

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

December 14, 2020

The Regular Meeting of the Trumbull County Educational Service Center was held telephonically on December 14, 2020, via Go To Meeting.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Al Haberstroh, Mr. William Holland and Mr. Tom Krispinsky. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; Carlotta Sheets, Supervisor, Department of Human Resources and Communications and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

- 20-236 Motion by Mr. Krispinsky, Second by Mr. Holland to approve the Financial Reports presented by the Treasurer as of November 30, 2020.

Roll Call: Mr. Krispinsky, Mr. Holland, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

- 20-237 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the minutes of the November 16, 2020 Regular Board Meeting via Teleconference.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

MEMORANDUM OF UNDERSTANDING

- 20-238 Motion by Mr. Haberstroh, Second by Mr. Holland to approve a Memorandum of Understanding between the Governing Board of the Trumbull County Educational Service Center and the Trumbull County Board Professional Staff Association.

Roll Call: Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE AND NON-UNION CLASSIFIED RATE INCREASE

- 20-239 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve all administrators and non-union classified employees on the attached list to receive a 1.75% raise in 2020-2021, retroactive to August 1, 2020, Technicians retroactive to July 1, 2020 and a 1.25% raise in 2021-2022 effective August 1, 2021, Technicians effective July 1, 2021.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

- 20-240 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an adjustment in appropriations as follows:

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FUND	DESCRIPTION	ORIGINAL	ADJUSTED		REASON
		APPROPRIATION	ADJUSTMENT	APPROPRIATION	
507	ESSER ESC Family Engagement Liaison Grant	\$0.00	\$58,800.00	\$58,800.00	New Grant

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

ADMINISTRATIVE – GRANT APPOINTMENT

20-241 Motion by Mrs. Domhoff, Second by Mr. Holland to approve the appointment of **Denise Holloway, TSAC Coordinator** as the Family Engagement Liaison for the Trumbull County Educational Service Center in conjunction with the ESSER ESC Family Engagement Liaison Grant retroactively effective December 4, 2020.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE – UNPAID LEAVE OF ABSENCE

20-242 Motion by Mr. Krispinsky, Second by Mrs. Haberstroh to approve an unpaid leave of absence for **Shannon Miller, Special ED Supervisor** effective December 17, 2020 until June 9, 2021.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

CERTIFIED - RESIGNATION

20-243 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to accept the resignation of **Clare Teti, School Psychologist** effective December 4, 2020.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

20-244 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an unpaid leave of absence for **Kaitlin Tofilski, MD Teacher** effective December 4, 2020 until physician’s release to work.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

CERTIFIED - EMPLOYMENT

20-245 Motion by Mr. Krispinsky, Second by Mr. Holland to retroactively employ **Julie Sinkuc, School Psychologist** on a one year 201 day prorated contract effective December 7, 2020.

Roll Call: Mr. Krispinsky, Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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CERTIFIED – ADDITIONAL DAYS

20-246 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to retroactively approve up to an additional 24 days for **Lisa Garvin, School Psychologist** effective December 7, 2020.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

AMEND RESOLUTION #20-230

20-247 Motion by Mr. Krispinsky, Second by Mr. Holland to amend resolution #20-230 to accept the resignation of **Andrew Garchar, Occupational Therapist** ~~for the purpose of retirement~~ effective October 31, 2020.

Roll Call: Mr. Krispinsky, Mr. Holland, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

WORKFORCE DEVELOPMENT BOARD – MINUTES

20-248 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve the minutes of the November 19, 2020 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

SUBSTITUTES

20-249 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to retroactively employ the additional list of substitutes on an as needed basis effective November 16, 2020.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

ORGANIZATIONAL MEETING

20-250 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to set the Organizational Meeting for January 11, 2021 at 9:00 am via teleconference with the Regular Meeting to immediately follow.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

20-251 Motion by Mrs. Domhoff, Second by Mr. Holland to appoint Mr. Haberstroh as President Pro-tem to preside over the Organizational Meeting for January 11, 2021.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

ITEMS OF INTEREST

20-252 Treasurer, Lori Simione, gave an update.

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ADJOURN

20-253 Motion by Mr. Krispinsky. Second by Mrs. Domhoff to adjourn this meeting at 9:25 a.m.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Holland, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____
Treasurer