

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

June 28, 2021

The Regular Meeting of the Trumbull County Educational Service Center was held telephonically on June 28, 2021, via Go To Meeting.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:01 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. William Holland, Mr. Al Haberstroh and Mr. Tom Krispinsky. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Carlotta Sheets, Supervisor, Department of Human Resources and Communications and Kathleen Vilsack, Director of Pupil Services.

APPROVAL OF FINANCIAL REPORTS

- 21-115 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of May 31, 2021.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

- 21-116 Motion by Mrs. Domhoff, Second by Mr. Holland to approve the minutes of the May 10, 2021 Regular Board Meeting via teleconference.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

FINAL APPROPRIATIONS AND ESTIMATED RECEIPTS FOR FY 2021

- 21-117 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the final appropriations and estimated receipts for FY 2021 as attached:

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

TEMPORARY APPROPRIATIONS FOR FY 2022

- 21-118 Motion by Mr. Holland, Second Mr. Haberstroh to approve the temporary appropriations for FY 2022 as attached.

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Roll Call: Mr. Holland, Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

ASSET DISPOSAL

- 21-119 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the attached list of fixed asset disposal.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

- 21-120 Motion by Mrs. Domhoff, Second by Mr. Holland to approve the agreements between the Trumbull County Educational Service Center and Ashland University for Professional Development.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

- 21-121 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement modification and settlement of contractual claims with the Trumbull County Educational Service Center and Community Bus Services for FY 2021 invoices.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

- 21-122 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and The Griffith Agency effective July 1, 2021 through June 30, 2022 for Property, Liability, Auto, Law Enforcement Liability, Cyber Liability Coverage, and a Blanket Bond for Trumbull County Educational Service Center and NEOMIN.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves - ayes. Motion Carried.

- 21-123 Motion by Mr. Holland, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Fueleducation for the 2021-2022 School Year.

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Roll Call: Mr. Holland, Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves - ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

SAFE RETURN TO IN-PERSON INSTRUCTION PLAN

- 21-124 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the Trumbull County Educational Service Center's Continuity of Service Plan "Safe Return to In-Person Instruction" as submitted to the Ohio Department of Education June 24, 2021.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

JOB DESCRIPTION FOR COORDINATOR OF MD PROGRAMS

- 21-125 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Coordinator of MD Programs job description.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE – ADDITIONAL DAYS

- 21-126 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve 10 additional days for **Jaclyn Rausch, Gifted Supervisor** effective August 1, 2021 for the 2021-2022 School Year.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE - RESIGNATION

- 21-127 Motion by Mr. Krispinsky, Second by Mr. Holland to approve the resignation of **Lauren DeJulio, C & I Supervisor** effective July 31, 2021.

Roll Call: Mr. Krispinsky, Mr. Holland, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

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ADMINISTRATIVE - EMPLOYMENT

21-128 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ the following as listed below, effective August 1, 2021.

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
Earls, Carrie	Coordinator of MD Programs	201 days
Iberis, Lisa	C & I Supervisor	216 days
Rook James	C & I Supervisor	216 days

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED ADMINISTRATIVE - RESIGNATION

21-129 Motion by Mr. Krispinsky, Second by Mr. Holland to approve the resignation of **Brittany Bissell, Public/Community Relations Assistant Coordinator** effective June 25, 2021.

Roll Call: Mr. Krispinsky, Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

TECHNOLOGY – EMPLOYMENT

21-130 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to retroactively employ the following as listed below effective June 1, 2021.

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
Blevins, Zachary	Technician	As needed
Jones, Chris	Technology Intern	As needed

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED - RESIGNATION

21-131 Motion by Mr. Haberstroh, Second by Mr. Holland to accept the resignation of the following as listed below.

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<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Dawson, Kristen	Secretary	July 30, 2021
Himes, Jamie	Classroom Assistant	June 30, 2021
Tice, Sara	Secretary	August 6, 2021

Roll Call: Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED - EMPLOYMENT

- 21-132 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ ***Allison Brewster, Classroom Assistant** on a one year contract effective July 1, 2021.
*Pending background checks

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

- 21-133 Motion by Mr. Holland, Second by Mr. Krispinsky to retroactively employ the following for the School Programs listed below effective June 1, 2021 on an as needed basis:

