



**ORGANIZATIONAL MEETING AT
TRUMBULL COUNTY EDUCATIONAL
SERVICE CENTER
JANUARY 12, 2026
9:00 A.M.
AGENDA**

"This meeting is a meeting of the Governing Board in public for the purpose of conducting the Educational Service Center's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings."

ROUTINE MATTERS

Mrs. Denise Domhoff was appointed President Pro-tem to preside over this Organizational Meeting by Resolution # 25-291 at the December 8, 2025 Regular Governing Board Meeting.

1. Call meeting to order.
2. Pledge of Allegiance.
3. Treasurer Stacy Foster will administer the Oath of Office to Tom Krispinsky, Laura Rubesich, and Carol Young.
4. Roll Call:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

ELECTION OF PRESIDENT

The President Pro-tem declares the floor open for nominations for the office of **President**.

- 5a. _____ nominates _____ for the position of **President** of the Governing Board for 2026.

Seconded by: _____

Additional nominations: _____

Seconded by: _____

- 5b. Roll Call vote for the election of _____ as President of the Governing Board:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

The Treasurer declares _____ President of the Governing Board for 2026.

ELECTION OF VICE PRESIDENT

The President Pro-tem declares the floor open for nominations for the office of **Vice President**.

6a. _____ nominates _____ for the position of **Vice President** of the Governing Board for 2026.

Seconded by: _____

Additional nominations: _____

Seconded by: _____

6b. Roll Call vote for the election of _____ as Vice President of the Governing Board:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

The Treasurer declares _____ as Vice President of the Governing Board for 2026.

PRESIDENT _____ **ASSUMES THE FLOOR.**

2026 GOVERNING BOARD MEETINGS AND DATES

7. Moved by _____, seconded by _____ to set the regular meeting dates, times, and places for 2026. (See attached – ivory)

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

BOARD MEMBER APPOINTMENTS

8. Moved by _____, seconded by _____ to appoint _____ as Legislative Liaison for the Governing Board for 2026.

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

TREASURER/SUPERINTENDENT AUTHORITY

9. Moved by _____, seconded by _____ to grant the Treasurer the authority to pay bills as they become due.

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

10. Moved by _____, seconded by _____ to appoint the Superintendent as the purchasing agent for the educational service center.

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

11. Moved by _____, seconded by _____ to authorize the Superintendent to employ personnel and accept resignations as needed with such employment to be presented for approval to the Governing Board at the next regular meeting.

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

PUBLIC RECORDS REPRESENTATIVE

12. Recommend the Governing Board approve the designation of **Stacy Foster, Treasurer** as a representative of the Trumbull County ESC Governing Board to attend public records training as required by the State of Ohio Attorney General.

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

MEMBERSHIPS

13. Recommend the Governing Board renew its Ohio School Boards Association membership, including publications, for 2026 as listed below. (See attached – white)

Ohio School Boards Legal Assistance Fund \$ 250.00

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

**REGULAR MEETING AT
TRUMBULL COUNTY EDUCATIONAL
SERVICE CENTER
JANUARY 12, 2026
AGENDA**

1. Public Participation
2. Awards & Recognition – School Board Recognition Month
3. Legislative Report
4. Recommend the Governing Board approve the Financial Reports presented by the Treasurer as of December 31, 2025. (See attached – green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____	Mrs. Patchin _____	Mrs. Rubesich _____
Mrs. Young _____	Mrs. Domhoff _____	

5. Recommend the Governing Board approve the minutes of the December 8, 2025 Regular Board Meeting. (See attached – green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____	Mrs. Patchin _____	Mrs. Rubesich _____
Mrs. Young _____	Mrs. Domhoff _____	

6. Recommend the Governing Board accept the notification by Mrs. Laura Rubesich of her intention to exercise her option to have coverage under the ESC Dental and Vision Insurance Plan. All costs to be paid by Mrs. Rubesich. (See attached – grey)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____	Mrs. Patchin _____	Mrs. Rubesich _____
Mrs. Young _____	Mrs. Domhoff _____	

