



**REGULAR MEETING AT
TRUMBULL COUNTY EDUCATIONAL
SERVICE CENTER
MARCH 9, 2026
9:00 A.M.
AGENDA**

"This meeting is a meeting of the Governing Board in public for the purpose of conducting the Educational Service Center's business and is not to be considered a public community meeting. Public participation is governed by Board Bylaw 0169.1 - Public Participation at Board Meetings."

ROUTINE MATTERS

1. Call meeting to order.
2. Pledge of Allegiance.
3. Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

4. Public Participation.
5. Legislative Report.
6. PRESENTATION - Michelle Tul, Professional Development updates for Pupil Services
7. Recommend the Governing Board approve the Financial Reports presented by the Treasurer as of February 28, 2026. (See attached - green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

8. Recommend the Governing Board approve the minutes of the February 9, 2026 Regular Board Meeting. (See attached – green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

9. Recommend the Governing Board approve an adjustment to the Original Appropriations and Estimated Receipts for FY 2026. (See attached – green)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CONTRACTS AND AGREEMENTS

10. Recommend the Governing Board approve an agreement between the Trumbull County Educational Service Center and Lori Wilfong, Creative Literacy Consulting to present at the Summer of Growth Workshop on June 17, 2026. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

11. Recommend the Governing Board approve a contract between the Trumbull County Educational Service Center and Cooksey, Inc for 2 filtered water dispensers effective July 1, 2026. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

12. Recommend the Governing Board approve an agreement with the Trumbull County Educational Service Center and MultiGP, Inc. to provide services for the April 18, 2026 Drones in School STEM Event. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

13. Recommend the Governing Board approve a contract between the Trumbull County Educational Service Center and the following school districts for the service listed below: (See attached – white)

<u>District</u>	<u>Contracted service</u>	<u>Effective date</u>
Pymatuning Valley	Audiology Services	February 23, 2026
Bristol Local	Career Navigator	March 11, 2026 until July 31, 2028
LaBrae Local	Career Navigator	March 11, 2026 until July 31, 2028
Niles City	Career Navigator	March 11, 2026 until July 31, 2028
Southington Local	Career Navigator	March 11, 2026 until July 31, 2028

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

14. Recommend the Governing Board approve a renewal agreement with the Trumbull County Educational Service Center and Protect-N-Shred to provide paper recycling and shredding services. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

ACCEPT DONATIONS

15. Recommend the Governing Board accept donations from the following for the TCESC 2026 High School Art Show:

- The Butler Institute of Art – gift basket
- Trumbull Art Gallery – art classes
- McDonough Museum of Art – art supplies
- The Jewish Community Center of Youngtown –
- Paul & Yetta Gluck School of Visual Arts – community art classes

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

CONTRACT

16. Recommend the Governing Board approve a contract between the Trumbull County Educational Service Center and Youngstown State University to place Teacher Candidates for field based education experiences. (See attached – white)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

ADMINISTRATIVE -EMPLOYMENT

17. Recommend the Governing Board employ the following on administrative certified contracts as listed below effective August 1, 2026.

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Contract</u>
Brookhart, Arlo	Director of C & I	230	2 year
Hubinsky, Chris	Director of Technology	230	2 year
Guthrie, Josh	C & I Supervisor	216	3 year
Harris, Brice	C & I Supervisor	216	3 year
Rossler-Joshnson, Amy	C & I Supervisor	216	3 year
Earls, Carrie	MD Supervisor	216	3 year
Machuzak, Katie	MD Supervisor	216	3 year
Shipman, Melanie	Psychology and Speech Pathology Supervisor	216	3 year
Miksit, Rachael	Supervisor of Human Resources	216	2 year

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CLASSIFIED ADMINISTRATIVE – EMPLOYMENT

18. Recommend the Governing Board employ the following individuals as listed below effective August 1, 2026:

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Contract</u>
Keller, Kate	Public Relations	216	3 Year
Shank, Virginia	Public Relations	216	3 Year
Ruane, Laurie	Administrative Assistant	260	3 Year
Hughes, Seth	Assistant Treasurer	260	3 year
Pal, Kiley	Student Services Administrative Assistant	260	3 year
Faller, Stacy	Accounting Support Specialist	260	3 Year

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CERTIFIED - RETIREMENT

19. Recommend the Governing Board accept the resignation of **Vicki Hoskin, MD Teacher** for the purpose of retirement August 31, 2026 effective. (See attached – pink)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CERTIFIED – UNPAID LEAVE OF ABSENCE

20. Recommend the Governing Board approve an unpaid leave of absence for the following as listed below: (See attached – buff)

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Bleau, Tara	MD Teacher	February 13, 2026
Christy, Alyssa	Preschool Teacher	February 5, 2026

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CLASSIFIED - RETIREMENT

21. Recommend the Governing Board accept the resignation of **Denise Davies, Classroom Assistant** for the purpose of retirement effective May 31, 2026. (See attached – pink)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CLASSIFIED - EMPLOYMENT

22. Recommend the Governing Board retroactively employ **Millicent King, Long Term Substitute Secretary** on an as needed basis effective March 2, 2026. (See attached – yellow)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

CLASSIFIED – UNPAID LEAVE OF ABSENCE

23. Recommend the Governing Board approve an unpaid leave of absence for the following as listed below. (See attached – buff)

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Berg, Dylan	Classroom Assistant	February 6, 2026 & February 12, 2026
Flanagan, Yolanda	Classroom Assistant	Effective February 6, 2026 until physicians release to return to work
Martin, Beckey	Classroom Assistant	February 6, 2026 & February 17-20, 2026

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

POLICY APPROVAL

24. Recommend the Governing Board approve the policy updates as previously distributed.

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

SUBSTITUTES

25. Recommend the Governing Board employ the additional list of substitutes on an as needed basis effective February 9, 2026. (See attached – blue)

Moved by _____ Seconded by _____

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

EXECUTIVE SESSION

26. Motion by _____, seconded by _____ to enter into **Executive Session** at _____.

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

The Board and its committees and subcommittees reserve the right to enter into executive session solely to discuss one (1) or more of the following issues that are exempt from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official
- investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session.
- consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest
- discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action
- preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment
- matters required to be confidential by Federal law or regulations or State statutes
- specialized details of security arrangements and emergency response protocols where disclosure might reveal information that could jeopardize the Center's security
- consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:
 1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and

2. a unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project

No official action may be taken in executive session. R.C. 121.22

27. Motion by _____, seconded by _____ to return to **Regular Session** at _____.

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

ADJOURN

28. Recommend motion to adjourn.

Moved by _____, seconded by _____ to adjourn this meeting at _____ a.m.

Roll Call Vote:

Mr. Krispinsky _____ Mrs. Patchin _____ Mrs. Rubesich _____
Mrs. Young _____ Mrs. Domhoff _____

NEXT BOARD MEETING:

April 13, 2026 at 9:00 a.m. at the Trumbull County Educational Service Center.