<u>Name</u>	<u>Position</u>	<u>Program</u>
Beadle, Jay	Classroom Assistant	Extended School Year
Bornemiss, Stephen	Classroom Assistant	Extended School Year
Brewster, Allison	Classroom Assistant	Extended School Year
Cole, Rebecca	Classroom Assistant	Extended School Year
DelBene, Joseph	Classroom Assistant	Extended School Year
Jones, Debra	Classroom Assistant	Extended School Year
O'Neil, Nicole	Classroom Assistant	Extended School Year
Thomas, Stacy	Classroom Assistant	Extended School Year
Tyler, Debbie	Classroom Assistant	Extended School Year
Wilson, Bobbie	Classroom Assistant	Extended School Year
Johnson, Rosario	Classroom Assistant	Summer Recovery Program
Lucanski, Rebecca	Classroom Assistant	Summer Recovery Program

Roll Call: Mr. Holland, Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – RESIGNATION

- 21-134 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the resignation of the following as listed below.

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<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Burke, Hannah	Preschool Teacher	July 31, 2021
Earls, Carrie	MD Teacher	July 31, 2021
Johnson, Bobbi	MD Teacher	July 31, 2021
Sanders, Madalyn	Preschool Teacher	July 31, 2021
Sauline, Rebecca	Speech Pathologist	July 31, 2021
Testa, Meredith	Occupational Therapist	July 31, 2021
Wason, Emma	Academic Coach	July 1, 2021
Wood, Sarah	MD Teacher	July 31, 2021

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – EMPLOYMENT

21-135

Motion by Mrs. Domhoff, Second by Mr. Krispinsky to employ the following on one year contracts effective August 1, 2021.

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
Barnhart, Lindsey	Physical Therapist	184
Coriston, Tina	Preschool Teacher	184
***Davanzo, Laura	Speech Pathologist	184 + 6
**Elcessor, Megan	School Psychologist	201
***Gray, Jessica	Physical Therapist	Up to 80
**Keaton, Caitlin	School Psychologist	201
Kepley, Rachel	Speech Pathologist	184 + 6
**Knittle, Jessica	School Psychologist	201
Marsh, Katyln	Preschool Teacher	184
***Mendel, Caitlyn	Occupational Therapist	184
**Menosky, Addison	MD Teacher	184
**Miller, Sarah	Preschool Teacher	184
**Misinay, Katrina	MD Teacher	184
*Mulkey, Casey	MD Teacher	184
Nowery, Christen	Sign Language Interpreter	184
Wilson, Kayla	MD Teacher	184

*Pending background checks **Pending license ***Pending license and background checks

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

21-136

Motion by Mr. Holland, Second by Mr. Haberstroh to employ the following for the School Programs listed below effective June 1, 2021 on an as needed basis:

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<u>Name</u>	<u>Position</u>	<u>Program</u>
Bahrey, Jonelle	Home Instructor	Extended School Year
DeBord, Melanie	Teacher	Extended School Year
Masters, Jessica	Teacher	Extended School Year
Mizner, Nicole	Home Instructor	Extended School Year
Paddock, Nancy	Physical Therapist	Extended School Year
Stucke, Jessica	Teacher	Extended School Year
Bonar, Ashlee	School Psychologist	Preschool Evaluation Team
Carothers, Kelly	Occupational Therapist	Preschool Evaluation Team
Henneman, Tracey	Occupational Therapist	Preschool Evaluation Team
Morrow, Katherine	Speech Pathologist	Preschool Evaluation Team
Paddock, Nancy	Physical Therapist	Preschool Evaluation Team
Amodio, Linda	Teacher	Summer Recovery Program
Blank, Dana	Teacher	Summer Recovery Program
Clark, Danielle	COTA	Summer Recovery Program
Henneman, Tracey	Occupational Therapist	Summer Recovery Program
Johnson, Bobbi	Teacher	Summer Recovery Program
Jones, Patrick	Teacher	Summer Recovery Program
Kibler, Dana	Teacher	Summer Recovery Program
Palumbo, Bryanna	Teacher	Summer Recovery Program
Wolfgang, Raymond	Teacher	Summer Recovery Program

Roll Call: Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

WORKFORCE DEVELOPMENT BOARD – MINUTES

- 21-137 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the minutes of the May 20, 2021 Regular Quarterly Meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

SUBSTITUTES

- 21-138 Motion by Mrs. Domhoff, Second by Mr. Holland to retroactively employ the additional list of substitutes on an as needed basis effective May 10, 2021.

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

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POLICY UPDATES

21-139 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Policy Updates as distributed.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

EXECUTIVE SESSION

21-140 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to enter into Executive Session at 9:20 a.m. to discuss the following issues that are exempted from public sessions:

- preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

Return to regular session at 9:23 a.m.

ADJOURN

21-141 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9:26 a.m.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

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Treasurer