TREASURER'S RECOMMENDATIONS

SENSORY & RESET ROOM PROJECT

7. Recommend the Governing Board approve the Sensory room and Reset room project with the costs not to exceed \$15,000.00. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____	Mrs. Patchin _____	Mrs. Rubesich _____
Mrs. Young _____	Mrs. Domhoff _____	

CONTRACTS AND AGREEMENTS

8. Recommend the Governing Board approve an agreement between the Trumbull County Educational Service Center and Open-UP Resources for MD staff professional development. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____	Mrs. Patchin _____	Mrs. Rubesich _____
Mrs. Young _____	Mrs. Domhoff _____	

9. Recommend the Governing Board retroactively approve an agreement between the Trumbull County Educational Service Center and Everway for Unique Learning Systems membership for TCESC classrooms effective December 1, 2025 through November 30, 2026. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____	Mrs. Patchin _____	Mrs. Rubesich _____
Mrs. Young _____	Mrs. Domhoff _____	

ACCEPT A GRANT

10. Recommend the Governing Board accept a grant to provide free curriculum materials and resources to support the learning and development for preschool children from Teaching Strategies provided through the Ohio Department of Children and Youth.

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____	Mrs. Patchin _____	Mrs. Rubesich _____
Mrs. Young _____	Mrs. Domhoff _____	

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

RESOLUTION

11. Recommend the Governing Board approve the Resolution of the Trumbull County Educational Service Center for the Retention and Use of Legal Counsel

WHEREAS, the Trumbull County Educational Service Center Governing Board (the "Board") is responsible for the proper governance, operation, and legal compliance of the Center; and

WHEREAS, the complex and evolving nature of public education law, including matters related to student rights, personnel issues, contracts, real estate, labor negotiations, and compliance with the Ohio Revised Code and administrative regulations, requires specialized legal expertise; and

WHEREAS, pursuant to Ohio Revised Code §3313.20, the Board is authorized to employ legal counsel to advise and represent the Center in legal matters; and

WHEREAS, the Board has determined that the retention of external legal counsel is necessary to ensure that the Board and the Center act in a manner that is legally sound, protects the interests of the Center, and minimizes exposure to litigation risk; and

NOW, THEREFORE, BE IT RESOLVED by the Trumbull County Educational Service Center Governing Board, County of Trumbull, State of Ohio, that the Governing Board believes that the following law firms possess the necessary expertise and experience to represent the Center effectively, the Governing Board hereby formally approves the retention of:

1. Gingo & Bair Law, LLC: Primary, General Counsel
2. Ennis Britton Co., LPA Primary, Special Education Counsel
3. Peters, Kalail, & Markakis Co. LPA, Secondary Counsel
4. Bricker Graydon LLP Secondary Counsel
5. Pepple & Waggoner, Secondary Counsel

for the purpose of providing advice and representation on Board business, including, but not limited to:

- Personnel and labor relations matters.
- Student disciplinary and special education issues.
- Review and negotiation of contracts and agreements.
- Real estate. lease and construction projects.
- Compliance with state and federal laws (e.g., Sunshine Law, FERPA).
- Representation in litigation, administrative hearings, and collective bargaining.
- Professional Development for county-wide school personnel.

2. Authorization and Scope of Use

The Superintendent and/or Treasurer, in consultation with the Board President, is hereby authorized to engage the services of the approved legal counsel as deemed necessary to address legal questions, manage legal risks, and respond to legal matters arising in the course of Board business and School District operations.

3. Compliance and Ethics

All engagements shall comply with applicable provisions of the Ohio Ethics Law (ORC Chapter 102) and avoid any conflicts of interest.

4. Duration

This authorization shall remain in effect until the next organizational meeting of the Board, or one year from the date of this resolution, or until further action is taken by the Board.

