Create a miniOrange MFA account and access the Dashboard

1. Click on the following web link or paste the web link into your Chrome web browser.

https://nmn-tesc.xecurify.com/moas/login?id=355915&sourceId=Google

G	
Sign in	Email or phone
Use your Google Account	Forgot email?
	Not your computer? Use Guest mode to sign in privately. Learn more about using Guest mode
	Create account Next

If you are directed to the following screen, please click on **Google** and login with your Trumbullesc.org account.

TRUMBULL COUNTY EDUCATIONAL SERVICES CENTER	
Sign In with your credentials	
Enter your username or email here.	
Login	
Google	

2. Click Next. Do not enter any information here. Accept the information and click Next.

User	Registration
A new security system has been activated for you follow	a. In order to use this new security system, you need to register b wing the steps below.
0	0
User Details	
* Username	Phone
tcesc.progressbook@trumbullesc.org	=
*Email	Alt-mate Email
tcesc.progressbook@trumbullesc.org	
First Name	Last Name
TCESC	PROGRESSBOOK

3. Select your type of MFA (Multi-Factor Authentication).

User Registration						
00						
Only one MFA method can be configured during Mf	Only one MFA method can be configured during MFA enrollment, you can configure additional methods once you login to the user self-service portal.					
Filter By : Show All 🗍 Smart Phone	Methods					
PUSH NOTIFICATIONS	SOFT TOKEN	GOOGLE AUTHENTICATOR				
In this method, you receive a push notification on the MFA-Authenticator App by miniOrange which you need to ACCEPT I DENY.	In this method, you need to enter the 6- 8 numeric key from the MFA- Authenticator App by miniOrange to complete the MFA challenge.	In this method, you need to enter 6 digit passcode generated by Google Authenticator app.				
OTP OVER EMAIL						
In this method, you receive an email containing a 6-8 digit numeric key which you need to enter.						

Types of MFA to use with miniOrange

- Push Notification
 - Will require install the miniOrange App on your smart phone.
- Soft Token
 - Will require install the miniOrange App on your smart phone. This option provides a code regardless if the phone has cell service or a Wi-fi connection.
- Google Authenticator (other Authenticator apps are acceptable)
 - Can be used with the same Google Authenticator app currently used for your trumbullesc.org email account.
- OTP Over Email
 - Will receive a code sent to your trumbullesc.org email account.

The following pages will walk through the steps for each MFA type. After reviewing the options, please select the option that is best for you.

Steps to use PUSH NOTIFICATIONS or SOFT TOKEN

To use Push Notifications with the miniOrange App, download the app from Google-Android or iOS iTunes Store via the instructions presented on the screen.

1. Click on the **PUSH NOTIFICATIONS** button.

	EDUCATIONAL SERVICES CENTER					
	User Registration					
	0-0					
Only one MFA method can be configured during MFA	A errollment, you can configure additional methods once you login to the user self-service portal.					
Filter By: Show All Smart Phone	Methods					
PUSH NOTIFICATIONS In this method, you receive a push notification on the MRA-Authenticator App by miniOrange which you need to ACCEPT DENY.	SOFT TOKEN GOOGLE AUTHENTICATOR In this method, you need to enter the 6- 8 numeric key from the MFA- Authenticator App by minOrange to complete the MFA challenge. In this method, you need to enter 6 digit passcode generated by Google Authenticator app.					
OTP OVER EMAIL In this method, you receive an email containing a 6-8 digit numeric key which you need to enter.						
Back Register						

2. Follow the steps to install the miniOrange app and configure for MFA.

EDUCATIONAL SERVICES CENTER
User Registration
0 0
Only one MFA method can be configured during MFA enrollment, you can configure additional methods once you login to the user self-service portal.
Step 1: Click here if you don't have Authenticator app installed on your smartphone. Step 2: To replater your device scan the QR code through Authenticator app
Back Register

Steps to use GOOGLE AUTHENTICATOR APP

If you are already using the Google Authenticator App, follow the steps below. If not, download the app from Google-Android or iOS iTunes Store via the instructions presented on the screen.

1. Click on the **GOOGLE AUTHENTICATOR** button.

4	EDUCATIONAL SERVICES CENTER					
	User Registration					
	00					
Only one MFA method can be configured during MFA Filter By : Show All Grant Phone 1	A enrollment, you can configure additional methods Methods Pasture Phone Methods	once you login to the user self-service portal.				
PUSH NOTIFICATIONS	SOFT TOKEN	GOOGLE AUTHENTICATOR				
In this method, you receive a push notification on the MFA-Authenticator App by miniOrange which you need to ACCEPT I DENY.	In this method, you need to enter the 6– 8 numeric key from the MFA– Authenticator App by miniOrange to complete the MFA challenge.	In this method, you need to enter 6 digit passcode generated by Google Authenticator app.				
OTP OVER EMAIL						
In this method, you receive an email containing a 6-8 digit numeric key which you need to enter.						
Back Register						

2. Follow the steps to install the Google Authenticator app and configure for MFA.

EDUCATIONAL SERVICES CENTER
User Registration
00
Only one MFA method can be configured during MFA enrollment, you can configure additional methods once you login to the user self-service portal.
Google Authenticator Configuration
Step 1: Click here if you dont have Google Authenticator app installed on your smartphone.
Step 2: To register your device scan the QR code using Google Authenticator app.
or and a set
Use the following secret
VINT MARGARA 2001
(Spaces do not matter)
Step 3: Enter the Passcode generated by Google Authenticator app. Enter passcode
Back Register

Steps to use OTP (ONE-TIME PASSCODE) OVER EMAIL

If you are already using the Google Authenticator App, follow the steps below. If not, download the app from Google-Android or iOS iTunes Store via the instructions presented on the screen.

1. Click on the **OTP OVER EMAIL** button.

	EDUCATIONAL SERVICES CENTER						
	User Registration						
	00						
Only one MFA method can be configured during MF Filter By: Show All Grant Phone	A enrollment, you can configure additional method Methods Feature Phone Methods	is once you login to the user self-service portal.					
PUSH NOTIFICATIONS	SOFT TOKEN	GOOGLE AUTHENTICATOR					
In this method, you receive a push notification on the MFA-Authenticator App by miniOrange which you need to ACCEPT I DENY.	In this method, you need to enter the 6- 8 numeric key from the MFA- Authenticator App by miniOrange to complete the MFA challenge.	In this method, you need to enter 6 digit passcode generated by Google Authenticator app.					
OTP OVER EMAIL							
In this method, you receive an email containing a 6-8 digit numeric key which you need to enter.	In this method, you receive an email containing a 6–6 digit numeric key which you need to enter.						
Back Register	Back Register						

2. Follow the steps to send codes to your Trumbullesc.org email and configure for MFA.

TRUMBULL COUNTY EDUCATIONAL SERVICES CENTER				
User Re	egistration			
0				
Only one MFA method can be configured during MFA enrollment, you can c	configure additional methods once you login to the user self-service portal.			
OTP OVER EM	IAIL CONFIGURATION			
Authentication Type:	OTP OVER EMAIL			
Email Address:	tcesc.progressbook@trumbk			
Send OTP				
Back Register				

Please select the option that is best for you.

	TRUMBULL COUNTY EDUCATIONAL SERVICES CENTER					
	User Registration					
	0					
Only one MFA method can be configured during N	IFA enrollment, you can configure additional method	Is once you login to the user self-service portal.				
Filter By : Show All Smart Phor	e Methods 🛛 🔒 Feature Phone Methods					
PUSH NOTIFICATIONS	SOFT TOKEN	GOOGLE AUTHENTICATOR				
In this method, you receive a push notification on the MFA-Authenticator App by miniOrange which you need to ACCEPT I DENY.	In this method, you need to enter the 6– 8 numeric key from the MFA– Authenticator App by miniOrange to complete the MFA challenge.	In this method, you need to enter 6 digit passcode generated by Google Authenticator app.				
OTP OVER EMAIL						
In this method, you receive an email containing a 6-8 digit numeric key which you need to enter.	In this method, you receive an email containing a 6–8 digit numeric key which you need to enter.					
Back Register						

Follow the necessary steps to complete the MFA setup.

Once completed, you will arrive at the miniOrange Dashboard

CONGRATULATIONS! PART 1 – DONE!

٨	TRUMBULL COUNTY EDUCATIONAL SERVICES CENTER	Dashboard	Setup 2FA				
				SIGN			
				Sear	ch	٩	
					Old		TCESC
				S	SIS/Gradebook	\odot	TECHNOLOGY

Part 1 has been completed. The next page is the beginning of **PART 2** – Click on **Old SIS/GradeBook** button.

4	TRUMBULL COUNTY EDUCATIONAL SERVICES CENTER	Dashboard	Setup 2FA	
				SIGN-IN TO YOUR FAVOURITE CLOUD APPS
				Search Q
				Sis/Gradebook

After clicking on the **SIS/GradeBook** button, you should now have your ProgressBook login screen available. If not and you are taken into ProgressBook, please logout.

$ ightarrow {f C}$ $ ightarrow {f C}$ centraladmin.neomin.org/auth/login?signi	n=		
ProgressBook.			
Domain			
Select a domain			
Username			
Enter username			
Password			
Enter password			
Sign In			

To continue the steps of **Part 2** <u>on our migration day</u>, please follow the steps in PDF at the following web link. <u>http://www.trumbull.k12.oh.us/Employee Resources/HOW-TO-DOCS-SUPPORT/ProgressBook TCESC Migration Instructions Part2.pdf</u>