

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

January 09, 2023

The Organizational and Regular Meeting of the Trumbull County Educational Service Center was held on January 09, 2023.

Mr. Jeff Dreves was appointed President Pro-tem to preside over this Organizational Meeting by Resolution # 22-231 at the December 12, 2022 Regular Governing Board Meeting.

Mr. Jeff Dreves, President Pro-tem, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Al Haberstroh, Mr. Tom Krispinsky and Mrs. Deborah Patchin. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Kathleen Vilsack, Director of Pupil Services; Lori Simone, CPA, Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

ELECTION OF PRESIDENT

The President Pro-tem declared the floor open for nominations for the office of President. Mr. Krispinsky nominated Mr. Dreves for the position of President of the Governing Board for 2022. Mrs. Domhoff seconded the nomination for Mr. Dreves.

23-01	Roll Call on nominations:	Mr. Krispinsky	-	Mr. Dreves
		Mrs. Domhoff	-	Mr. Dreves
		Mr. Haberstroh	-	Mr. Dreves
		Mrs. Patchin	-	Mr. Dreves
		Mr. Dreves	-	Mr. Dreves

The Treasurer declares Mr. Dreves as President of the Governing Board for 2023.

ELECTION OF VICE PRESIDENT

The President Pro-tem declared the floor open for nominations for the office of Vice President. Mr. Krispinsky nominated Mrs. Domhoff for the position of Vice President of the Governing Board for 2023, Second by Mrs. Patchin. There were no additional nominations.

23-02	Roll Call on nominations:	Mr. Krispinsky	-	Mrs. Domhoff
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Mrs. Patchin	-	Mrs. Domhoff
Mr. Haberstroh	-	Mrs. Domhoff
Mr. Dreves	-	Mrs. Domhoff
Mrs. Domhoff	-	abstain

The Treasurer declared Mrs. Domhoff as Vice President of the Governing Board for 2023.

President Mr. Dreves assumes the floor.

2023 GOVERNING BOARD MEETINGS AND DATES

23-03 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to set the Regular Meeting dates, times, and places for 2023.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

BOARD MEMBER APPOINTMENTS

23-04 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to appoint Mr. Haberstroh as Legislative Liaison for the Governing Board for 2023.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

TREASURER/SUPERINTENDENT AUTHORITY

23-05 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to grant the Treasurer the authority to pay bills as they become due.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

23-06 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to appoint the Superintendent as the purchasing agent for the Educational Service Center.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

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- 23-07 Motion by Mrs. Patchin, Second by Mr. Krispinsky to authorize the Superintendent to employ personnel as needed with such employment to be presented for approval by the Governing Board at the next regular meeting.

Roll Call: Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

PUBLIC RECORDS REPRESENTATIVE

- 23-08 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the designation of **Lori Simione, Treasurer** as a representative of the Trumbull County ESC Governing Board to attend public records training as required by the State of Ohio Attorney General.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

MEMBERSHIPS

- 23-09 Motion by Mr. Krispinsky, Second by Mrs. Patchin to renew its Ohio School Boards Association membership, including publications, for 2023 as listed below:

Ohio School Boards Association	\$3998.00
Ohio School Boards Legal Assistance Fund	\$ 250.00

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Mr. Haberstroh – abstain. Motion Carried.

REGULAR BOARD MEETING

School Board Members were acknowledged for School Board Recognition Month.

APPROVAL OF FINANCIAL REPORTS

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- 23-10 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the financial reports presented by the Treasurer as of December 31, 2022.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

- 23-11 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve the minutes of the December 12, 2022 Regular Board Meeting via teleconference.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

- 23-12 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and NEOMIN for Internet Access services effective July 1, 2023 through June 30, 2028.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS- PERSONNEL MATTERS

OTES EVALUATOR

- 23-13 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve **Robert Marino, Assistant Superintendent** as an OTES 2.0 Recredentialing Teacher Evaluator through December 2024.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

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CERTIFIED - EMPLOYMENT

23-14 Motion by Mr. Haberstroh, Second by Mrs. Patchin to retroactively employ the following on a 1 year 184 day prorated contract as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Allour, Michelle	MD Teacher	January 5, 2023
Augustine, Tori	Preschool Teacher	January 4, 2023

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Krispinsky
Mr. Dreves – ayes. Motion Carried.

CLASSIFIED – RESIGNATION

23-15 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the resignation of **Susan Toto, Classroom Assistant** effective January 3, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin,
Mr. Dreves – ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

23-16 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an unpaid leave of absence for **Maureen Mayhew, Classroom Assistant** effective December 21, 2022 until physician's release to work.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin,
Mr. Dreves – ayes. Motion Carried.

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PROFESSIONAL DEVELOPMENT

- 23-17 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve February 27, 2023 for a TCESC Staff Professional Development Day.
Roll Call: Mr. Krispinsky, Mrs. Patchin Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

SAFE RETURN TO IN-PERSON INSTRUCTION PLAN

- 23-18 Motion by Mrs. Domhoff, Second Mrs. Patchin to approve the Trumbull County Educational Service Center’s amended Continuity of Service Plan “Safe Return to In-Person Instruction”.
Roll Call: Mrs. Domhoff, Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

SUBSTITUTES

- 23-19 Motion by Mrs. Patchin, Second by Mr. Haberstroh to retroactively employ the additional list of substitutes on an as needed basis effective December 12, 2022.
Roll Call: Mrs. Patchin, Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

POLICY UPDATES

- 23-20 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Policy Updates.
Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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EXECUTIVE SESSION

23-21 Motion by Mr. Krispinsky, Second by Mrs. Patchin to enter into **Executive Session** at 9:18 a.m. one (1) or more of the following issues that are exempted from public sessions:

- Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

Return to regular session at 9:34 a.m.

ADMINISTRATIVE – CONTRACT

23-22 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to approve contracts for **Michael Hanshaw, Superintendent** and **Robert Marino, Assistant Superintendent** effective August 1, 2023 through July 31, 2028.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE – RETIREMENT

23-23 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to accept the resignation of **Lori Simone, Treasurer** for the purpose of retirement, effective July 31, 2023.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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ADJOURN

23-24

Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9:38 a.m.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer