



**REGULAR MEETING AT  
TRUMBULL COUNTY EDUCATIONAL  
SERVICE CENTER  
FEBRUARY 10, 2025  
9:00 A.M.  
AGENDA**

"This meeting is a meeting of the Governing Board in public for the purpose of conducting the Educational Service Center's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings."

**ROUTINE MATTERS**

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

4. Public Participation
5. Legislative Report
6. Recommend the Governing Board approve the Financial Reports presented by the Treasurer as of January 31, 2025. (See attached - green)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

7. Recommend the Governing Board approve the minutes of the January 6, 2025 Organizational and Regular Board Meeting. (See attached – green)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## **TREASURER'S RECOMMENDATIONS**

### **APPROPRIATIONS**

8. Recommend the Governing Board approve an adjustment in appropriations as attached. (See attached – green)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh _____	Mr. Krispinsky _____	Mrs. Patchin _____
Mr. Dreves _____	Mrs. Domhoff _____	

### **CONTRACTS AND AGREEMENTS**

9. Recommend the Governing Board retroactively approve a contract between the Trumbull County Educational Service Center and Community Behavior Consulting to provide training at the TCESC staff professional development on February 7, 2025. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh _____	Mr. Krispinsky _____	Mrs. Patchin _____
Mr. Dreves _____	Mrs. Domhoff _____	

### **MEMORANDUM OF UNDERSTANDING**

10. Recommend the Governing Board approve a Memorandum of Understanding between the Trumbull County Educational Service Center and Community Bus Services to provide out-of-district special needs transportation services for the participating districts under the cooperative agreement, which is effective until June 30, 2027. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh _____	Mr. Krispinsky _____	Mrs. Patchin _____
Mr. Dreves _____	Mrs. Domhoff _____	

## SUPERINTENDENT'S RECOMMENDATIONS

### NEW BUSINESS – PERSONNEL MATTERS

#### AWARD

11. Recommend the Governing Board commend Jeanette Ruberto, MD Teacher has been selected for the Lead4Change Fellowship for 2025 for \$500.00 to be used for classroom materials. Mrs. Ruberto, is currently at a TCESC unit in McDonald High School, has focused on giving back to the school and community through service projects.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

#### RESOLUTION

12. Recommend the Governing Board approve the following resolution:

**NOW, THEREFORE, BE IT RESOLVED**, the Trumbull County Educational Service Center Governing Board hereby adopts the Special Education Model Policies and Procedures ("Model Policies") that were released by the Ohio Department of Education and Workforce ("DEW") in December 2024, and directs all staff in the District to use and comply with the Model Policies.

The Board further authorizes the Superintendent to notify the DEW of the Board's adoption of the Model Policies through the DEW's Monitoring System by uploading a copy of this Board resolution on or before March 30, 2025, and by November 30 for each subsequent school year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

#### CLASSIFIED - EMPLOYMENT

13. Recommend the Governing Board retroactively employ **Nicole Keck, Classroom Assistant** on a one year 194 day prorated contract for 7 hours per day effective January 21, 2025. (See attached – yellow)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## TCESC EMPLOYEE HANDBOOK

14. Recommend the Governing Board approve the updated TCESC Employee Handbook as attached.  
(See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## SUBSTITUTES

15. Recommend the Governing Board employ the additional list of substitutes on an as needed basis effective January 6, 2025. (See attached – blue)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## POLICY UPDATES

16. Recommend the Governing Board approve the Policy Updates. “As previously distributed.”

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## EXECUTIVE SESSION

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to enter into **Executive Session** at \_\_\_\_\_.

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempted from public sessions:



consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official

- ☐ investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session
- ☐ consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
- ☐ discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action
- ☐ preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment
- ☐ matters required to be confidential by Federal law or regulations or State statutes
- ☐ specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the Center's security
- ☐ consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:
  1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
  2. a unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

No official action may be taken in executive session. R.C. 121.22

18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to return to **Regular Session** at \_\_\_\_\_.

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## ADJOURN

19. Recommend motion to adjourn.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn this meeting at \_\_\_\_\_ a.m.

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## NEXT BOARD MEETING:

March 10, 2025 at 9:00 a.m. at the Trumbull County Educational Service Center.