

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

October 18, 2021

The Regular Meeting of the Trumbull County Educational Service Center was held on October 18, 2021, at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Thomas Krispinsky and Mr. Al Haberstroh. Mr. William Holland was absent. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simone, CPA, Treasurer; Carlotta Sheets, Supervisor, Department of Human Resources and Communications, Kathleen Vilsack, Director of Pupil Services and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

21-211 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve the Financial Reports presented by the Treasurer as of September 30, 2021.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

21-212 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to approve the minutes of the September 13, 2021 Regular Board Meeting.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

TREASURER’S RECOMMENDATIONS

APPROPRIATIONS

21-213 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve an adjustment in appropriations as follows:

		ORIGINAL		ADJUSTED	
FUND	DESCRIPTION	APPROPRIATION	ADJUSTMENT	APPROPRIATION	REASON
001	GENERAL FUND	\$21,071,234.58	\$384,400.00	\$21,455,634.58	BUDGET ADJUSTMENTS
551	LEP	\$ 2,920.29	\$ 22,506.15	\$ 25,426.44	NEW GRANT

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Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

CONTRACTS AND AGREEMENTS

21-214 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Ohio Association of School Business Officials 457 Plan with Equitable as a Plan Provider.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

21-215 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center the following schools for TVLA contracts as attached.

Bloomfield-Mespo School District	LaBrae Local
Bristol Local	Lordstown Local
Brookfield Local	Niles City School District
Girard City School District	Victory Christian
Hubbard School District	Warren City School District
Joseph Badger Local School District	

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

21-216 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and the following schools for PR contracts as attached.

- Girard City School District
- LaBrae Local School District
- Weathersfield Local School District

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

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- 21-217 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to retroactively approve a revised contract between the Trumbull County Educational Service Center and Girard City Schools for a Technician effective October 1, 2021.
- Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.
- 21-218 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to retroactively approve an agreement between the Trumbull County Educational Service Center and Ursuline High School for Professional Development on October 11, 2021.
- Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.
- 21-219 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Victory Christian School for Technician Professional Development for the remainder of the 2021-2022 school year.
- Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.
- 21-220 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve a three year contract between the Trumbull County Educational Service Center and CDW Government for Adobe Sign Software effective October 18, 2021.
- Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.
- 21-221 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve a three year proposal between the Trumbull County Educational Service Center and PublicSchool WORKS for HR software fees and license fees effective October 18, 2021.
- Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

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21-222 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to retroactively approve an agreement between the Trumbull County Educational Service Center and Grand Valley for Hearing Handicapped services to a student effective August 17, 2021.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

21-223 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve a contract between the Trumbull County Educational Service Center and Thiel College for a speech intern for the 2022 Spring Semester.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

21-224 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Mount St. Joseph University for preschool mentoring

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

21-225 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and SoGoSurvey for software. All costs paid for through Tittle II.

Roll Call: Mr Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

MEMBERSHIPS

21-226 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve an annual membership in the Youngstown Warren Regional Chamber in the amount of \$1,000.00 effective October 1, 2021 through September 30,

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

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SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

ADMINISTRATIVE –EMPLOYMENT

21-227 Motion by Mr. Haberstroh, Second by Mr. Krispinsky retroactively employ **Marilyn Fredenburg, Special Education Supervisor** effective October 8, 2021 on an as needed basis.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

TECHNOLOGY – EMPLOYMENT

21-228 Motion by Mrs. Domhoff, Second by Mr. Haberstroh retroactively employ **Katelyn Daugherty, Technology Intern** on an as needed basis effective September 28, 2021.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

CLASSIFIED ADMINISTRATIVE

21-229 Motion by Mrs. Domhoff, Second by Mr. Krispinsky retroactively employ the following on one year prorated contracts as listed below.

<u>Name</u>	<u>Position</u>	<u>No of days</u>	<u>Effective date</u>
Hecker, Travis	Technician	216 day	October 1, 2021
Roth, Matthew	Public Relations Coordinator	216 day	October 11, 2021

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

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CLASSIFIED - EMPLOYMENT

- 21-230 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to retroactively employ **Ja'Ziyah Cross, Classroom Assistant** on a one year 193 day prorated contract, 7.0 hours per day effective September 20, 2021.
- Roll Call: Mr. Haberstroh, Mrs. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CLASSIFIED – RESIGNATION

- 21-231 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to accept the resignation of **Debbie Rosenberger, Classroom Assistant** for the purpose of retirement effective December 31, 2021
- Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.
- 21-232 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the resignation of **Sherry Davis, Classroom Assistant** effective November 5, 2021.
- Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

- 21-233 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an unpaid leave of absence for **Julia Gadd, Classroom Assistant** effective November 1, 2021 until physician's release to work.
- Roll Call: Mr. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

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CERTIFIED – EMPLOYMENT

21-234 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an unpaid leave of absence for the following as listed below.

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>	<u>Effective</u>
Grasso, Gianna	Speech Pathologist	184 + 6 days	September 17, 2021
Gray, Jessica	Physical Therapist	184 days	October 25, 2021

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

21-235 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to retroactively employ **Deborah Bjelac, School Psychologist** effective October 4, 2021 on an as needed basis.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes.
Motion Carried.

SUBSTITUTES

21-236 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to retroactively employ the additional list of substitutes on an as needed basis effective September 13, 2021

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

ITEMS OF INTEREST

21-237 Treasurer's Update – Financial Presentation

- Acknowledgement by Mr. Krispinsky of his intention to exercise his option to be covered under the ESC Dental Insurance Plan. All costs paid for by Mr. Krispinsky.

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EXECUTIVE SESSION

21-238 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to enter into Executive Session at 9:23 a.m. to discuss the following issues that are exempted from public sessions:

- discussion, with the Board's legal counsel, of disputes involving the Board that are the subject of pending or imminent court action
- preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

Return to regular session at 9:45 a.m.

ADJOURN

21-210 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9:45 a.m.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

Date Approved

Board President

Attest: _____
Treasurer