

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

July 12, 2021

The Regular Meeting of the Trumbull County Educational Service Center was held on July 12, 2021, at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Al Haberstroh and Mr. Tom Krispinsky. Mr. William Holland was absent. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Carlotta Sheets, Supervisor, Department of Human Resources and Communications; Kathleen Vilsack, Director of Pupil Services and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

21-142 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve the Financial Reports presented by the Treasurer as of June 30, 2021.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

APPROVAL OF MINUTES

21-143 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve the minutes of the June 28, 2021 Regular Board Meeting via teleconference.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

TREASURER'S RECOMMENDATIONS

ORIGINAL APPROPRIATIONS AND ESTIMATED RECEIPTS FOR YEAR 2022

21-144 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve the Estimated Receipts and Original Appropriations for fiscal year 2022.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

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CONTRACTS AND AGREEMENTS

- 21-145 Motion by Mr. Krispinsky, Second Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Frontline Education effective July 1, 2022 through June 30, 2024.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

- 21-146 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Girard City Schools for an as-needed tech effective June 14, 2021 through September 30, 2021.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

- 21-147 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Cintas to provide floor mats and other maintenance services.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

MEMBERSHIPS

- 21-148 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve membership in Ohio Schools Council for the 2021-2022 School Year at a cost of \$350.00.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

JOB DESCRIPTION FOR COORDINATOR OF C&I PROGRAMS

- 21-149 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the **Coordinator of C&I Programs** job description.

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Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

ADMINISTRATIVE – EMPLOYMENT

- 21-150 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ ***Meghan Watson, Special Education Supervisor** on a one year 216 day contract effective August 1, 2021. (See attached – yellow)

*Pending background checks

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

- 21-151 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ **Shannon Miller, Special Education Supervisor** up to 100 days for the 2021-2022 school year effective August 1, 2021. All costs paid by Niles City Schools.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

- 21-152 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ **Denise Holloway, Coordinator of C & I Programs** on a one year contract effective August 1, 2021.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CLASSIFIED ADMINISTRATIVE

- 21-153 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ ***Kristie Steyer, Public/Community Relations Assistant Coordinator** on a one year 216 day contract effective August 1, 2021. (See attached – yellow)

*Pending background checks

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CLASSIFIED – REDUCTION IN HOURS

- 21-154 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve a voluntary reduction in hours for **Rachel Meikle, Classroom Assistant** effective July 1, 2021 from 7.0 hours to 6.4 hours per day (request to move from the MD Program to Preschool).

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Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

CLASSIFIED – INCREASE IN HOURS

21-155 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve an increase in hours for **Lucia Fredenburg, Classroom Assistant** effective July 1, 2021 from 6.4 hours to 7.0 hours per day (request to move from Preschool to the ED Program).

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CLASSIFIED - EMPLOYMENT

21-156 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the following on one year contracts as listed below.

*Pending background checks

**Pending background checks & license

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>	<u>Effective Date</u>
**Hall, Faith	Classroom Assistant	193	July 1, 2021
*Hickman, Juliann	Secretary	Prorated 260	July 26, 2021
*King, Millicent	Secretary	Prorated 260	July 20, 2021
Kren, Amy	Classroom Assistant	193	July 1, 2021
Tyler, Deborah	Classroom Assistant	193	July 1, 2021

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CLASSIFIED - RESIGNATION

21-157 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to accept the resignation of **Debbie Miller, Classroom Assistant** effective July 1, 2021 for the purpose of retirement.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

21-158 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to accept the resignation of **Rebecca Koches, Classroom Assistant** effective July 31, 2021.

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Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

EXTENDED SCHOOL YEAR

- 21-159 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to retroactively employ **Emily Lucanski, Classroom Assistant** for the Extended School Year Program effective June 1, 2021 on an as needed basis.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

CERTIFIED – RESIGNATION

- 21-160 Motion by Mr. Krispinsky, Second by Haberstroh to accept the resignation of **Katlyn Marsh, Preschool Teacher** effective June 29, 2021.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CERTIFIED – TVLA

- 21-161 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to accept the resignation of **Lauren DeJulio, TVLA Instructor** effective August 1, 2021.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

- 21-162 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve **William Bosheff, TVLA Instructor** effective August 1, 2021 on an as needed basis.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

CERTIFIED – EMPLOYMENT

- 21-163 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ the following on one year contracts effective August 1, 2021.

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<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
*Dunbar, Marissa	Preschool Teacher	184 days
*Glavic, Jennifer	MD Teacher	184 days
**Hermison, Donna	Occupational Therapist	184 days

*Pending background checks

**Pending background checks & license

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

POLICIES – SECOND READING AND APPROVAL

21-164 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Policy Updates after the second reading as previously distributed.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

ADJOURN

21-165 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to adjourn this meeting at 9:20 a.m.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer