

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 10, 2021

The Regular Meeting of the Trumbull County Educational Service Center was held telephonically on May 10, 2021, via Go To Meeting.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:01 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. William Holland, Mr. Al Haberstroh and Mr. Tom Krispinsky. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Carlotta Sheets, Supervisor, Department of Human Resources and Communications; Kathleen Vilsack, Director of Pupil Services and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

21-91 Motion by Mr. Krispinsky, Second by Mr. Holland to approve the Financial Reports presented by the Treasurer as of April 30, 2021.

Roll Call: Mr. Krispinsky, Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

21-92 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the minutes of the April 12, 2021 Regular Board Meeting via teleconference.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mr. Dreves, – ayes. Motion Carried.

TREASURER’S RECOMMENDATIONS

APPROPRIATIONS

21-93 Motion by Mr. Krispinsky, Second by Mr. Holland to approve an adjustment in appropriations as follows:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>ORIGINAL APPROPRIATION</u>	<u>ADJUSTMENT</u>	<u>ADJUSTED APPROPRIATION</u>	<u>REASON</u>
025	NEOMIN	\$2,915,625.64	\$93,400.00	\$3,009,025.64	Wireless projects
499	SCHOOL SAFETY GRANT	\$0.00	\$2,500.00	\$2,500.00	New Grant
507	EXTENDED LEARNING & RECOVERY	\$41,550.00	\$175,000.00	\$216,550.00	New Grant
507	FAMILY LIASON	\$58,800.00	\$29,400.00	\$88,200.00	Additional Allocation

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 10, 2021

Roll Call: Mr. Krispinsky, Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves, – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

- 21-94 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve an annual agreement between the Trumbull County Educational Service Center and Graphic Enterprises for copier maintenance and printing costs effective July 1, 2021.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

- 21-95 Motion by Mr. Haberstroh, Second by Mr. Holland to approve a three year agreement between the Trumbull County Educational Service Center and EMS LINQ for web hosting services effective July 1, 2021.

Roll Call: Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

- 21-96 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Solution Tree for professional development on October 22, 2021 and March 4, 2022. Costs partially reimbursed by SSTR-5.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mr. Dreves - ayes. Motion Carried.

- 21-97 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Corwin Press for professional development.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Holland, Mr. Dreves - ayes. Motion Carried.

CLASSIFIED ADMINISTRATIVE – EMPLOYMENT

- 21-98 Motion by Mr. Holland, Second by Mr. Haberstroh to employ **Renee Jones as Accounting Support Specialist** effective July 19, 2021 through July 31, 2021 and on a one year contract effective August 1, 2021 through July 31, 2022.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 10, 2021

Roll Call: Mr. Holland, Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves - ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

NEOMIN

21-99 Motion by Mrs. Domhoff, Second by Mr. Haberstroh acting solely as fiscal agent for NEOMIN and at the recommendation of the NEOMIN Governing Board employ the following as listed below:

Name	Position	Contract Length	Effective Date
Almy, Cheryl	Student/EMIS Software Applications Analyst	1 year (260 days per year)	July 1, 2021 through June 30, 2022
Brewster, Mark	Local Area Network Analyst	2 year (260 days per year)	July 1, 2021 through June 30, 2023
Hendricks, Terri	Fiscal Software Applications Analyst	REVISED contract from 260 days to 156 days at a prorated salary	July 1, 2021 through June 30, 2022
Jaros, John	Student/EMIS Application Consultant	1 year (130 days per year)	August 1, 2021 through July 31, 2022
Sloan, Brianna	Fiscal Software Applications Analyst	2 year (260 days per year)	July 1, 2021 through June 30, 2023
Texter, Sharon	Student/EMIS Software Applications Analyst	2 year (260 days per year)	July 1, 2021 through June 30, 2023

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mr. Dreves, – ayes. Motion Carried.

21-100 Motion by Mr. Krispinsky, Second by Mr. Holland acting solely as fiscal agent for NEOMIN and at the recommendation of the NEOMIN Governing Board approve the NEOMIN salaries as attached.

Roll Call: Mr. Krispinsky, Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves, – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 10, 2021

ADMINISTRATIVE - EMPLOYMENT

- 21-101 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ **Susan Shutrump, OT/PT Supervisor** on a one year 204 day contract effective August 1, 2021.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mr. Dreves, – ayes. Motion Carried.

CLASSIFIED – EMPLOYMENT

- 21-102 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ **Michelle Mazzella, Secretary** effective May 17, 2021 through June 30, 2021 and on a one year 260 day contract effective July 1, 2021 through June 30, 2022.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves– ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

- 21-103 Motion by Mr. Krispinsky, Second by Mr. Holland to retroactively approve an unpaid leave of absence for **Holly Mayberry, Classroom Assistant** effective April 28, 2021 through June 10, 2021.

Roll Call: Mr. Krispinsky, Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves– ayes. Motion Carried.

EXTENDED SCHOOL YEAR

- 21-104 Motion by Mr. Haberstroh, Second by Mr. Holland to employ **Nancy Paddock, Physical Therapist** for the Extended School Year Program on an as needed basis.

Roll Call: Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves– ayes. Motion Carried.

SUMMER RECOVERY PROGRAM

- 21-105 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the Summer Recovery Programs for extended learning for MD, ED, and Preschool as listed below:

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 10, 2021

<u>Program</u>	<u>Dates</u>	<u>Location</u>	<u>Time</u>
MD - Session 1	June 14-June 23	Harding High School	8:45am-1:45pm
MD - Session 2	June 28 - July 7	Harding High School	8:45 am-1:45pm
Preschool	June 7 -June 24	Niles Primary	½ day sessions
ED - Session 1	June 14- June 25	Niles Wellness Center	8am-12pm
ED - Session 2	August 9-August 20	Niles Wellness Center	8am-12pm

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Krispinsky, Mr. Dreves- ayes. Motion Carried.

CERTIFIED - RESIGNATION

21-106 Motion by Mr. Haberstroh, Second by Mr. Holland to accept the resignation for the following as listed below effective July 31, 2021.

<u>Name</u>	<u>Position</u>
Ernst, Melissa	MD Teacher
Koniowsky, Lisa	Physical Therapist
Yarger, Jamie	MD Teacher

Roll Call: Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves - ayes. Motion Carried.

CERTIFIED - RESIGNATION

21-107 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to accept the resignation of **Deborah Bjelac, School Psychologist** effective July 31, 2021 for the purpose of retirement.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mr. Dreves- ayes. Motion Carried.

CERTIFIED - UNPAID LEAVE OF ABSENCE

21-108 Motion by Mr. Krispinsky, Second by Mr. Holland to approve an unpaid leave of absence for the following as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective dates</u>
McCullough, Olivia	OT Assistant	May 24, 2021 through June 2, 2021
Yarger, Jamie	MD Teacher	May 25, 2021 through June 3, 2021

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 10, 2021

Roll Call: Mr. Krispinsky, Mr. Holland, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves– ayes. Motion Carried.

CERTIFIED – EMPLOYMENT

21-109 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ the following on one year contracts as listed below effective August 1, 2021.

Name	Position	No. of Days
Cole, Paula	Speech Pathologist	184 + 6 days
Kudrich, Virginia	Visually Impaired Teacher	184 days
Magiassos, Eleni	Speech Pathologist	184 + 6 days
Watkins, Brandy	MD Teacher	184 days
Woodley, Hunter	MD Teacher	184 days

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves– ayes. Motion Carried.

21-110 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ **Marcella Tolaar, TVLA Teacher** on an as needed basis effective June 1, 2021.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves– ayes. Motion Carried.

SUBSTITUTES

21-111 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to retroactively employ the additional list of substitutes on an as needed basis effective April 12, 2021.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – RESIGNATION

21-112 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to accept the resignation of **Hallie Seiser, Physical Therapist** effective July 31, 2021.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 10, 2021

ITEMS OF INTEREST

21-113 Treasurer, Lori Simione, gave an update

ADJOURN

21-114 Motion by Mr. Krispinsky, Second by Mr. Holland to adjourn this meeting
at 9:20 a.m.

Roll Call: Mr. Krispinsky, Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr.
Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer