

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

January 11, 2021

The Organizational Meeting and Regular Meeting of the Trumbull County Educational Service Center were held telephonically on January 11, 2021, via Go To Meeting.

Mr. Al Haberstroh was appointed President Pro-tem to preside over this Organizational Meeting by Resolution #20-251 at the December 14, 2020 Regular Governing Board Meeting via teleconference.

Mr. Al Haberstroh, President Pro-tem, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. William Holland, Mr. Tom Krispinsky, and Mr. Jeffrey Dreves. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Kathleen Vilsack, Director of Pupil Services; Lori Simione, CPA, Treasurer; Carlotta Sheets, Supervisor, Department of Human Resources and Communications; and Christopher Hubinsky, Technology Administrator.

ORGANIZATIONAL MEETING

ELECTION OF PRESIDENT

The President Pro-tem declared the floor open for nominations for the office of President. Mrs. Domhoff nominated Mr. Dreves for the position of President of the Governing Board for 2021. Mr. Krispinsky nominated Mr. Haberstroh as an additional nomination. Mr. Haberstroh seconded the nomination for Mr. Dreves.

21-01	Roll Call on nominations:	Mrs. Domhoff	-	Mr. Dreves
		Mr. Holland	-	Mr. Dreves
		Mr. Haberstroh	-	Mr. Dreves
		Mr. Krispinsky	-	Mr. Dreves
		Mr. Dreves	-	abstain

The Treasurer declared Mr. Dreves as President of the Governing Board for 2021.

ELECTION OF VICE PRESIDENT

The President Pro-tem declared the floor open for nominations for the office of Vice President. Mr. Haberstroh nominated Mrs. Domhoff for the position of Vice President of the Governing Board for 2021, Second by Mr. Krispinsky. There were no additional nominations.

21-02	Roll Call on nominations:	Mr. Holland	-	Mrs. Domhoff
		Mr. Haberstroh	-	Mrs. Domhoff
		Mr. Krispinsky	-	Mrs. Domhoff
		Mr. Dreves	-	Mrs. Domhoff
		Mrs. Domhoff	-	abstain

The Treasurer declared Mrs. Domhoff as Vice President of the Governing Board for 2021.

President Mr. Dreves assumed the floor.

2021 GOVERNING BOARD MEETINGS AND DATES

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

January 11, 2021

21-03 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to set the Regular Meeting dates, times, and places for 2021.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

BOARD MEMBER APPOINTMENTS

21-04 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to appoint Mr. Haberstroh as Legislative Liaison for the Governing Board for 2021.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

TREASURER/SUPERINTENDENT AUTHORITY

21-05 Motion by Mr. Holland, Second by Mr. Krispinsky to grant the Treasurer the authority to pay bills as they become due.

Roll Call: Mr. Holland, Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

21-06 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to appoint the Superintendent as the purchasing agent for the Educational Service Center.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

21-07 Motion by Mrs. Domhoff, Second by Mr. Holland to authorize the Superintendent to employ personnel as needed with such employment to be presented for approval by the Governing Board at the next regular meeting.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

PUBLIC RECORDS REPRESENTATIVE

21-08 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the designation of **Lori Simone, Treasurer** as a representative of the Trumbull County ESC Governing Board to attend public records training as required by the State of Ohio Attorney General.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

MEMBERSHIPS

21-09 Motion by Mr. Holland, Second by Mr. Krispinsky to renew its Ohio School Boards Association membership, including publications, for 2021 as listed below:

Ohio School Boards Association	\$3,419.00
Ohio School Boards Legal Assistance Fund	\$ 250.00
National School Boards Association	\$2,700.00

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

January 11, 2021

Roll Call: Mr. Holland, Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

REGULAR BOARD MEETING

School Board Members were acknowledged for School Board Recognition Month.

Mr. Robert Marino and Mr. Doug Hiscox presented the Ohio Collaborative for Educating Remotely Grant.

APPROVAL OF FINANCIAL REPORTS

21-10 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the financial reports presented by the Treasurer as of December 31, 2020.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

21-11 Motion by Mr. Holland, Second by Mr. Krispinsky to approve the minutes of the December 14, 2020 Regular Board Meeting via teleconference.

