



**REGULAR MEETING AT
TRUMBULL COUNTY EDUCATIONAL
SERVICE CENTER
NOVEMBER 18, 2024
9:00 A.M.
AGENDA**

Board Policy: "This meeting is a meeting of the Governing Board in public for the purpose of conducting the Trumbull County Educational Service Center's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

ROUTINE MATTERS

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call Vote:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

4. Public Participation
5. Legislative Report
6. Recommend the Governing Board approve the Financial Reports presented by the Treasurer as of October 31, 2024. (See attached - green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

7. Recommend the Governing Board approve the minutes of the October 21, 2024 Regular Board Meeting. (See attached – green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

TREASURER'S RECOMMENDATIONS

BOARD RESOLUTION

8. Recommend the Governing Board approve the resolution below as follows:

COMMERCIAL CARD RESOLUTION

Pursuant to OHIO State law and public policy, the following apply:

Authorization

The governing board/legislative authority of **TRUMBULL CO EDUCATIONAL SERVICE CENTER** has 1) authorized Card use for specific purposes and 2) have or will approve and adopt a policy governing usage of the credit card and appropriate oversight controls.

Appropriation

We certify that the governing board/legislative authority approved card usage for those purposes involving the procurement of goods and/or services for which **TRUMBULL CO EDUCATIONAL SERVICE CENTER** has appropriated funds in its annual appropriations budget.

Usage and Oversight Controls

The governing board/legislative authority **TRUMBULL CO EDUCATIONAL SERVICE CENTER** has adopted formal policies and procedures concerning Card usage and oversight, including but not limited to the following considerations: 1) a list of authorized employees; 2) custody of the card(s); and 3) the pre-approval of card usage and reconciliation of usage against purchase orders.

Authorized Person to Execute Agreement

The governing board/legislative authority certifies that the following individual(s) is/are fully authorized to execute/sign a Card Agreement with The Huntington **TRUMBULL CO EDUCATIONAL SERVICE CENTER**.

Moved by _____ Seconded by _____

Roll Call Vote:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

APPROPRIATIONS

9. Recommend the Governing Board approve an adjustment in appropriations as attached. (See attached – green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

CONTRACTS AND AGREEMENTS

10. Recommend the Governing Board approve an agreement between the Trumbull County Educational Service Center and Youngstown City School District on behalf of Valley Christian School for professional development. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

RECOGNITION AWARD

11. Recommend the Governing Board recognize the Trumbull County Educational Service Center for the award of High Performing ESC for the 9th consecutive year as acknowledged by the Ohio Department of Education & Workforce Development.

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

MEMORANDUM OF UNDERSTANDING

12. Recommend the Governing Board retroactively approve the attached Memorandum of Understanding with the Trumbull County Board Professional Staff Association for a professional development stipend effective for 2023-2025. (See attached – white)

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

ADMINISTRATIVE – STIPEND

13. Recommend that the Governing Board approve a one-time stipend of \$7,500.00 to **Marilyn Fredenburg, Preschool Supervisor** for Preschool Testing Coordinator.

Moved by _____ Seconded by _____

Roll Call:

Mrs. Domhoff _____
Mrs. Patchin _____

Mr. Haberstroh _____
Mr. Dreves _____

Mr. Krispinsky _____

CERTIFIED– UNPAID LEAVE OF ABSENCE

14. Recommend the Governing Board approve an unpaid leave of absence for **Alessandra Flynn, Occupational Therapist** effective December 5, 2024 until February 13, 2025. (See attached – buff)

Moved by _____ Seconded by _____

Roll Call Vote:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

CLASSIFIED - EMPLOYMENT

15. Recommend the Governing Board employ the following on one year 194 day prorated contracts as listed below. (See attached – yellow):

<u>Name</u>	<u>Position</u>	<u>Hours per day</u>	<u>Effective Date</u>
McCartney, Alexis	Classroom Assistant	7.0	November 13, 2024
Walker, Christine	Classroom Assistant	6.4	November 11, 2024

Moved by _____ Seconded by _____

Roll Call Vote:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

CLASSIFIED - RESIGNATION

16. Recommend the Governing Board accept the resignation of **Casey Gallagher, Classroom Assistant** effective November 15, 2024. (See attached – pink)

Moved by _____ Seconded by _____

Roll Call Vote:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

CLASSIFIED – SUBSTITUTE RATE

17. Recommend the Governing Board approve the Classified Substitute rate increase to \$14.00 per hour effective December 1, 2024.

Moved by _____ Seconded by _____

Roll Call Vote:

Mrs. Domhoff _____ Mr. Haberstroh _____ Mr. Krispinsky _____
Mrs. Patchin _____ Mr. Dreves _____

SUBSTITUTES

18. Recommend the Governing Board employ the additional list of substitutes on an as needed basis effective October 21, 2024. (See attached – blue)

Moved by _____ Seconded by _____

Roll Call Vote:

Mrs. Domhoff _____

Mr. Haberstroh _____

Mr. Krispinsky _____

Mrs. Patchin _____

Mr. Dreves _____

ITEMS OF INTEREST

Treasurer's Update

ADJOURN

19. Recommend motion to adjourn.

Moved by _____, seconded by _____ to adjourn
this meeting at _____ a.m.

Roll Call Vote:

Mrs. Domhoff _____

Mr. Haberstroh _____

Mr. Krispinsky _____

Mrs. Patchin _____

Mr. Dreves _____

NEXT BOARD MEETING:

December 9, 2024 at 9:00 a.m. at the Trumbull County Educational Service Center.

****Scheduled Monday, January 6, 2025 9:00 am Organizational Meeting**