

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

August 16, 2021

The Regular Meeting of the Trumbull County Educational Service Center was held on August 16, 2021, at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. William Holland and Mr. Al Haberstroh. Mr. Thomas Krispinsky was absent. Also present were Michael Hanshaw, Superintendent, Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Carlotta Sheets, Supervisor, Department of Human Resources and Communications.

APPROVAL OF FINANCIAL REPORTS

21-166 Motion by Mr. Haberstroh, Second by Mr. Holland to approve the Financial Reports presented by the Treasurer as of July 31, 2021.

Roll Call: Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

APPROVAL OF MINUTES

21-167 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the minutes of the July 12, 2021 Regular Board Meeting via teleconference.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes.
Motion Carried.

OSBA DELEGATE

Motion by Mr. Holland, Second by Mrs. Domhoff to appoint Mr. Haberstroh as Delegate, and Mr. Krispinsky as Alternate to the Ohio School Boards Association Annual Business Meeting, November 09, 2021.

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

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TREASURER’S RECOMMENDATIONS

APPROPRIATIONS

21-168 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the Estimated Receipts and Original Appropriations for fiscal year 2022.

		ORIGINAL		ADJUSTED	
FUND	DESCRIPTION	APPROPRIATION	ADJUSTMENT	APPROPRIATION	REASON
001	GENERAL FUND - EANS	\$ -	\$ 823,476.40	\$ 567,326.40	EANS/Other Budget Adjustments
025	NEOMIN	\$ 2,779,662.96	\$ 6,000.00	\$ 2,785,662.96	Budget Adjustment
439	FY2021 Early Childhood Education Grant	\$31,103.47	(\$24,393.00)	\$6,710.47	Grant reduction

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes.
Motion Carried.

CONTRACTS AND AGREEMENTS

21-169 Motion by Mr. Holland, Second by Mr. Haberstroh approve contracts with the Trumbull County Educational Service Center and the Lodge & Conference Center at Geneva State Park for the purpose of the Annual Summer Administrators’ Conference August 3-4, 2022 and August 3-4, 2023.

Roll Call: Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

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- 21-170 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to approve an agreement between the Trumbull County Educational Service Center and Junk Jeeves effective July 9, 2021.
- Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes.
Motion Carried.
- 21-171 Motion by Mr. Haberstroh, Second by Mr. Holland to approve a maintenance contract with the Trumbull County Educational Service Center and Warwick for Option 4 effective September 1, 2021 through August 31, 2022.
- Roll Call: Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.
- 21-172 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve EANS contracts as attached between the Trumbull County Educational Service Center and Holy Trinity for tutor contracts and St. Rose for professional development.
- Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes.
Motion Carried.
- 21-173 Motion by Mr. Holland, Second by Mrs. Domhoff to approve a service agreement between the Trumbull County Educational Service Center and OSBA for Transportation Consulting Services workshop on September 22, 2021.
- Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes. Mr. Haberstroh – abstain. Motion Carried.
- 21-174 Motion by Mr. Haberstroh, Second by Mr. Holland to approve an agreement between the Trumbull County Educational Service Center and AARIS to provide OT services.
- Roll Call: Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

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- 21-175 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve a contract between the Trumbull County Educational Service Center and Weathersfield Local School District for Public/Community Relations Services.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes.
Motion Carried.

- 21-176 Motion by Mr. Holland, Second by Mr. Haberstroh to accept the \$250.00 donation from the Cafaro Foundation towards the launch of the inaugural season of Drone Racing in Trumbull County Schools.

Roll Call: Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

MEMORANDUM OF UNDERSTANDING

- 21-177 Motion by Mr. Haberstroh, Second by Mr. Holland to approve a Memorandum of Understanding between Community Bus services and the Trumbull County Educational Service Center, acting as fiscal agent for the Participating Districts of the Transportation Cooperative.

Roll Call: Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

MEMBERSHIPS

- 21-178 Motion by Mr. Holland, Second by Mrs. Domhoff to renew its annual memberships for OESCA and AESA for 2021-2022 School Year at a cost of \$10,545.24.

AESA Association of Educational Service Centers	\$605.00
OESCA Ohio Educational Service Center Association	\$9,940.24

Roll Call: Mr. Holland, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

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SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

ADMINISTRATIVE – EMPLOYMENT

21-179 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ **Christine Kovach, Substitute Special Education Supervisor** on an as needed basis effective August 1, 2021.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes.
Motion Carried.

OTES 2.0 Evaluators

21-180 Motion by Mr. Haberstroh, Second by Mr. Holland approve the following employees as OTES 2.0 Credentialed Evaluators for the purpose of teacher evaluations:

<u>Name</u>	<u>Valid Until</u>
Marino, Robert	December 2022
Melillo, Gerlinda	July 2023
Pompoco, Christy	July 2023
Revetti, Laura	July 2023
Tul, Michelle	July 2023

Roll Call: Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

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CLASSIFIED - EMPLOYMENT

21-181 Motion by Mrs. Domhoff, Second by Mr. Holland to retroactively employ the following on one year contracts effective July 1, 2021:

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>	<u>Hours per day</u>
**Beil, Gina	Classroom Assistant	193	6.4
Braunsberg, Erica	Classroom Assistant	193	7.0
Clark, Karrie	Classroom Assistant	193	7.0
Cole, Rebecca	Classroom Assistant	193	7.0
Finley, Teresa	Classroom Assistant	193	6.4
Fisher, Terry	Classroom Assistant	193	7.0
Fricker, Samantha	Classroom Assistant	193	6.4
**Hanek, Angela	Classroom Assistant	193	7.0
Heywood, Erin	Classroom Assistant	193	7.0
Moore Mayhew, Maureen	Classroom Assistant	193	7.0

*Pending background checks

**Pending license and background checks

Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

21-182 Motion by Mr. Haberstroh, Second by Mr. Holland to retroactively employ the following as listed below effective July 1, 2021:

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
*Bataglia, Nina	C & I Program Instructor STEAM	As needed
*Matijevic, Tania	C & I Program Instructor STEAM	As needed

*Pending background checks

Roll Call: Mr. Haberstroh, Mr. Holland, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

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CLASSIFIED – RESIGNATION

21-183 Motion by Mr. Holland, Second by Mr. Haberstroh to accept the resignation of the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Auluzia, Anna	Classroom Assistant	August 5, 2021
Bayma, Rose Marie	Classroom Assistant	August 29, 2021
Griggs, Maribeth	Classroom Assistant	August 1, 2021
King, Stacy	Secretary	August 27, 2021
Smolinsky, Samantha	Classroom Assistant	July 16, 2021

Roll Call: Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CERTIFIED - RESIGNATION

21-184 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to accept the resignation for the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
DeWolfee, Angel	MD Teacher	July 31, 2021
Gosser, Makayla	Speech Pathologist	July 31, 2021

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes.
Motion Carried.

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CERTIFIED – EMPLOYMENT

21-185 Motion by Mr. Holland, Second by Mr. Haberstroh to employ the following on one year contracts effective August 1, 2021:

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
**Baciu, Zachary	School Psychologist Intern	201
Christy, Michelle	MD Teacher	184
*Knowlden, Catherine	School Psychologist Intern	201

*Pending background checks

Roll Call: Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

STUDENT/PARENT HANDBOOK

21-186 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the following program handbooks for the 2021-2022 school year:

- Crisis Directory
- Deaf Education Handbook
- ED Handbook
- MD Handbook
- Preschool Handbook
- STEAM

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

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POLICY UPDATES

21-187 Motion by Mr. Holland, Second by Mr. Haberstroh to approve the policy number po2413 Career Advising as previously distributed.

Roll Call: Mr. Holland, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

SUBSTITUTES

21-188 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ the additional list of substitutes on an as needed basis effective July 12, 2021

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Holland, Mr. Dreves – ayes.
Motion Carried.

EXECUTIVE SESSION

21-189 Motion by Mr. Haberstroh, Second by Domhoff to enter into Executive Session at 9:17 a.m. to discuss the following issues that are exempted from public sessions:

- preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mr. Holland, Mr. Dreves – ayes.
Motion Carried.

Return to regular session at 9:28 a.m.

ADJOURN

21-190 Motion by Mrs. Domhoff, Second by Mr. Holland to adjourn this meeting at 9:28 a.m.

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Roll Call: Mrs. Domhoff, Mr. Holland, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer