



**REGULAR MEETING AT
TRUMBULL COUNTY EDUCATIONAL
SERVICE CENTER
JULY 14, 2025
9:00 A.M.
AGENDA**

"This meeting is a meeting of the Governing Board in public for the purpose of conducting the Educational Service Center's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings."

ROUTINE MATTERS

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

4. Public Participation.
5. Legislative Report.
6. Recommend the Governing Board approve the Financial Reports presented by the Treasurer as of June 30, 2025. (See attached - green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

7. Recommend the Governing Board approve the minutes of the June 30, 2025 Regular Board Meeting. (See attached – green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

8. Recommend the Governing Board accept a proposal between the Trumbull County Educational Service Center and Warwick Voice & Technologies for phone system replacement through the Sourcewell purchasing consortium. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

BOARD MEETING DATES

9. Recommend the Governing Board approve a change in the regular board meeting dates:

September 8 change to September 15
November 17 change to November 10

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

MEMORANDUM OF UNDERSTANDING

10. Recommend the Governing Board approve a Memorandum of Understanding with the Classified Union to convert the language from an FSA to HRA. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

MEMBERSHIPS

11. Recommend the Governing Board renew the annual membership with OESCA Ohio Educational Service Center Association \$9,940.24 at no additional cost for the 2025-2026 School Year: (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

ACCEPT DONATIONS

12. Recommend the Governing Board accept donations from the following sponsors for the 2025 Administrators Conference:

- Gingo & Bair \$1,500.00
- CBIZ \$1,500.00
- Community Bus Services \$2,000.00
- Farmers National Bank \$ 650.00

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

ASSET DISPOSAL

13. Recommend the Governing Board approve the attached list of fixed asset disposal. (See attached – green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

BOARD RESOLUTION

14. Recommend the Governing Board approve the following resolution:

RESOLUTION APPROVING MASTER SERVICES AGREEMENT

WHEREAS, the Superintendent and Treasurer have recommended to the Governing Board of the Trumbull County Educational Service Center (the “Governing Board”) that the Governing Board approve the Master Services Agreement to be entered into between the Governing Board and the school districts to which the Trumbull County Educational Service Center (the “ESC”) provides services, substantially in the form of the Master Services Agreement (inclusive of the exhibit incorporated therein) attached hereto as Exhibit A; and

WHEREAS, the Governing Board, upon review and consideration of the proposed Master Services Agreement and in consultation with the Superintendent and Treasurer, has determined that it is in the best interests of the ESC for the Governing Board to approve the proposed Master Services Agreement and authorize the Governing Board President, Superintendent and Treasurer to execute the Master Services Agreement on behalf of the Governing Board;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board that:

Section 1. The Governing Board hereby approves the Master Services Agreement, inclusive of the exhibit incorporated therein, substantially in the form attached hereto as Exhibit A. The form of the Master Services Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the ESC and that are permitted under applicable laws and shall be approved by the Governing Board President, Superintendent and Treasurer. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the ESC, shall be conclusively evidenced by the execution of the Master Services Agreement by the Governing Board President, Superintendent and Treasurer.

Section 2. The Governing Board hereby authorizes and directs the Governing Board President, Superintendent and Treasurer to execute the Master Services Agreement on behalf of the Governing Board and to take any and all actions as they may deem necessary or appropriate to effectuate the purposes of this Resolution.

Section 3. Any actions previously taken by the ESC's officials, administrators, employees, and/or agents in furtherance of the matters set forth in this Resolution are hereby approved, ratified, and confirmed.

Section 4. It is hereby found and determined that all formal actions of this Governing Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Governing Board, and that all deliberations of this Governing Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

ADMINISTRATIVE -EMPLOYMENT

15. Recommend the Governing Board employ the following on a one year 230 day contracts as listed below:

<u>Name</u>	<u>Position</u>
Brookhart, Arlo	Director of Curriculum & Instruction
Hubinsky, Chris	Director of Technology

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

RESCIND MOTION #

16. Recommend the Governing Board rescind motion #25-143 to clarify resignations.

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

CERTIFIED - RESIGNATION

17. Recommend the Governing Board accept the resignations of the following as listed below. (See attached – pink)

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Brand, Elizabeth	Preschool Teacher	July 31, 2025
Burley, Chelsea	School Psychologist	July 31, 2025
Clark, Amanda	ED Teacher	July 31, 2025
Frazzini, Isabella	Speech Pathologist	May 22, 2025
Galantis, Alexandra	Preschool Teacher	July 31, 2025
Gillespie, Mitchell	School Psychologist	July 31, 2025
Kudrich, Virginia	VI Teacher	July 31, 2025
Machuga, Emilee	ED Teacher	July 31, 2025
Marras, Alanna	School Psychologist	July 31, 2025
Masters, Jessica	MD Teacher	July 31, 2025
Powers, Kayte	Speech Pathologist	June 11, 2025
Reed, Jennifer	COTA	July 31, 2025
Ruberto, Jeanette	MD Teacher	July 31, 2025
Sponseller, Maggie	Academic Coach	July 31, 2025
Zigmont, Paul	Occupational Therapist	July 31, 2025

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

CLASSIFIED - EMPLOYMENT

18. Recommend the Governing Board employ the following on one year 194 day contracts effective July 1, 2025. (See attached – yellow):

<u>Name</u>	<u>Position</u>	<u>Hours per day</u>
**Berg, Dylan	Classroom Assistant	7.0
*Cardiero, Teressa	Classroom Assistant	7.0
**Reed Watson, Ashley	Classroom Assistant	7.0
**Shedosky, Megan	Classroom Assistant	7.0

*Pending background checks

**Pending background checks & license

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

ADJOURN

19. Recommend motion to adjourn.

Moved by _____, seconded by _____ to adjourn
this meeting at _____ a.m.

Roll Call Vote:

Mr. Haberstroh _____ Mr. Krispinsky _____ Mrs. Patchin _____
Mrs. Rubesich _____ Mrs. Domhoff _____

NEXT BOARD MEETING:

August 11, 2025 at 9:00 a.m. at the Trumbull County Educational Service Center.

REMINDER: Convocation Thursday, August 14, 2025 at Niles McKinley High School 8:00am.