

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

November 15, 2021

The Regular Meeting of the Trumbull County Educational Service Center was held on November 15, 2021, at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Thomas Krispinsky and Mr. Al Haberstroh. Mr. William Holland was absent. Also present were Michael Hanshaw, Superintendent, Robert Marino, Ed. D, Assistant Superintendent; Lori Simone, CPA, Treasurer; Carlotta Sheets, Supervisor, Department of Human Resources and Communications, Kathleen Vilsack, Director of Pupil Services and Christopher Hubinsky, Technology Administrator.

EXECUTIVE SESSION

21-240 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to enter into Executive Session at 9:00 a.m. to discuss the following issues that are exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.
- preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

Return to regular session at 9:18 a.m.

RESOLUTION

21-241 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to approve a Resolution for the **EMPLOYMENT OF SUBSTITUTE TEACHERS**

WHEREAS, the Trumbull County Educational Service Center Governing Board (“Governing Board”) anticipates that the Center may experience difficulty obtaining substitute teachers during the 2021-2022 school year amidst the ongoing COVID-19 pandemic; and

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WHEREAS, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134th General Assembly and became effective as an emergency measure on October 28, 2021, the Governing Board may establish its own education requirements for individuals to serve as substitute teachers in the District during the 2021-2022 school year; and

WHEREAS, the Governing Board desires to temporarily adopt modified education requirements for substitute teachers according to the law during the current school year as a measure to help ensure the availability of a sufficient number of substitute teachers.

NOW, THEREFORE, be it resolved by Trumbull County Educational Service Center Governing Board as follows:

SECTION I

The Governing Board temporarily authorizes the employment of substitute teachers who do not hold post-secondary degrees, as is otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3319.226 and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy 3120.04 - Employment of Substitutes, during the 2021-2022 school year. In addition to fulfilling the educational requirements adopted by the Governing Board, an individual must be of good moral character and must have completed all required criminal background checks, as well as obtained a valid non-renewable temporary substitute teaching license issued by the Ohio Department of Education to serve as a substitute teacher in the District.

SECTION II

It is found and determined that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

21-242 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve the Financial Reports presented by the Treasurer as of October 31, 2021.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

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21-243 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the minutes of the October 18, 2021 Regular Board Meeting.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

21-244 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to recognize the Trumbull County Educational Service Center for the award of High Performing ESC for 6 consecutive years as acknowledged by the Ohio Department of Education.

Roll Call: Mrs. Domhoff, Mr. Kripsinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

TREASURER’S RECOMMENDATIONS

APPROPRIATIONS

21-245 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an adjustment in appropriations as follows:

		ORIGINAL		ADJUSTED	
FUND	DESCRIPTION	APPROPRIATION	ADJUSTMENT	APPROPRIATION	REASON
001	GENERAL FUND	\$21,405,634.58	\$ 50,000.00	\$21,455,634.58	TVLA Budget Adjustment
551	LEP	\$22,840.63	\$ (334.48)	\$22,506.15	Grant Adjustment

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CONTRACTS AND AGREEMENTS

21-246 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Zoom, Consent to Educational Data Collection.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

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- 21-247 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to accept a \$600.00 donation from the Pittsburgh Institute of Aeronautics towards the launch of the inaugural season of Drone Racing in Trumbull County Schools.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

CLASSIFIED UNION CONTRACT

- 21-248 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve a contract with the **Trumbull County Board Classified Staff Association** retroactive to July 1, 2021 through June 30, 2024.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

ADMINISTRATIVE –EMPLOYMENT

- 21-249 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to retroactively employ **Laurie Trotter, C & I Supervisor, Gifted** effective November 1, 2021 on an as needed basis.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

ADMINISTRATIVE – RESIGNATION

- 21-250 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the resignation of **Dana Butto, C&I Supervisor** for the purpose of retirement effective January 31, 2022.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

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CERTIFIED - EMPLOYMENT

21-251 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to retroactively employ **Megan Shrader, Permanent Substitute Teacher** on an as needed basis effective October 11, 2021.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CLASSIFIED - EMPLOYMENT

21-252 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ the following on one year 193 day prorated contracts, 7.0 hours per day as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Garrison, Wendy	Classroom Assistant	December 13, 2021
L'Heureux, Collette	Classroom Assistant	November 8, 2021

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves -- ayes.
Motion Carried.

AMEND-MOTION #21-233

21-253 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to amend motion #21-233 for an unpaid leave of absence for **Julia Gadd, Classroom Assistant**, November 1, 2021 through the end of the 2021-2022 school year.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Domhoff, Mr. Dreves – ayes. Motion Carried.

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CLASSIFIED - RESIGNATION

21-254 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to accept the resignation of **Darlene Bragg, Classroom Assistant** for the purpose of retirement effective December 31, 2021

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

21-255 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to accept the resignation of **Faith Hall, Classroom Assistant** effective November 5, 2021.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

POLICY UPDATES

21-256 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve the Policy Updates as distributed.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

SUBSTITUTES - PAY INCREASE

21-257 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve an increase in substitute rates for the following Classifications, effective January 1, 2022.

- Classified Substitute \$11.00 per hour
- Certified Substitute \$100.00 per day

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

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SUBSTITUTES

21-258 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to retroactively employ the additional list of substitutes on an as needed basis effective September 13, 2021.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

TREASURERS CONTRACT

21-259 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to approve a contract for **Lori Simone, Treasurer** effective August 1, 2022 through July 31, 2027.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

ADJOURN

21-260 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to adjourn this meeting at 9:37 a.m.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

Date Approved

Board President

Attest: _____
Treasurer