

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

June 27, 2022

The Regular Meeting of the Trumbull County Educational Service Center was held on June 27, 2022, at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Thomas Krispinsky, Mrs. Deborah Patchin and Mr. Al Haberstroh. Also present were Michael Hanshaw, Superintendent, Lori Simione, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services, Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

- 22-95 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of May 31, 2022.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

- 22-96 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the minutes of the May 9, 2022 Regular Board Meeting with the correction to Resolution #22-85.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

FINAL APPROPRIATIONS AND ESTIMATED RECEIPTS FOR FY 2022

- 22-97 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the final appropriations and estimated receipts for NEOMIN FY 2022.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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TEMPORARY APPROPRIATIONS FOR FY 2023

22-98 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the temporary appropriations for FY 2023.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

ASSET DISPOSAL

22-99 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the attached list of fixed asset disposal.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

AV SYSTEMS BID AWARD

22-100 Motion by Mr. Krispinsky, Second by Mrs. Patchin to award the bid to VEC, Inc. for AV Systems in the conference rooms in the amount of \$53,072.00.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

22-101 Motion by Mrs. Patchin, Second by Mr. Krispinsky to approve a service agreement between the Trumbull County Educational Service Center and the Trumbull County Family Court for a School Social Worker Liaison effective July 1, 2022 through June 30, 2023.

Roll Call: Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

22-102 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve a maintenance agreement between the Trumbull County Service Center and Bennett's Office Products effective July 1, 2022 through June 30, 2023.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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22-103 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve an agreement between the Trumbull County Educational Service Center and Graphic Enterprises effective July 1, 2022 through June 30, 2023.

Roll Call: Mr. Krispinsky, Mr. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

22-104 Motion by Mr. Haberstroh, Second by Mrs. Patchin to retroactively approve a contract between the Trumbull County Educational Service Center and Coates Construction effective May 9, 2022.

Roll Call: Mr. Haberstroh, Mr. Patchin, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

22-105 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Wickliffe City School District for HH students effective August 1, 2022.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

22-106 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve an agreement between the Trumbull County Educational Service Center and the following as listed below: Paid for with the Extended Learning Grant.

- Creative Leadership Solutions for 2022-2023 school year
- SEL Launchpad LLC for the 2022-2023 school year
- Educational Strategies Unlimited for the 2022 -2023 and the 2023-2023 school years
- AIM Institute for Learning & Research for Fall of 2022 and Spring of 2023

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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22-106 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and the Griffith Agency effective July 1, 2022 through June 30, 2023 for Liability, Property, and Auto Insurance.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

22-107 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve agreement with the Trumbull County Educational Service Center and AARIS Therapy Group to provide speech services effective July 11, 2022 through August 15, 2022. All cost paid for by Bloomfield –Mespo.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

DONATIONS

22-108 Motion by Mr. Krispinsky, Second by Mrs. Patchin to accept a donation from Anthem for the Administrators Conference in the amount of \$1,000.00

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

MEMBERSHIPS

22-109 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to renew its annual memberships for OESCA and AESA for 2022-2023 School Year at cost of \$10,565.24.

AESA Association of Educational Service Centers	\$625.00
OECSA Ohio Educational Service Center Association	\$9,940.24

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

22-110 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve membership with the Ohio Coalition for FY 2022 in the amount of \$3,000.00.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Mr. Haberstroh – nay. Motion Carried.

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SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

SAFE RETURN TO IN-PERSON INSTRUCTION PLAN

- 22-111 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the Trumbull County Educational Service Center's updated Continuity of Service Plan "Safe Return to In-Person Instruction.
- Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

JOB DESCRIPTION FOR COORDINATOR OF ED PROGRAMS

- 22-112 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the **Coordinator ED Programs** job description.
- Roll Call: Mr. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE – EMPLOYMENT

- 22-113 Motion by Mrs. Patchin, Second by Mr. Haberstroh to employ **Amanda Mancino, School Social Worker Liaison** on a one year 201 day contract effective August 1, 2022.
- Roll Call: Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE – RESIGNATION

- 22-114 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to accept the resignation of **Amanda Mancino, Social Worker** effective July 31, 2022.
- Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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ADMINISTRATIVE- ADDITIONAL DAYS

- 22-115 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an additional 10 additional days for **Jaelyn Rausch, Gifted Supervisor** effective August 1, 2022 for the 2022-2023 School Year. All costs paid for by Girard City Schools.
- Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

TECHNOLOGY

- 22-116 Motion by Mr. Krispinsky, Second by Mrs. Patchin to retroactively approve an additional 15 days for **Travis Hecker, Technician** effective June 10, 2022 through June 30, 2022. All cost to be paid by Girard City Schools.
- Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

TECHNOLOGY – RESIGNATION

- 22-117 Motion by Mr. Krispinsky, Second by Mrs. Patchin to accept the resignation of **Travis Hecker, Technician** effective June 30, 2022.
- Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried

CLASSIFIED – EMPLOYMENT

- 22-118 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ the following on a one year 193 contracts effective July 1, 2022.

