



**REGULAR MEETING AT
TRUMBULL COUNTY EDUCATIONAL
SERVICE CENTER
JUNE 30, 2025
9:00 A.M.
AGENDA**

"This meeting is a meeting of the Governing Board in public for the purpose of conducting the Educational Service Center's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings."

ROUTINE MATTERS

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

EXECUTIVE SESSION

4. Motion by _____, seconded by _____ to enter into **Executive Session** at _____.

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempted from public sessions:

- ☒ consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- ☐ investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session
- ☐ consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
- ☐ discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action

- ☒ preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment
- ☐ matters required to be confidential by Federal law or regulations or State statutes
- ☐ specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the Center's security
- ☐ consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:
1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
 2. a unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

No official action may be taken in executive session. R.C. 121.22

5. Motion by _____, seconded by _____ to return to **Regular Session** at _____.

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

6. Public Participation.
7. Legislative Report.
8. Recommend the Governing Board approve the Financial Reports presented by the Treasurer as of May 31, 2025. (See attached - green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

9. Recommend the Governing Board approve the minutes of the May 12, 2025 Regular Board Meeting. (See attached – green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

BOARD - RESIGNATION

10. Recommend the Governing Board accept the resignation of **Jeffrey Dreves, Trumbull County Governing Board Member** effective June 2, 2025. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

ADMINISTRATIVE - RESIGNATION

11. Recommend the Governing Board accept the resignation of **Robert Marino, as Assistant Superintendent** effective July 31, 2025. (See attached - pink)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

TREASURER’S RECOMMENDATIONS

FINAL APPROPRIATIONS AND ESTIMATED RECEIPTS FOR FY 2025

12. Recommend the Governing Board approve the final appropriations and estimated receipts for FY 2025.

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

TEMPORARY APPROPRIATIONS FOR FY 2026

13. Recommend the Governing Board approve the temporary appropriations for FY 2026 as attached. (See attached – green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

CONTRACTS AND AGREEMENTS

14. Recommend the Governing Board approve a one year agreement between the Trumbull County Educational Service Center and Best Life Therapy to provide in-person Speech Therapy for the 2025 -2026 school year. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

15. Recommend the Governing Board approve an agreement between the Trumbull County Educational Service Center and Keystone Blind Association to provide Orientation and Mobility effective August 15, 2025. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

16. Recommend the Governing Board approve Memorandum of Agreement between the Trumbull County Educational Service Center and Youngstown State University and Julia Williams for a School Psychology Internship. (See attached - white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

17. Recommend the Governing Board approve a one year agreement between the Trumbull County Educational Service Center and A T & T for phone service units for TCESC classrooms at Girard City School District. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

18. Recommend the Governing Board approve an agreement between the Trumbull County Educational Service Center and The Griffith Agency & Ohio School Plans effective July 1, 2025 through June 30, 2026 for Liability, Property, and Auto Insurance. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

19. Recommend the Governing Board approve a contract between the Trumbull County Educational Service Center and Securly for student device content filtering and protection from October 1, 2025 through September 30, 2026. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

20. Recommend the Governing Board approve an agreement between the Trumbull County Educational Service Center and Integrated Financial Solutions for the purchase and leasing of computer equipment. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

E- RATE REPRESENTATIVE

21. Recommend the Governing Board approve the assistant treasurer, as a representative to submit and certify E-rate forms.

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

MEMBERSHIPS

22. Recommend the Governing Board renew its annual memberships in the following organizations for the 2025-2026 School Year. (See attached – white)

- Family & Children First \$2,500.00
- Ohio School Council \$350.00

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL

CURRICULUM

23. Recommend the Governing Board approve the purchase of curriculum to address Ohio Content Standards in accordance with board policy # 2210 as listed below. (See attached - white)

- SAVVAS Learning Company for ELA, Math, Science & Social Studies– ED Program
- Bookworms for English Language Arts – MD Program

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

ADMINISTRATIVE – RESIGNATION

24. Recommend the Governing Board accept the resignation **Jenna Jordan**, as **C & I Supervisor** effective July 31, 2025. (See attached – pink)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

ADMINISTRATIVE - EMPLOYMENT

25. Recommend the Governing Board employ **Jenna Jordan**, **Preschool Supervisor** on a 2 year 216 day contract effective August 1, 2025.

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

ADMINISTRATIVE –RENEW

26. Recommend the Governing Board renew the following employees for the 2025-2026 school year as listed below:

Name	Position	Days
Moldovan, Michael	Building Administrator	193 days
Parker, Teresa	Special ED Supervisor	As needed

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

CLASSIFIED ADMINISTRATIVE – RESIGNATION

27. Recommend the Governing Board accept the resignation of **Kristie Steyer, Public Relations & Marketing Coordinator** effective July 31, 2025. (See attached – pink)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

CLASSIFIED ADMINISTRATIVE – EMPLOYMENT

28. Recommend the Governing Board employ **Sage Mason, Public Relations Coordinator** on a 1 year 120 day contract effective August 1, 2025. (See attached – yellow)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

CERTIFIED - RESIGNATION

29. Recommend the Governing Board accept the resignation of the following for Summer Programs as listed below. (See attached – pink)

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Brand, Elizabeth	Preschool Teacher	July 31, 2025
Clark, Amanda	ED Teacher	July 31, 2025
Frazzini, Isabella	Speech Pathologist	May 22, 2025
Galantis, Alexandra	Preschool Teacher	July 31, 2025
Gillespie, Mitchell	School Psychologist	July 31, 2025
Kudrich, Virginia	VI Teacher	July 31, 2025
Machuga, Emilee	ED Teacher	July 31, 2025
Marras, Alanna	School Psychologist	July 31, 2025
Masters, Jessica	MD Teacher	July 31, 2025
Powers, Kayte	Speech Pathologist	June 11, 2025
Reed, Jennifer	COTA	July 31, 2025
Ruberto, Jeanette	MD Teacher	July 31, 2025
Sponseller, Maggie	Academic Coach	July 31, 2025
Zigmont, Paul	Occupational Therapist	July 31, 2025

