



**REGULAR MEETING AT  
TRUMBULL COUNTY EDUCATIONAL  
SERVICE CENTER  
DECEMBER 8, 2025  
9:00 A.M.  
AGENDA**

"This meeting is a meeting of the Governing Board in public for the purpose of conducting the Educational Service Center's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings."

**ROUTINE MATTERS**

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

4. PRESENTATIONS:

Pupil Services: Sensory Room

Curriculum & Instruction: Howmet Grant

5. Public Participation.
6. Legislative Report.
7. Recommend the Governing Board approve the Financial Reports presented by the Treasurer as of November 30, 2025. (See attached - green)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

8. Recommend the Governing Board approve the minutes of the November 10, 2025 Regular Board Meeting. (See attached – green)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## **TREASURER'S RECOMMENDATIONS**

### **CONTRACTS AND AGREEMENTS**

9. Recommend the Governing Board approve a contract between the Trumbull County Educational Service Center and AARIS to provide OT Services effective January 1, 2026 through April 30, 2026. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

### **MEMORANDUM OF UNDERSTANDING**

10. Recommend the Governing Board retroactively approve a Memorandum of Understanding between the Trumbull County Educational Service Center and ESC of Central Ohio for Year 1 support for teachers in the HS Math Pathways Project effective September 1, 2025 through June 30, 2026. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

### **MEMBERSHIPS**

11. Recommend the Governing Board renew its annual membership dues for the following as listed below: (See attached – white)

- Mahoning Valley Manufacturers Coalition \$ 500.00
- Youngstown Warren Regional Chamber \$1,000.00
- OSBA Membership \$4,836.00

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## SUPERINTENDENT'S RECOMMENDATIONS

### NEW BUSINESS – PERSONNEL MATTERS

#### CERTIFIED - EMPLOYMENT

12. Recommend the Governing Board retroactively approve **Jerry Hillyer, Home Instructor** on an as needed basis effective December 1, 2025. All costs paid for by Howland Local.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

#### CERTIFIED – UNPAID LEAVE OF ABSENCE

13. Recommend the Governing Board approve an unpaid leave of absence for the following as listed below: (See attached – buff)

<u>Name</u>	<u>Position</u>	<u>Effective days</u>
Broderick, Michael	APE Teacher	October 28, 2025 & November 3, 2025
Christy, Alyssa	Preschool Teacher	Effective December 19, 2025 until physicians release to return to work.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

#### CLASSIFIED – UNPAID LEAVE OF ABSENCE

14. Recommend the Governing Board approve an unpaid leave of absence for the following as listed below: (See attached – buff)

<u>Name</u>	<u>Position</u>	<u>Effective days</u>
Berg, Dylan	Classroom Assistant	November 5-7, 2025
Hirth, Krista	Classroom Assistant	November 4, 2025
Reed, Ashley	Classroom Assistant	January 12 - 16, 2026
Shaffer, Lindsey	Classroom Assistant	Effective November 12, 2025 until physician's release to return to work.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## MEMORANDUM OF UNDERSTANDING

15. Recommend the Governing Board approve a Memorandum of Understanding between the Trumbull County Educational Service Center and the following school districts for membership with the Trumbull County ESC Business Advisory Council. (See attached – white)

Bloomfield-Mespo  
Bristol  
Brookfield  
Champion  
Girard  
Howland  
Hubbard  
Joseph Badger  
LaBrae  
Lakeview

Liberty  
Lordstown  
Maplewood  
Mathews  
McDonald  
Niles  
Southington  
TCTC  
Warren  
Weathersfield

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## SUBSTITUTES

16. Recommend the Governing Board employ the additional list of substitutes on an as needed basis effective November 10, 2025. (See attached – blue)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## ITEMS OF INTEREST

Treasurer's Update

## ORGANIZATIONAL MEETING

17. Recommend the Governing Board set the Organizational Meeting for January 5, 2026 at 9:00 am with the Regular Meeting to follow immediately.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

18. Recommend the Governing Board appoint \_\_\_\_\_ as President Pro-tem to preside over the Organizational Meeting for January 5, 2026.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

## EXECUTIVE SESSION

19. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to enter into **Executive Session** at \_\_\_\_\_.

Roll Call Vote:

Mr. Haberstroh \_\_\_\_\_ Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempt from public sessions:

- ☒ consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- ☐ investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session
- ☐ consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
- ☐ discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action
- ☐ preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment

☐

matters required to be confidential by Federal law or regulations or State statutes

☐

specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the Center's security

☐

consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
2. a unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

No official action may be taken in executive session. R.C. 121.22

20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to return to **Regular Session** at \_\_\_\_\_.

**Roll Call Vote:**

Mr. Haberstroh \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_

Mr. Krispinsky \_\_\_\_\_  
Mrs. Domhoff \_\_\_\_\_

Mrs. Patchin \_\_\_\_\_

**ADJOURN**

21. Recommend motion to adjourn.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn  
this meeting at \_\_\_\_\_ a.m.

**Roll Call Vote:**

Mr. Haberstroh \_\_\_\_\_  
Mrs. Rubesich \_\_\_\_\_

Mr. Krispinsky \_\_\_\_\_  
Mrs. Domhoff \_\_\_\_\_

Mrs. Patchin \_\_\_\_\_

**NEXT BOARD MEETING:**

**January 5, 2026 Organizational Meeting at 9:00 a.m. the Regular Meeting** to follow immediately at the Trumbull County Educational Service Center.