<u>Name</u>	<u>Position</u>	<u>Hours per day</u>
Clark, Lisa	Classroom Assistant	7.0
Cornell, Suellen	Classroom Assistant	7.0
Davis, Barbara	Classroom Assistant	7.0
Henry, Shelby	Classroom Assistant	7.0
Mishko, Rachel	Classroom Assistant	7.0
Sampson Julie	Classroom Assistant	6.4
Sherman, Jamie	Classroom Assistant	7.0
**Starkey, Clara	Classroom Assistant	7.0
*Volk, Chelsea	Classroom Assistant	7.0

*Pending License

**Pending background checks

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Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

- 22-119 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to retroactively renew the following for the ESY/Summer Recovery Program effectively June 1, 2022 on a as needed basis:

<u>Name</u>	<u>Position</u>
Beadle, Jay	Classroom Assistant
Bornemiss, Stephen	Classroom Assistant
Cole, Rebecca	Classroom Assistant
DelBene, Joseph	Classroom Assistant
Johnson, Rosario	Classroom Assistant
Tyler, Debbie	Classroom Assistant
Wilson, Bobbie	Classroom Assistant

Roll Call: Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

- 22-120 Motion by Mr. Domhoff, Second by Mrs. Patchin to retroactively employ the following for ESY/Summer Recovery Program effective June 1, 2022 on an as needed basis:

<u>Name</u>	<u>Position</u>
Brewster, Allison	Classroom Assistant
Cornell, Suellen	Classroom Assistant
Cox, Jenny	Classroom Assistant
Cross, Jaziyah	Classroom Assistant
Dangerfield, Victoria	Classroom Assistant
Davis, Barbara	Classroom Assistant
DiBacco, Shelley	Classroom Assistant
Egry, Kristine	Classroom Assistant
Fisher, Terry	Classroom Assistant
Fredenbug, Lucia	Classroom Assistant
Himes, Susan	Classroom Assistant
McCreary, Pam	Classroom Assistant
Mobley, Tauna	Classroom Assistant
Sampson, Julie	Classroom Assistant
Scott, Tammy	Classroom Assistant
Spies, Linda	Classroom Assistant
Webb, Kim	Classroom Assistant

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Roll Call: Mrs. Domhoff, Mrs. Patchin, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED - RESIGNATION

22-121 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to accept the resignation of the following effective June 30, 2022.

<u>Name</u>	<u>Position</u>
Kren, Amy	Classroom Assistant
Warzala, Taylor	Classroom Assistant

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CERTIFIED - RESIGNATION

22-122 Motion by Mr. Krispinsky, Second by Mrs. Patchin to accept the resignation of the following as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Hale, Braley	Preschool Teacher	July 31, 2022
Keaton, Caitlin	School Psychologist	July 31, 2022
Luklan, Nicole	MD Teacher	July 31, 2022
Moyer, Russell	ED Teacher	June 6, 2022
O'Brien, Patrick	ED Teacher	July 31, 2022

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CERTIFIED - EMPLOYMENT

22-123 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ the following on a one year contract effective August 1, 2022.

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
Brookbank, Amanda	MD Teacher	184
*Christy, Alyssa	Preschool Teacher	184
D'Altorio, Jeffrey	ED Teacher	184
*Gleim, Darian	Speech Pathologist	184 + 6
**Lawson, Karrie	Occupational Therapist	184
*Paidas O'Brien, Alexis	School Psychologist	201

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**Ruberto, Jeanette	ED Teacher	184
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*Pending background checks

**Pending background checks and license

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

22-124

Motion by Mr. Haberstroh, Second by Mrs. Patchin to retroactively employ the following for ESY/Summer Recovery Program effective June 1, 2022 on an as needed basis:

<u>Name</u>	<u>Position</u>
Betts, Trisha	Teacher
Coriston, Tina	Teacher
Dando, Erin	Teacher
Glavic, Jennifer	Teacher
Machuzek, Katie	Teacher
Misinay, Katrina	Teacher
Mizner, Nicole	Teacher
Bernstein, Ben	Interpreter
Rivera-Bernstein, Yvette	Interpreter
Ray, Lacey	Occupational Therapist
Spielvogel, Kayla	Occupational Therapist

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

22-125

Motion by Mrs. Domhoff, Second by Mr. Haberstroh to retroactively renew the following for the ESY/Summer Recovery Program effective June 1, 2022 on an as needed basis:

<u>Name</u>	<u>Position</u>
Amodio, Linda	Teacher
Blank, Dana	Teacher
DeBord, Melanie	Teacher
Masters, Jessica	Teacher
Stucke, Jessica	Teacher
Wolfgang, Raymond	Teacher
Clark, Danielle	COTA
Henneman, Tracey	Occupational Therapist
Paddock, Nancy	Physical Therapist
Mizner, Nicole	Home Instructor

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Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

SUBSTITUTES

22-126 Motion by Mr. Krispinsky, Second by Mrs. Patchin employ the additional list of substitutes on an as needed basis effective May 9, 2022.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

POLICY UPDATES

22-127 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the Policy Updates as distributed.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

ADJOURN

22-128 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9:45 a.m.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer