



**REGULAR MEETING AT  
TRUMBULL COUNTY EDUCATIONAL  
SERVICE CENTER  
MARCH 10, 2025  
9:00 A.M.  
AGENDA**

"This meeting is a meeting of the Governing Board in public for the purpose of conducting the Educational Service Center's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings."

**ROUTINE MATTERS**

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**EXECUTIVE SESSION**

4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to enter into **Executive Session** at \_\_\_\_\_.

**Roll Call Vote:**

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempted from public sessions:

- ☒ consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- ☐ investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session
- ☐ consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
- ☒ discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action
- ☐ preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment

- ☐ matters required to be confidential by Federal law or regulations or State statutes
- ☐ specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the Center's security
- ☐ consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:
1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
  2. a unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

No official action may be taken in executive session. R.C. 121.22

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to return to **Regular Session** at \_\_\_\_\_.

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

6. Public Participation

7. Legislative Report

8. Recommend the Governing Board approve the Financial Reports presented by the Treasurer as of February 28, 2025. (See attached - green)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

9. Recommend the Governing Board approve the minutes of the February 10, 2025 Regular Board Meeting. (See attached – green)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## ADMINISTRATIVE - RETIREMENT

10. Recommend the Governing Board accept the resignation for the purpose of retirement for **Michael Hanshaw, Superintendent** effective July 31, 2025. (See attached - pink)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## **TREASURER'S RECOMMENDATIONS**

## CONTRACTS AND AGREEMENTS

11. Recommend the Governing Board approve a contract renewal between the Trumbull County Educational Service Center and Frontline Education for FY26. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

12. Recommend the Governing Board approve the renewal agreements between the Trumbull County Educational Service Center and the following school districts as listed below: (See attached – white)

<b><u>Services</u></b>	<b><u>District</u></b>	<b><u>Effective Years</u></b>
Technician Services	Champion Local	FY26 & FY27
Technician Services	Hubbard Exempted	FY26 & FY27
Technology Coordinator Services	Mathews Local	FY26, FY27, & FY28
Technology Coordinator Services	Southington Local	FY26, FY27, & FY28

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

13. Recommend the Governing Board approve a contract between the Trumbull County Educational Service Center and Educational Strategies for Professional Development – Fall 2025. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## SUPERINTENDENT'S RECOMMENDATIONS

### NEW BUSINESS – PERSONNEL MATTERS

#### CLASSIFIED ADMINISTRATIVE – EMPLOYMENT

12. Recommend the Governing Board employ **Jeanette Medina, Assistant Treasurer** on a 2 year 260 day contract effective August 1, 2025.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

#### ADMINISTRATIVE –EMPLOYMENT

13. Recommend the Governing Board employ the following individuals on administrative certified contracts as listed below effective August 1, 2025:

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Contract</u>
Bosheff, Bill	C & I Supervisor	216	3 year
Brookhart, Arlo	C & I Supervisor	230	3 year
Holloway, Denise	C & I Supervisor	216	2 year
Trotter, Laurie	C & I Supervisor	216	2 year
Wiand, Kerrie	C & I Supervisor	216	2 year
Wukelich, Heather	C & I Supervisor	216	3 year
Barnhart, Lindsey	OT/PT Supervisor	216	2 year
Moore, Jennifer	Special ED Supervisor	216	2 year
Revetti, Laura	ED Supervisor	216	3 year
Iser, Keneth	Assistant Coordinator of Vocational Apprenticeship Programs	184	2 year
Miksit, Racheal	Coordinator of Human Resources	216	2 year

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

#### CLASSIFIED – RESIGNATION

14. Recommend the Governing Board accept the resignation of **Tammy Roberts, Classroom Assistant** effective March 19, 2025. (See attached – pink)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

### CLASSIFIED - RETIREMENT

15. Recommend the Governing Board accept the resignation for the purpose of retirement for **David Sponaugle, Courier** effective June 9, 2025. (See attached – pink)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

### CERTIFIED - EMPLOYMENT

16. Recommend the Governing Board retroactively employ **Katherine Williamson, Long Term Substitute Teacher** on an as needed basis through the 2024-2025 School year effective February 24, 2025. (See attached – yellow)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

### CERTIFIED – UNPAID LEAVE OF ABSENCE

17. Recommend the Governing Board approve an unpaid leave of absence for **Michael Broderick, APE Teacher** beginning February 24, 2025 effective until doctor's release to return to work. (See attached – buff)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

### CERTIFIED - RESIGNATION

18. Recommend the Governing Board accept the resignation of employment for **Deborah Collins, MD Teacher** effective July 31, 2025. (See attached – pink)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## SUBSTITUTES

19. Recommend the Governing Board employ the additional list of substitutes on an as needed basis effective February 10, 2025. (See attached – blue)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## WORKFORCE DEVELOPMENT BOARD – MINUTES

20. Recommend the Governing Board approve the minutes of the February 20, 2025 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## EXECUTIVE SESSION

21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to enter into **Executive Session** at \_\_\_\_\_.

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

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- ☒ consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest

- ☐ discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action
- ☐ preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment
- ☐ matters required to be confidential by Federal law or regulations or State statutes
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3. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
  4. a unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

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22. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to return to **Regular Session** at \_\_\_\_\_.

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## ADJOURN

23. Recommend motion to adjourn.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn this meeting at \_\_\_\_\_ a.m.

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mr. Dreves \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## NEXT BOARD MEETING:

April 14, 2025 at 9:00 a.m. at the Trumbull County Educational Service Center.