BE IT FURTHER RESOLVED that this action is taken pursuant to ORC §3313.20 and other applicable provisions of Ohio law, and was adopted in compliance with the Ohio Sunshine Law (ORC §121.22) at a properly noticed public meeting.

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CLASSIFIED ADMINISTRATIVE - RESIGNATION

12. Recommend the Governing Board accept the resignation of **Sage Mason, Public Relations Coordinator** effective December 26, 2025. (See attached – pink)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CERTIFIED - RESIGNATION

13. Recommend the Governing Board accept the resignation of **Alyssa Dangerfield, Long Term Substitute Teacher** effective January 12, 2026. (See attached – pink)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CERTIFIED - EMPLOYMENT

14. Recommend the Governing Board retroactively employ the following on a one year 184 day prorated contract as listed below: (See attached – yellow)

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Cleer, Megan	Preschool Teacher	January 5, 2026
Donnadio, Haley	MD Teacher	January 5, 2026

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CERTIFIED– UNPAID LEAVE OF ABSENCE

15. Recommend the Governing Board approve an unpaid leave of absence for the following as listed below: (See attached – buff)

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Broderick, Michael	APE Teacher	December 12, 2025
Hawout, Sarah	Speech Pathologist	Effective January 26, 2026 until physicians release to return to work
Nicholas, Melissa	ED Teacher	December 18, 2025

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CLASSIFIED - EMPLOYMENT

16. Recommend the Governing Board retroactively employ **Peyton Ramsey, Classroom Assistant** on a one year 194 day prorated contract at 7.0 hours per day effective January 6, 2026. (See attached – yellow)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CLASSIFIED – UNPAID LEAVE OF ABSENCE

17. Recommend the Governing Board approve an unpaid leave of absence for the following as listed below: (See attached – buff)

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Agardi, Haley	Classroom Assistant	December 11, 2025
Garnet, Cherish	Classroom Assistant	December 9, 2025 until physicians release to return to work
Radcliff, Miranda	Classroom Assistant	December 16, 2025 until physicians release to return to work

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

HUMAN RESOURCES FEES

18. Recommend the Governing Board approve the following increased Human Resource Department Fees as listed below:

School Personnel

BCI - \$35

FBI - \$35

Non-School Personnel

BCI - \$50

FBI - \$50

Para-Pro Exam - \$80

Job Postings – Non TCESC aligned - \$35

Safety and Violence Prevention Class – Non TCESC aligned - \$30

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

STIPEND

19. Recommend the Governing Board approve a stipend for Prep Bowl administrators at \$150.00 per day (for the 3 days) paid to the following as needed:

- Dana Butto
- Pam Lubich
- Carlotta Sheets
- Al Haberstroh

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

SUBSTITUTES

20. Recommend the Governing Board employ the additional list of substitutes on an as needed basis effective December 8, 2025. (See attached – blue)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

EXECUTIVE SESSION

21. Motion by _____, seconded by _____ to enter into **Executive Session** at _____.

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempt from public sessions:

- ☒ consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- ☒ investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session
- ☐ consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
- ☐ discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action
- ☐ preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment
- ☐ matters required to be confidential by Federal law or regulations or State statutes
- ☐ specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the Center's security
- ☐ consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:
 1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and
 2. a unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

No official action may be taken in executive session. R.C. 121.22

22. Motion by _____, seconded by _____ to return to **Regular Session** at _____.

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

ADJOURN

23. Recommend motion to adjourn.

Moved by _____, seconded by _____ to adjourn
this meeting at _____ a.m.

Roll Call Vote:

Mr. Krispinsky _____	Mrs. Patchin _____	Mrs. Rubesich _____
Mrs. Young _____	Mrs. Domhoff _____	

NEXT BOARD MEETING:

February 9, 2026 at 9:00 a.m. at the Trumbull County Educational Service Center.