Roll Call: Mr. Holland, Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

TREASURER’S RECOMMENDATIONS

APPROPRIATIONS

21-12 Motion by Mrs. Domhoff, Second by Mr. Holland to approve an adjustment in appropriations as follows:

FUND	DESCRIPTION	ORIGINAL	ADJUSTED		REASON
		APPROPRIATION	ADJUSTMENT	APPROPRIATION	
507	RemotEDx OCER Grant	\$0.00	\$41,550.00	\$41,550.00	New Grant
	Philanthropy Grant - Match for				
019	RemotEDx OCER Grant	\$0.00	\$13,850.00	\$13,850.00	New Grant

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

21-13 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to retroactively approve an agreement between the Trumbull County Educational Service Center and Envision EdPlus to provide grant writing services, not to exceed \$1,750.00 effective December 28, 2020 through January 15, 2021.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

21-14 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

January 11, 2021

EDU Healthcare for an Occupational Therapy Assistant effective April 19, 2021 through June 2, 2021.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS- PERSONNEL MATTERS

COVID-19 LEAVE OF ABSENCE

21-15 Motion by Mrs. Domhoff, Second by Mr. Haberstorh to approve the following resolution for COVID-19 leave:

WHEREAS, out of an abundance of caution and a desire to continue to be flexible with staff and honor a ‘safety first’ mindset, the Governing Board has determined to provide employees up to ten (10) work days of leave (otherwise referred to as “COVID leave”); and

WHEREAS, COVID leave shall be paid at the employee’s regular rate of pay, and not count against the employee’s accrued sick leave only for employees who have not previously exhausted the 10 work days of FFCRA leave and for only the following reasons: specifically, only where working remotely is not made available:

1. The employee has been ordered by public health authorities and/or the District to quarantine due to the employee’s own confirmed or likely exposure to or diagnosis of COVID-19;
2. The employee is experiencing symptoms of COVID-19 and is seeking medical treatment/diagnosis;
3. The employee has been advised by a health care provider to self-quarantine related to COVID-19.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of the Trumbull County Educational Service Center, upon adoption of this Resolution and retroactive to January 1, 2021, that the above-referenced COVID leave be provided to eligible employees through March 31, 2021.

BE IT FURTHER RESOLVED, the Governing Board hereby confirms the authority of the Superintendent and Treasurer to take action(s) necessary and consistent with this Resolution.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Governing Board concerning and relating to the adoption of this resolution were adopted in an electronic meeting and/or open meeting of this Board in compliance with all legal requirements, including HB 197 and HB 404 and as permitted by Ohio law.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

UPDATED K-12 QUARANTINE GUIDELINES

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

January 11, 2021

21-16 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the updated K-12 quarantine guidelines dated December 31, 2020 as presented by the Ohio Department of Health.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

OTES EVALUATOR

21-17 Motion by Mrs. Domhoff, Second by Mr. Holland to approve **Robert Marino, Assistant Superintendent** as a Credentialed OTES 2.0 Evaluator through December 2022.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE – ADDITIONAL DAYS

21-18 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve 10 days extended time for Robert Marino, Assistant Superintendent to serve as Northeast Ohio Lead Trainer, OTES 2.0. Costs paid for by the Ohio Department of Education.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE – EMPLOYMENT

21-19 Motion by Mr. Holland, Second by Mr. Haberstroh to employ Doug Hiscox, as a Consultant for the RemotEDx OCER Grant for 15 days at a stipend of \$2,543.00.

Roll Call: Mr. Holland, Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – EMPLOYMENT

21-20 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ the following for the RemotEDx OCER Grant for 54 days each at a salary of \$150.00 per day:

<u>Name</u>	<u>Position</u>
Arkwright, Sharon	Curriculum Consultant
Bjelac, Marc	Curriculum Consultant
Lubich, Pam	Curriculum Consultant

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – ADDITIONAL DAYS

21-21 Motion by Mr. Domhoff, Second by Mr. Haberstroh to approve up to an additional 10 days for **Kelli Palmer, School Psychologist** effective January 4, 2021. Additional costs paid by Liberty.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

January 11, 2021

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED – EMPLOYMENT

21-22 Motion by Mr. Krispinsky, Second by Mr. Holland to retroactively employ **Stacy King, Secretary** on a one year prorated 260 day contract effective January 4, 2021 through June 30, 2021.

Roll Call: Mr. Krispinsky, Mr. Holland, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

SUBSTITUTES

21-23 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to retroactively employ the additional list of substitutes on an as needed basis effective December 14, 2020.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED – RESIGNATION

21-24 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the resignation of **Carleen Lucanski, Classroom Assistant** effective January 8, 2021.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

ADJOURN

21-25 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9:30 a.m.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer