

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

March 14, 2022

The Regular Meeting of the Trumbull County Educational Service Center was held on March 14, 2022, at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Thomas Krispinsky, Mrs. Deborah Patchin and Mr. Al Haberstroh. Also present were Michael Hanshaw, Superintendent, Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Carlotta Sheets, Supervisor, Department of Human Resources and Communications, Kathleen Vilsack, Director of Pupil Services and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

22-29 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of February 28, 2022.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

22-30 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve the minutes of the February 14, 2022 Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Mr. Haberstroh – abstain. Motion Carried.

TREASURER’S RECOMMENDATIONS

APPROPRIATIONS

22-31 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an adjustment in appropriations as follows:

FUND DESCRIPTION	ORIGINAL APPROPRIATION	ADJUSTMENT	ADJUSTED APPROPRIATION	REASON
001 GENERAL FUND	\$ 21,405,634.58	\$ 140,200.00	\$ 21,545,834.58	BUDGET ADJ - SPEECH/SEVERANCES/TVLA

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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CONTRACTS AND AGREEMENTS

- 22-32 Motion by Mr. Krispinsky, Second by Mrs. Patchin to retroactively approve an agreement between the Trumbull County Educational Service Center and Youngstown Warren Regional Chamber for government affairs and workforce development consulting services at a fee of \$1,000.00 per month effective February 1, 2022 through January 31, 2023.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

- 22-33 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve enrollment of the Trumbull County Educational Service Center in the Group Retrospective Program with Sheakley for the 2023 rate year at a cost of \$1,318.00.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

- 22-34 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Julian & Grube, Inc for GAAP compilation services for 3 years at a cost of \$6,100.00 per year.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

ADMINISTRATIVE -DAYS

- 22-35 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ **Dana Butto, STEAM Coordinator** for the 2021-2022 School Year for up to 10 days.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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CERTIFIED –UNPAID LEAVE OF ABSENCE

22-36 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an unpaid leave of absence for **Kara Wert, Speech Pathologist** from April 11, 2022 through May 20, 2022.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE EMPLOYMENT

22-37 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ the following individuals on administrative certified contracts as listed below effective August 1, 2022:

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Contract</u>
Bosheff, Bill	C & I Supervisor	216	3 year
Brookhart, Arlo	C & I Supervisor	216	3 year
Holloway, Denise	Coordinator of C & I	216	2 year
Iberis, Lisa	C& I Supervisor	216	2 year
Rook, James	C & I Supervisor	216	2 year
Trotter, Laurie	C & I Supervisor	216	1 year
Earls, Carrie	Coordinator of MD	201	2 year
Mancino, Amanda	Social Worker	201	3 year
Revetti, Laura	ED Supervisor	216	3 year
Watson, Megan	Special Education Supervisor	216	2 year

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

JOB DESCRIPTION FOR SCHOOL SOCIAL WORKER LIAISON

22-38 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the **School Social Worker Liaison** job description.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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CLASSIFIED ADMINISTRATIVE - EMPLOYMENT

22-39 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to employ the following individuals as listed below effective August 1, 2022:

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Contract</u>
Jones, Renee	Accounting Support Specialist	260	2 year
Roth, Matthew	Public Relations	216	2 year
Steyer, Kristie	Public Relations	216	2 year

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED - RESIGNATION

22-40 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to accept the resignation of the following as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Hanek, Angela	Classroom Assistant	February 25, 2022
Rossi, Hannah	Classroom Assistant	March 2, 2022

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

WORKFORCE DEVELOPMENT BOARD – MINUTES

22-41 Motion by Mrs. Domhoff, Second by Mr. Krispinsky approve the minutes of the February 17, 2022 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mr. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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SUBSTITUTES

22-42 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the additional list of substitutes on an as needed basis effective February 14, 2022.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

ADJOURN

22-43 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9:15 a.m.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____
Treasurer