



**REGULAR MEETING AT  
TRUMBULL COUNTY EDUCATIONAL  
SERVICE CENTER  
FEBRUARY 9, 2026  
9:00 A.M.  
AGENDA**

"This meeting is a meeting of the Governing Board in public for the purpose of conducting the Educational Service Center's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings."

**ROUTINE MATTERS**

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

4. Public Participation.
5. Legislative Report.
6. Recommend the Governing Board approve the Financial Reports presented by the Treasurer as of January 31, 2026. (See attached - green)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

7. Recommend the Governing Board approve the minutes of the January 12, 2026 Organizational and Regular Board Meeting. (See attached – green)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**REVISED 2026 GOVERNING BOARD MEETINGS AND DATES**

8. Recommend the Governing Board approve the revised 2026 Governing Board Meetings and dates, times, and places for 2026. (See attached – ivory)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**TREASURER’S RECOMMENDATIONS**

**APPROPRIATIONS**

9. Recommend the Governing Board approve an adjustment to the Original Appropriations and Estimated Receipts for FY 2026. (See attached – green)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**CONTRACTS AND AGREEMENTS**

10. Recommend the Governing Board retroactively approve an agreement between the Trumbull County Educational Service Center and The Impact Group for a presentation at the School Board Leadership Academy. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

11. Recommend the Governing Board approve an agreement between the Trumbull County Educational Service Center and Savvas Learning Co. for ED staff professional development. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

12. Recommend the Governing Board approve a renewal agreement between the Trumbull County Educational Service Center and Lordstown Local for Technology Coordinator Services for FY 27, FY 28, & FY 29. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING**

13. Recommend the Governing Board retroactively approve a Memorandum of Understanding between the Trumbull County Educational Service Center and the University of Mount Union for OT/PT interns effective January 12, 2026. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**SUPERINTENDENT’S RECOMMENDATIONS**

**NEW BUSINESS – PERSONNEL MATTERS**

**SUPERINTENDENT – DESIGNEE**

14. Recommend the Governing Board approve **Arlo Brookhart, Director of Curriculum and Instruction** to serve as the Superintendent Designee.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**JOB DESCRIPTION**

15. Recommend the Governing Board approve the Career Navigator job description. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**JOB EVALUATION**

16. Recommend the Governing Board approve the administrative evaluation instrument for the Career Navigator. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**CERTIFIED – UNPAID LEAVE OF ABSENCE**

17. Recommend the Governing Board retroactively approve an unpaid leave of absence for **Alessandra Flynn, Occupational Therapist** effective January 20, 2026 until doctor’s release to return to work. (See attached – buff)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**CLASSIFIED - EMPLOYMENT**

18. Recommend the Governing Board employ **Yolanda Flanagan, Classroom Assistant** on a 1 year 194 day prorated contract for 7.0 hours per day effective January 21, 2026. (See attached – yellow)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**CLASSIFIED – UNPAID LEAVE OF ABSENCE**

19. Recommend the Governing Board approve an unpaid leave of absence for the following as listed below. (See attached – buff)

<b>Name</b>	<b>Position</b>	<b>Effective date</b>
Berg, Dylan	Classroom Assistant	February 10, 2026
Garnet, Cherish	Classroom Assistant	January 21, 2026
Moore, Leah	Classroom Assistant	May 28, 2026 & May 29, 2026
Shedosky, Megan	Classroom Assistant	January 23, 2026 & January 28, 2026

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**SUBSTITUTE SECRETARY INCREASE**

20. Recommend the Governing Board approve an increase in the Long Term Secretary Substitute Pay to \$15.50 per hour.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**SUBSTITUTES**

21. Recommend the Governing Board employ the additional list of substitutes on an as needed basis effective January 12, 2026. (See attached – blue)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**POLICY UPDATES**

22. Recommend the Governing Board approve a first reading of the Policy Updates as previously distributed. (See attached – white)

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**EXECUTIVE SESSION**

23. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to enter into **Executive Session** at \_\_\_\_\_.

Roll Call Vote:

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempt from public sessions:

consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official

investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session

- consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
- discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action
- preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment
- matters required to be confidential by Federal law or regulations or State statutes
- specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the Center's security
- consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:
  1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
  2. a unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

No official action may be taken in executive session. R.C. 121.22

24. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to return to **Regular Session** at \_\_\_\_\_.

**Roll Call Vote:**

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
 Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**ADJOURN**

25. Recommend motion to adjourn.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn this meeting at \_\_\_\_\_ a.m.

**Roll Call Vote:**

Mr. Krispinsky \_\_\_\_\_ Mrs. Patchin \_\_\_\_\_ Mrs. Rubesich \_\_\_\_\_  
 Mrs. Young \_\_\_\_\_ Mrs. Domhoff \_\_\_\_\_

**NEXT BOARD MEETING:**

March 9, 2026 at 8:45 a.m. Records Commission, 9:00 a.m. regular meeting at the Trumbull County Educational Service Center.