

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

July 13, 2020

The Regular Meeting of the Trumbull County Educational Service Center was held telephonically on July 13, 2020, via Go To Meeting.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Al Haberstroh and Mr. Tom Krispinsky. Mr. William Holland was absent. Also present were Michael Hanshaw, Superintendent; Lori Simone, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

20-138 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of June 30, 2020.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

APPROVAL OF MINUTES

20-139 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve the minutes of the June 22, 2020 Regular Board Meeting and the June 30, 2020 Special Board Meeting via Teleconference.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

TREASURER'S RECOMMENDATIONS

ORIGINAL APPROPRIATIONS AND ESTIMATED RECEIPTS FOR YEAR 2021

20-140 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Estimated Receipts and Original Appropriations for fiscal year 2021.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CONTRACTS AND AGREEMENTS

20-141 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve a contract between the Trumbull County Educational Service Center and the Griffith Agency for Liability, Property, and Auto Insurance with Liberty Mutual, effective July 1, 2020 through June 30, 2021.

Trumbull County ESC	\$ 17,487.00
NEOMIN	<u>\$ 3,995.00</u>
Total cost	\$ 21,482.00

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves - ayes.
Motion Carried.

20-142 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve a contract between the Trumbull County Educational Service Center and Avalon Inn and Resort for the Scholarship Breakfast on Friday, May 14, 2021.

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Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves - ayes.
Motion Carried.

MEMBERSHIPS

20-143 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve membership in Ohio Schools Council for the 2020-2021 School Year at a cost of \$350.00.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves - ayes.
Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

ADMINISTRATIVE – ADDITIONAL HOURS

20-144 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve up to an additional 40 hours for **Brittany Bissell, Public/Community Relations Assistant Coordinator** for the 2020-2021 School Year. All costs paid by Niles City Schools.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

ADMINISTRATIVE – EMPLOYMENT

20-145 Motion by Mr. Haberstroh, Second by Mr. Domhoff to employ **Doug Hiscox**, for consulting services up to 60 days for the 2020-2021 school year at a rate of \$300.00 per day. Costs to be paid out of Title II.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

CERTIFIED - EMPLOYMENT

20-146 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the following on one year contracts as listed below:

Name	Position	No. of Days
*Gosser, Makayla	Speech Pathologist	184 +6
Lucente-Jenkins, Karlylyn	ED Teacher	184

*pending Background checks and Licenses.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CERTIFIED – RESIGNATION

20-147 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to accept the resignation for the following as listed below:

Name	Position	Effective Date
French, Alexa	Speech Pathologist	July 31, 2020
Smith, Scott	ED Teacher	July 31, 2020

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Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

CLASSIFIED - RESIGNATION

20-148 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to accept the resignation of **Heather Peterson, Healthcare Provider** effective July 17, 2020.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

SUBSTITUTES

20-149 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the additional list of substitutes on an as needed basis effective July 1, 2020.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

EXECUTIVE SESSION

20-150 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to enter into Executive Session at 9:11 a.m. to discuss the following issues that are exempted from public sessions:

- preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

Return to regular session at 9:43 a.m.

ADJOURN

20-151 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9:45 a.m.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

August 10, 2020

The Special Meeting of the Trumbull County Educational Service Center was held on August 10, 2020, via Go To Meeting.

Mr. Jeffrey Dreves, President, called the meeting to order at 8:02 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Tom Krispinsky, Mr. William Holland and Mr. Al Haberstroh. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simone, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; and Christopher Hubinsky, Technology Administrator.

RESOLUTION

20-152

Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve a RESOLUTION TO SUSPEND A PORTION OF BOARD POLICY 0131 DURING PERIOD OF EMERGENCY DUE TO COVID-19.

WHEREAS, on March 9, 2020 the Governor of the State of Ohio issued Executive Order 2020-01D (“Order”) declaring a state of emergency for the entire State to protect the well-being of the citizens of Ohio from the dangerous effects of COVID-19, and such state of emergency exists until the present day and likely will continue to exist for the foreseeable future; and

WHEREAS, Governing Board Policy 0131 requires, in part, that “bylaws and policies...may be adopted, amended, and repealed at any meeting of the Board, provided the proposed adoption, amendment, or repeal shall have been proposed at a previous Board meeting”;

WHEREAS, this Policy 0131 requirement has proven challenging during the period of time in which COVID-19 continues to impact the entire State of Ohio and likewise the Governing Board of the Trumbull County Educational Service Center in serious and immediate ways; the Governing Board must be able to act efficiently to respond to ESC and school district needs; and

WHEREAS, this Policy 0131 further provides in relevant part, these “bylaws and policies may be adopted or amended or a single meeting of the Board in an emergency. An emergency shall be defined for purposes of this rule as any situation or set of circumstances which the Board has reason to believe will close the schools or jeopardize the safety and welfare of the students or employees of the Center;” and

WHEREAS, as a result, the Governing Board seeks to suspend the requirement that bylaws and policies to be adopted, amended, and/or repealed must be proposed at a previous Board meeting – e.g., presentation at two Governing Board meetings – for the duration of the COVID-19 crisis.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Trumbull County Educational Service Center hereby temporarily suspends the portion of current Board Policy 0131 that reads “bylaws and policies...may be adopted, amended, and repealed at any meeting of the Board, provided the proposed adoption, amendment, or repeal shall have been proposed at a previous Board meeting” effective the date of this Resolution through the duration of the 2020-2021 school year.

BE IT FURTHER RESOLVED that, as a result, any policy adoptions and/or revisions may be made at the first Governing Board meeting in which the policy adoption and/or revision is introduced, in order to allow the Governing

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Board to be able to act efficiently to respond to ESC and school district needs during the period of emergency.

BE IT FURTHER RESOLVED, the Governing Board hereby temporarily suspends, to the extent allowable by law, current Board policy and/or local rules or regulations, effective the date of this Resolution through the duration of the 2020-2021 school year, to the extent that said policies, rules or regulations conflict with this Resolution.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Governing Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Governing Board in compliance with all legal requirements, including H.B. 197 and Section 121.22 of the Ohio Revised Code.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

- 20-153 Motion by Mr. Haberstroh, Second by Mr. Holland to approve an agreement between the Trumbull County Educational Service Center and Jefferson County Educational Service Center to provide Virtual Learning Academy effective July 1, 2020 through June 30, 2021.

Roll Call: Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mrs. Domhoff. Mr. Dreves – ayes. Motion Carried.

- 20-154 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Jefferson County Educational Service Center to provide Virtual Classroom effective July 1, 2020 through June 30, 2021.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

REMOTE LEARNING PLAN

- 20-155 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve the Trumbull County Educational Service Center Remote Learning Plan submitted to the Ohio Department of Education for the 2020-2021 school year.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

RESTART REOPEN PLAN

- 20-156 Motion by Mr. Holland, Second by Mr. Haberstroh to approve the Trumbull County Educational Service Center Restart Reopen Plan for the Trumbull County Educational Service Center Cooperative Classroom Units for the 2020-2021 School Year.

Roll Call: Mr. Holland, Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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TCESC CENTRAL OFFICE RESTART REOPEN PLAN

- 20-157 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve the Trumbull County Educational Service Center Restart Reopen Plan for the Trumbull County Educational Service Center Central Office effective August 3, 2020.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Holland, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

BOARD POLICY

- 20-158 Motion by Mr. Haberstroh, Second by Mr. Holland to accept the following policy: Due to the emergency readiness for COVID-19 the Governing Board hereby suspends the reading requirements for the purpose of policy adoption.

The Governing Board hereby adopts Policy 8450.01...

8450.01 - PROTECTIVE FACIAL COVERINGS DURING PANDEMIC/EPIDEMIC EVENTS

During times of elevated communicable disease community spread (pandemic or epidemic), the Superintendent will issue periodic guidance through Governing Board plans/resolution(s) in alignment with public health officials and/or in accordance with government edicts and including any Pandemic Plan developed by the Educational Service Center's Pandemic Response Team under Policy 8420.

School settings can be a source of community spread. Wearing face masks/coverings is especially important during these times and can help mitigate the risk of exposure from person to person.

As such, during times of elevated communicable disease community spread, the Superintendent may activate this policy by notifying the school community, requiring all school staff, volunteers and visitors (including vendors) to wear appropriate face masks/coverings on school grounds unless it is unsafe to do so or where doing so would significantly interfere with the Centers educational or operational processes.

In addition, the Board may require that while at the physical location/building of Center students shall wear a face mask unless they are unable to do so for a health or developmental reason. Efforts will be made to reduce any social stigma for a student who, for medical or developmental reasons, cannot and should not wear a mask.

Roll Call: Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

GUIDANCE DOCUMENT

- 20-159 Motion by Mr. Haberstroh, Second by Mr. Holland to approve the Guidance Document between the Trumbull County School Districts and the Trumbull county Combined Health District pertaining to COVID-19 cases.

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Roll Call: Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

EXECUTIVE SESSION

20-160 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to enter into Executive Session at 8:15 to discuss the following issues that are exempted from public sessions:

- Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Holland, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

Return to regular session at 8:45 a.m.

ADJOURN

20-161 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 8:46 a.m.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer