treasurer