



**REGULAR MEETING
NOVEMBER 20, 2023
9:00 A.M.**

AGENDA

ROUTINE MATTERS

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

4. Public Participation
5. Legislative Report
6. Recommend the Governing Board approve the Financial Reports presented by the Treasurer as of October 31, 2023. (See attached - green)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

7. Recommend the Governing Board approve the minutes of the October 16, 2023 Regular Board Meeting. (See attached – green)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

8. Recommend the Governing Board approve an adjustment in appropriations as follows:

| <u>Fund</u> | <u>Description</u> | <u>Original Appropriation</u> | <u>Adjustment</u> | <u>Funds Available</u> | <u>Adjusted Appropriation</u> | <u>Reason</u> |
|-------------|-------------------------------------|-------------------------------|-------------------|------------------------|-------------------------------|------------------------|
| 507 | Extended Learning and Recovery 2023 | \$0.00 | \$502,692.61 | \$502,692.61 | \$502,692.61 | FY24 Allocation Adjust |
| 507 | Homeless ARP Grant FY23 | \$0.00 | \$44,170.75 | \$44,170.75 | \$44,170.75 | FY23 Carry Over |
| 551 | LEP Grant | \$0.00 | \$38,973.49 | \$38,973.49 | \$38,973.49 | FY24 Allocation Adjust |

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

CONTRACTS AND AGREEMENTS

9. Recommend the Governing Board approve an agreement between the Trumbull County Educational Service Center and Portage Therapy Services to provide OT services to Warren City Schools from January 2, 2024 through April 1, 2024. (See attached – white)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

10. Recommend the Governing Board retroactively approve a Student Affiliation Agreement between the Trumbull County Educational Service Center and Kent State University for OT and PT Assistant Education effective September 20, 2023 through September 20, 2028. (See attached – white)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

11. Recommend the Governing Board retroactively approve an agreement between the Trumbull County Educational Service Center and Ashland University for Professional Development Courses effective August 1, 2023 through May 24, 2024. (See attached – white)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

12. Recommend the Governing Board approve the following resolution:

AUTHORIZING AGREEMENT WITH EDUEVERYTHING, INC. FOR THE PURCHASE OF DRONES.

The Superintendent recommends authorizing an agreement with EduEverything, Inc. (“EduEverything”) for the purchase of drones.

Background:

1. The Board has identified a need to purchase drones for the District’s drone program (the “Project”).
2. The Project is outside the scope of competitive bidding under O.R.C. 3313.46 as the procurement of furniture, fixtures, and equipment that have no permanent connection to a school building are not required to be publicly bid.
3. The Board has determined it will pay for some or all of the Project using funds secured through a grant from the U.S. Department of Education. 2 C.F.R. § 200.320(a)(ii) provides that the Board may award micro-purchases without soliciting competitive price or rate quotations if the price is below the micro-purchase threshold and the district determines the price to be reasonable. The Board has previously certified a \$50,000 micro-purchase threshold for the expenditure of Federal funds, as permitted by 2 C.F.R. § 200.320(a)(iii) and (iv).
4. EduEverything has provided a proposal for the Project in an amount less than \$50,000, which is below the District’s micro-purchase threshold, and the Superintendent believes the proposal to be reasonable and appropriately competitive.
5. The Superintendent requests authority for the Superintendent and Treasurer to negotiate an agreement with EduEverything for the Project in an amount not to exceed \$50,000.

The Board approves the purchase from EduEverything Inc supplies to support the Drone Racing League. (See attached – white)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

MEMBERSHIPS

13. Recommend the Governing Board approve an annual membership in AESA at \$925.00 for the 2023 – 2024 School Year. (See attached – white)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

MEMORANDUM OF UNDERSTANDING

14. Recommend the Governing Board approve a Memorandum of Understanding with the Trumbull County Educational Service Center and Central Ohio ESC for 25 days of HQIM Math Specialist Regional Lead. (See attached – white)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

15. Recommend the Governing Board approve a Memorandum of Understanding with the Trumbull County Educational Service Center and Trumbull County Board of Developmental Disabilities for Psychology Services for the 2023 -2024 School Year. (See attached – white)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

RECOGNITION AWARD

16. Recommend the Governing Board recognize the Trumbull County Educational Service Center for the award of High Performing ESC for 7 consecutive years as acknowledged by the Ohio Department of Education. (See attached – white)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

CLEANING SERVICES BID AWARD

17. Recommend the Governing Board award the cleaning services bid to Imperial Services effective January 1, 2024 through December 31, 2026 for a three-year agreement. (See attached – white.)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

ACCEPT DONATIONS

18. Recommend the Governing Board retroactively accept the following donations for a Halloween Party at the Learning Center.

- 25 pumpkins from Catalpa Farms
- \$100.00 from Meijer

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

SUPERINTENDENT’S RECOMMENDATIONS

RESOLUTION

19. Recommend the Governing Board approve the following resolution:

WHEREAS, on June 30, 2023, the 135th Ohio General Assembly passed the state’s biennial Operating Budget for FY 24-25 (“Amended Substitute House Bill 33” or “H.B. 33”), and Governor DeWine signed the legislation into law on July 3, 2023; and

WHEREAS, Amended Substitute House Bill 33 makes significant structural changes to the Ohio Department of Education, including renaming the Department of Education as the Department of Education and Workforce (“DEW”), creating the position of a director of education and workforce who will be appointed by the Governor with the advice and consent of the Senate, establishing within the DEW the Division of Career-Technical Education and the Division of Primary and Secondary Education, each of which will be led by a deputy director appointed by the director of education with the advice and consent of the Senate, creating the “Department of Children and Youth,” creating the position of a director of children and youth, and transferring most of the powers and duties of the State Board of Education and the Superintendent of Public Instruction to the DEW, the Director of Education and Workforce, the Department of Children and Youth, and/or the Director of Children and Youth; and

WHEREAS, most of the State Board of Education and/or Superintendent of Public Instruction’s powers prior to the effective date of H.B.33 will now fall under the auspices and/or jurisdiction of the DEW, the Director of Education and Workforce, the Department of Children and Youth, and/or the Director of Children and Youth, the State Board of Education retains the following duties: (1) adopt requirements for educator licensure; (2) process and issue educator licenses; (3) investigate and resolve educator misconduct complaints; (4) evaluate background checks, evaluate eligibility for licensure and participate in the retained applicant fingerprint database program; (5) determine school district territory transfer disputes; and (6) administer the teacher and school counselor evaluation systems; and

WHEREAS, during the period of transition and until such time as respective roles are clearly delineated, the Board of Education desires to recognize and give full effect to the structural changes made by H.B. 33 and align its practices accordingly;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education that any and all references to the “Department of Education,” “Ohio Department of Education,” “Department,” or “ODE” contained in the Board’s existing polices and corresponding administrative guidelines and forms, shall, after the effective date of HB 33 (i.e., on or about October 2, 2023), mean the “Department of Education and Workforce” (“DEW”) or the “Department of Children and Youth” for all purposes set forth and described in HB 33.

BE IT FURTHER RESOLVED, that to the extent that existing Board policies and corresponding administrative guidelines and forms reference the “State Superintendent of Public Instruction” and/or the “State Board of Education,” such references, after the effective date of HB 33, shall be mean the “Department of Education and Workforce” (“DEW”), the “Director of Education and Workforce,” the “Department of Children and Youth” and/or the “Director of Children and Youth” as applicable and appropriate and as set forth and described in HB 33.

BE IT FURTHER RESOLVED that, until such time as the Board’s existing policies and corresponding administrative guidelines and forms are updated to reflect the changes set forth above, the Superintendent shall act and direct other school staff to act and carry out their responsibilities in a manner consistent with HB 33 and the above-identified provisional changes to Board policies and corresponding administrative guidelines and forms.

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

NEW BUSINESS – PERSONNEL MATTERS

CLASSIFIED - EMPLOYMENT

20. Recommend the Governing Board employ the following Classroom Assistants on a 1 year 193 day prorated contract as listed below: (See attached – yellow)

| Name | Effective Date | Hours per day |
|-------------------|-------------------|---------------|
| Fendenheim, Terri | November 15, 2023 | 7.0 |
| Martin, Becky | November 1, 2023 | 7.0 |
| Schwab, Miranda | October 31, 2023 | 7.0 |

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

CERTIFIED – UNPAID LEAVE OF ABSENCE

21. Recommend the Governing Board approve an unpaid leave of absence for **Amanda Brookbank, MD Teacher** effective November 1, 2023 until doctor’s release. (See attached – buff)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

AMEND – MOTION #23-238

22. Recommend the Governing Board amend motion #23-238 for an unpaid leave of absence for **Amy Pabst, Speech Pathologist**, from November 13, 2023 through December 20, 2023 to December 8, 2023 through December 20, 2023. (See attached – buff)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

POLICY UPDATES

23. Recommend the Governing Board approve the Policy Updates.

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

WORKFORCE DEVELOPMENT BOARD – MINUTES

24. Recommend the Governing Board approve the minutes of the November 16, 2023 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

SUBSTITUTES

25. Recommend the Governing Board employ the additional list of substitutes on an as needed basis effective October 16, 2023. (See attached – blue)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

ITEMS OF INTEREST

Treasurer's Update – Fiscal Presentation

EXECUTIVE SESSION

26. Motion by _____, seconded by _____ to enter into **Executive Session** at _____.

Roll Call:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session
- consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
- discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action
- preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment
- matters required to be confidential by Federal law or regulations or State statutes
- specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the Center's security
- consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to

negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
2. a unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

No official action may be taken in executive session. R.C. 121.22

Return to regular session: _____

ADJOURN

27. Recommend motion to adjourn.

Moved by _____, seconded by _____ to adjourn
this meeting at _____ a.m.

Roll Call:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

NEXT BOARD MEETING:

December 11, 2023 at 9:00 a.m. at the Trumbull County Educational Service Center.