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

CERTIFIED - EMPLOYMENT

30. Recommend the Governing Board employ the following on one year contracts as listed below (see attached – yellow):

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>	<u>Effective date</u>
*Cowan, Chynna	MD Teacher	184 days	August 1, 2025
**Lavelle, Ava	Speech Pathologist	184 days + 6	August 1, 2025
**O'Neill, Nicole	MD Teacher	184 days	August 1, 2025
** Sheely, Samantha	Preschool Teacher	184 days	August 1, 2025
**Wetherill, Raeanne	Preschool Teacher	184 Days	August 1, 2025

*Pending Background Checks & License

**Pending License

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

31. Recommend the Governing Board retroactively employ the following for Summer Programs as listed below effective June 2, 2025 on an as needed basis:

<u>Name</u>	<u>Position</u>	<u>Program</u>
Betts, Trisha	Teacher	ESY Teacher
DeBord, Melanie	Teacher	ESY Teacher
Stucke, Jessica	Teacher	ESY Teacher
Misinay, Katrina	Teacher	ESY Sub Teacher
Penza, Payton	Physical Therapist	Preschool Evaluation Team

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

CLASSIFIED - RETIREMENT

32. Recommend the Governing Board accept the resignation of the following for the purpose of retirement. (See attached – pink)

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
McCloskey, Kathy	Classroom Assistant	August 31, 2025
North, Valerie	Classroom Assistant	June 30, 2025

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

CLASSIFIED - RESIGNATION

33. Recommend the Governing Board accept the resignation **Michelle Borders, Classroom Assistant** effective June 30, 2025. (See attached – pink)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

CLASSIFIED - EMPLOYMENT

34. Recommend the Governing Board employ the following on one year 194 day contracts effective July 1, 2025. (See attached – yellow):

<u>Name</u>	<u>Position</u>	<u>Hours per day</u>
*Dangerfield, Jasmine	Classroom Assistant	7.0
**Essad, Anissa	Classroom Assistant	6.4

*Pending License

**Pending License & Background Checks

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

35. Recommend the Governing Board retroactively employ the following for the ESY Program as listed below effective June 2, 2025 on an as needed basis:

<u>Name</u>	<u>Position</u>
Beadle, Jay	Classroom Assistant
Blair, Robin	Classroom Assistant
Cole, Rebecca	Classroom Assistant
Davis, Rebecca	Classroom Assistant
Dangerfield, Victoria	Classroom Assistant
DelBene, Joe	Classroom Assistant
Johnson, Rosario	Classroom Assistant
Jolibore, Beverly	Classroom Assistant
Perry, Danielle	Classroom Assistant
Tyler, Deborah	Classroom Assistant
Wilson, Bobbie	Classroom Assistant
Brown, Hayley	Substitute Classroom Assistant
Cross, Ja'Ziyah	Substitute Classroom Assistant

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

E- RATE REPRESENTATIVE

36. Recommend the Governing Board approve the following:

- Approve the technology administrator as the representative to submit, sign and certify technology agreements to ensure the district's compliance with the data privacy standards, cybersecurity provisions and technology requirements outlined in state and federal regulations.
- Approve the technology administrator, as a representative to submit and certify E-rate forms

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

JOB DESCRIPTIONS

37. Recommend the Governing Board approve the list of job descriptions listed below. (See attached – white)

- Director of Curriculum and Instruction
- Director of Technology
- Director of Pupil Services
- Supervisor of Human Resources
- Supervisor of Pupil Services
- Supervisor of School Psychology
- Supervisor of Speech Language Pathology
- Supervisor of OT/PT
- Building Administrator, TCESC Learning Center

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

WORKFORCE DEVELOPMENT BOARD – MINUTES

38. Recommend the Governing Board approve the minutes of the May 15, 2025 Regular Quarterly Meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

EXECUTIVE SESSION

39. Motion by _____, seconded by _____ to enter into **Executive Session** at _____.

Roll Call Vote:

Mr. Haberstroh _____
Mrs. Domhoff _____

Mr. Krispinsky _____

Mrs. Patchin _____

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempted from public sessions:

- ☒ consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- ☐ investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session
- ☐ consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
- ☐ discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action
- ☐ preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment
- ☐ matters required to be confidential by Federal law or regulations or State statutes
- ☐ specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the Center's security
- ☐ consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:
 - 3. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
 - 4. a unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

No official action may be taken in executive session. R.C. 121.22

40. Motion by _____, seconded by _____ to return to **Regular Session** at _____.

Roll Call Vote:

Mr. Haberstroh _____
Mrs. Domhoff _____

Mr. Krispinsky _____

Mrs. Patchin _____

BOARD MEMBER APPOINTMENT

41. Moved by _____, seconded by _____ to appoint _____ to the Trumbull County Educational Service Center Governing Board effective June 30, 2025 through December 31, 2025 to fill the vacancy of Jeffrey Dreves. The Treasurer shall be instructed to provide the required notice of the appointment as required by law.

Moved by _____ Seconded by _____

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

42. Treasurer Stacy Foster will administer the oath of office to _____.

ADJOURN

43. Recommend motion to adjourn.

Moved by _____, seconded by _____ to adjourn this meeting at _____ a.m.

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Domhoff _____

NEXT BOARD MEETING:

July 14, 2025 at 9:00 a.m. at the Trumbull County Educational Service Center.