



Thursday, October 17, 2024

**RE: Student Data Privacy Annual Notice**

Dear Parent(s)/Guardian(s):

The Trumbull County Educational Service Center (TCESC) recognizes and appreciates the importance of parents understanding how the TCESC protects students' privacy against unauthorized access while using school technology, as well as the circumstances in which the TCESC may access or monitor certain student activity.

Each school year, the TCESC will provide parent(s) with notification of the circumstances in which the TCESC or an affiliated technology provider accesses or monitors your child's school-issued device as defined by state law.

The TCESC generally monitors a school-issued device for non-commercial educational purposes for instruction, technical support, or exam-proctoring by TCESC employees, student teachers, contracted staff, a vendor, or the Department of Education. The TCESC or its technology provider also generally monitors a school-issued device when it is necessary to comply with federal or state law and to participate in federal and state funding programs; as well as to prevent or respond to a threat to life or safety, and the access is limited to that purpose. Additionally, the TCESC or its technology provider will generally access or monitor a school-issued device when it becomes aware that the device is missing or stolen or if such action is permitted under a judicial warrant.

Based on the above permissible reasons, the TCESC or its technology provider may access or monitor a school-issued device through student interaction(s) with the device, including, but not limited to, keystrokes and web-browsing activity; location-tracking features of a school-issued device; and/or audio or visual receiving, transmitting, or recording feature(s).

If you have any technical questions or concerns regarding this notification, please reach out to the

TCESC Technology Administrator  
Christopher M. Hubinsky  
Technology Administrator  
Email: [chris.hubinsky@trumbullesc.org](mailto:chris.hubinsky@trumbullesc.org)  
Office: 330-505-2800 ext. 221