

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

August 17, 2020

The Regular Meeting of the Trumbull County Educational Service Center was held telephonically on August 17, 2020, via Go To Meeting.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Al Haberstroh, Mr. William Holland and Mr. Tom Krispinsky. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simone, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; Carlotta Sheets, Supervisor, Department of Human Resources and Communications and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

20-162 Motion by Mrs. Domhoff, Second by Mr. Holland to approve the Financial Reports presented by the Treasurer as of July 31, 2020.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

20-163 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the minutes of the July 13, 2020 Regular Board Meeting and the August 10, 2020 Special Board Meeting via Teleconference.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

20-164 Motion by Mr. Krispinsky, Second by Mr. Holland to approve an adjustment in appropriations as follows:

FUND	DESCRIPTION	ORIGINAL		ADJUSTED		REASON
		APPROPRIATION	ADJUSTMENT	APPROPRIATION		
001	General Fund	\$ 20,971,100.67	\$328,373.70	\$21,299,474.37	PPE & Tech Equipment	
439	FY2021 Early Childhood Education Grant	\$0.00	\$160,000.00	\$160,000.00	New Grant	
499	Psych Intern Grant	\$0.00	\$56,952.38	\$56,952.38	New Grant	
551	LEP Grant	\$0.00	\$11,600.33	\$11,600.33	Carryover FY2020	
599	Striving Readers Grant	\$117,227.05	\$125,996.58	\$243,223.63	Return of advance to General Fund	

Roll Call: Mr. Krispinsky, Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

20-165 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve a one year agreement between the Trumbull County Educational Service Center and Warwick for phone support & software effective September 1, 2020 through August 31, 2021.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Holland, Mr. Dreves - ayes. Motion Carried.

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- 20-166 Motion by Mr. Haberstroh, Second by Mr. Holland to approve contracts between the Trumbull County Educational Service Center and FuelEducation for TVLA online products and services.
- Roll Call: Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves - ayes. Motion Carried.
- 20-167 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve contracts between the Trumbull County Educational Service Center and the following, for Orientation and Mobility services for the 2020-2021 school year, effective August 15, 2020.
- Keystone Blind Association
 - Jen Wonders
- Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves - ayes. Motion Carried.
- 20-168 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and T-Mobile to provide Hotspot wireless mobile internet.
- Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mr. Dreves - ayes. Motion Carried.
- 20-169 Motion by Mr. Krispinsky, Second by Mr. Holland to approve an agreement between the Trumbull County Educational Service Center and Bristol Local School District for TVLA Services.
- Roll Call: Mr. Krispinsky, Mr. Holland, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves - ayes. Motion Carried.
- 20-170 Motion by Mr. Haberstroh, Second by Mr. Holland to approve an agreement between the Trumbull County Educational Service and Intrado for SchoolMessenger effective September 1, 2020.
- Roll Call: Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves - ayes. Motion Carried.
- 20-171 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Aaris Therapy Group for speech therapy services.
- Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mr. Dreves - ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

CLASSIFIED – INCREASE IN HOURS AND ADDITIONAL DAYS

- 20-172 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to retroactively approve an increase in hours to 6.5 per day and an additional 18 days for **Debra Anderson, Healthcare Professional** effective August 1, 2020 at a rate of \$17.00 per hour. All costs paid by Newton Falls.

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Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED – RESIGNATION

20-173 Motion by Mrs. Domhoff, Second by Mr. Holland to accept the resignation of **Doreen Calderwood, Classroom Assistant** for the purpose of retirement effective September 1, 2020.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

20-174 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an unpaid leave of absence for **Kelli Palmer, School Psychologist** effective September 28, 2020 until January 3, 2021.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

AMEND RESOLUTION

20-175 Motion by Mr. Holland, Second by Mr. Haberstroh to amend resolution #20-88 to change the retirement date of **Melinda Einzig, Preschool Teacher** from August 1, 2020 to July 1, 2020.

Roll Call: Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CERTIFIED - RESIGNATION

20-176 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to accept the resignation of **Lisa Pirock, Occupational Therapist** effective August 1, 2020.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Holland, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – EMPLOYMENT

20-177 Motion by Mr. Haberstroh, Second by Mr. Holland to employ ***Natalie Evers, Occupational Therapist** on a one year contract effective August 1, 2020.
*Pending background check

Roll Call: Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

20-178 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to retroactively employ the following effective August 1, 2020.

Name	Position	No. of Days	Salary
Elcessor, Megan	School Psychologist Intern		\$24,500.00
Gaines, Seth	School Psychologist Intern		\$24,500.00
Sponsler, Maggie	Academic Coach	Up to 30 hours per week	\$25.00 per hour. All costs paid by Brookfield
Wason, Emma	Academic Coach	Up to 30 hours per week	\$25.00 per hour. All costs paid by Brookfield

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Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – ADDITIONAL DAYS

20-179 Motion by Mrs. Domhoff, Second by Mr. Holland to approve up to an additional 50 days for Julie Sinkuc, School Psychologist retroactive to August 1, 2020.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

EXTENDED SCHOOL YEAR

20-180 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ Nancy Paddock, Physical Therapist for the Extended School Year Program retroactive to June 1, 2020 on an as needed basis.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

JOB DESCRIPTIONS

20-181 Motion by Mrs. Domhoff, Second by Mr. Holland to approve job descriptions for the following program.

- TVLA Teacher
- TVLA Liaison

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

POLICY REVISION

20-182 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to revise Policy # 8450.01 Facial Covering Policy.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

STUDENT/PARENT HANDBOOK

20-183 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the following program handbooks for the 2020-2021 school year:

- Crisis Directory
- Deaf Education Handbook
- ED Handbook
- MD Handbook
- Preschool Handbook

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

SUBSTITUTES

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20-184 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the additional list of substitutes on an as needed basis effective August 1, 2020.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

COMPUTER EQUIPMENT BID AWARD

20-185 Motion by Mr. Krispinsky, Second by Mr. Holland to award the computer equipment bid RFP Anywhere Learning Systems to Questivity, Incorporated at a cost not to exceed \$122,128.00.

Roll Call: Mr. Krispinsky, Mr. Holland, Mr. Haberstroh, Mrs. Domhoff. Mr. Dreves – ayes. Motion Carried.

EXECUTIVE SESSION

20-186 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to enter into Executive Session at 9:22 a.m. to discuss the following issues that are exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

Return to regular session at 9:32 a.m.

ADJOURN

20-187 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to adjourn this meeting at 9:33 a.m.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____
Treasurer