

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

June 26, 2023

The Regular Meeting of the Trumbull County Educational Service Center was held on June 26, 2023 at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mrs. Deborah Patchin, Mr. Al Haberstroh, and Mr. Thomas Krispinsky. Also present were Michael Hanshaw, Superintendent, Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

EXECUTIVE SESSION

23-108

Motion by Mrs. Domhoff, Second by Mr. Haberstroh to enter into **Executive Session** at 9:01 a.m. to discuss one (1) or more of the following issues that are exempted from public sessions:

- Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Return to regular session at 9:15 a.m.

APPROVAL OF FINANCIAL REPORTS

23-109

Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve the Financial Reports presented by the Treasurer as of May 31, 2023.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

23-110

Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the May 8, 2023 minutes of the Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin Mr. Dreves – ayes. Motion Carried.

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FINAL APPROPRIATIONS AND ESTIMATED RECEIPTS FOR FY 2023

- 23-111 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the final appropriations and estimated receipts for FY 2023 as attached.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

TEMPORARY APPROPRIATIONS FOR FY 2024

- 23-112 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve the temporary appropriations for FY 2024 as attached.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

COPIER EQUIPMENT BID AWARD

- 23-113 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to award the copier equipment and maintenance bid to Visual Edge IT and approve the proposal for a lease agreement.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

- 23-114 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve an agreement between the Trumbull County Educational Service Center and Bennett's Office Products effective July 1, 2023 through June 30, 2024 for printer maintenance.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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- 23-115 Motion by Mr. Haberstroh, Second by Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Greenboard IT for disposal of technology equipment effective June 26, 2023.
- Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.
- 23-116 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and CDW for Microsoft online services effective one year from activation.
- Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.
- 23-117 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve a one year agreement between the Trumbull County Educational Service Center and AT&T for phone service units for Girard City School district.
- Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.
- 23-118 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Erin Merry, Inc. for a presentation at the County-Wide Professional Development Day on November 7, 2023.
- Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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23-119 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and AIM Institute.

- For Learning & Research to support Ohio Dyslexia Law for the 2023 – 2024 school year
- Dyslexia training for teachers who missed or are newly hired

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

23-120 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and The Griffith Agency effective July 1, 2023 through June 30, 2024 for Liability, Property, and Auto Insurance.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

23-121 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve an agreement between the Trumbull County Educational Service Center and the Youngstown/Warren Regional Chamber for advocacy services effective July 1, 2023 through June 30, 2025.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

MEMBERSHIPS

23-122 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to renew its annual memberships in the following for the 2023-2024 School Year,

OESCA Ohio Educational Service Center Association	\$9,940.24
Ohio School Council	\$350.00

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

CLASSIFIED ADMINISTRATIVE – EMPLOYMENT

23-123 Motion by Mr. Haberstroh, Second by Mrs. Patchin to employ **Taylor Brandt, Fiscal Analyst** effective June 5, 2023 through July 31, 2023, then as **Assistant Treasurer** on a 1 year 260 day contract effective August 1, 2023.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE – EMPLOYMENT

23-124 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ **Michelle Tul, Pupil Services Director** on a 5 year 230 day contract effective August 1, 2023 through July 31, 2028.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

23-125 Motion by Mr. Krispinsky. Second by Mrs. Domhoff to employ the following as listed below on a 1 year administrative certified contract effective August 1, 2023.

<u>Name</u>	<u>Position</u>	<u>Days</u>
Earls, Carrie	MD Supervisor	216
Machuzak, Katie	MD Supervisor	216
*Moldovan, Michael	Building Administrator	193

*Pending background checks

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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ADMINISTRATIVE – RESIGNATION

23-126 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to accept the resignation of the following as listed below effective July 31, 2023.

<u>Name</u>	<u>Position</u>
Earis, Carrie	MD Program Coordinator
Iberis, Lisa	C & I Supervisor
Kevach, Christine	Special Education Supervisor
Tul, Michelle	MD Supervisor
Watson, Meghan	Special Education Supervisor

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

23-127 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve an unpaid leave of absence for the following as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective Dates</u>
Burley, Chelsea	School Psychologist	August 7, 2023 through October 27, 2023
Torres, Kay	MD Teacher	September 18, 2023 through September 22, 2023

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – RESIGNATION

23-128 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the resignation of following as listed below effective July 31, 2023.

<u>Name</u>	<u>Position</u>
Clark, Tracy	Speech Pathologist
Davis, James	ED Teacher
Davis, Romanie	MD Teacher
Gleim, Darian	Speech Pathologist
Grasso, Gianna	Speech Pathologist
Hanson, Brenda	ED Teacher
Machuzak, Katie	MD Teacher
Menosky, Addison	MD Teacher
Miller, Sarah	Preschool Teacher
Schillaci, Brittany	School Psychologist

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Wolfgang, Raymond	MD Teacher
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Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – EMPLOYMENT

23-129 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the following on one year contracts effective August 1, 2023.

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
*Castelveter, Madison	Interpreter	184 Days
Day, Shelby	School Liaison	201 Days
*Gillespie, Mitchell	School Psychologist	201 days
***Holbrook, Maegn	Speech Pathologist	184 + 6 days
**Hoskin, Vicki	MD Teacher	184 days
Koppel, Cera	Speech Pathologist	184 + 6 days
**Morrison, Judy	Preschool Teacher	184 days
Rothbauer, Kameron	MD Teacher	184 days
*Shannon, Caitlin	ED Teacher	184 days
***Vancura, Fajan	Speech Pathologist	184 + 6 days
**Wolford, Logan	MD Teacher	184 days

*Pending license

**Pending background checks

***Pending background check and license

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

23-130 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to retroactively employ the following for ESY/Summer Recovery Program effective June 1, 2023 on an as needed basis:

<u>Name</u>	<u>Position</u>
Amodio, Linda	Teacher
Augustine, Tori	Teacher
Aulizia, Linda	Teacher
Betts, Trisha	Teacher
Brookbank, Amanda	Teacher
Coriston, Tina	Teacher
Dando, Erin	Teacher
DeBord, Melanie	Teacher
Glavic, Jennifer	Teacher
Kibler, Dana	Teacher

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Looy, Kristina	Teacher
Machuga, Emilee	Teacher
Machuzak, Katie	Teacher
Misinay, Katrina	Teacher
Ruberto, Jeanette	Teacher
Stucke, Jessica	Teacher

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

23-131

Motion by Mr. Haberstroh, Second by Mr. Krispinsky to retroactively employ the following for the Preschool Recovery Team effective June 1, 2023 on an as needed basis:

Name	Position
Accordini, Rhonda	Teacher
Bonar, Ashlee	School Psychologist
Carothers, Kelly	Occupational Therapist
Moore, Jennifer	Teacher
Morrow, Katherine	Speech Pathologist
Paddock, Nancy	Physical Therapist
Shipman, Melanie	School Psychologist

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

SUPPLEMENTAL – RESIGNATION

23-132

Motion by Mr. Haberstroh, Second by Mr. Krispinsky to accept the resignation of the following as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Battaglia, Nina	C & I Program Instructor	May 22, 2023
Dobson, Rebecca	C & I Program Instructor	May 13, 2023
McCann, Kayla	TVLA Liaison	June 16, 2023

Roll Call: Mr. Haberstroh, Mr. Krispinsky Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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SUPPLEMENTAL – INCREASE DAYS

23-133 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an increase days for **Dana Butto, STEAM Coordinator** from up to 60 days to up to 120 days per year.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky Mr. Dreves – ayes. Motion Carried.

CLASSIFIED - EMPLOYMENT

23-134 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to employ **Wendy Platt, Secretary** effective June 12, 2023 through June 30, 2023 and on a one year 260 day contract effective July 1, 2023 through June 30, 2024.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

23-135 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ **Heather Best, Secretary** effective May 24, 2023 until resignation June 8, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

23-136 Motion by Mr. Krispinsky, Second by Mrs. Patchin to retroactively employ the following for ESY/Summer Recovery Program effective June 1, 2023 on an as needed basis:

<u>Name</u>	<u>Position</u>
Beadle, Jay	Classroom Assistant
Blair, Robin	Classroom Assistant
Bornemiss, Stephen	Classroom Assistant
Cicero, Nina	Classroom Assistant
Cole, Rebecca	Classroom Assistant
Cross, Ja'Ziyah	Classroom Assistant
Dangerfield, Alyssa	Classroom Assistant
DelBene, Joseph	Classroom Assistant
DiBacco, Shelley	Classroom Assistant

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Fisher, Terry	Classroom Assistant
Galla, Nichole	Classroom Assistant
Johnson, Rosario	Classroom Assistant
Jolibore, Beverly	Classroom Assistant
Jones, Debra	Classroom Assistant
Kowacich, Onnie	Classroom Assistant
Lantz, Victoria	Classroom Assistant
McCreary, Pam	Classroom Assistant
Mobley, Tauna	Classroom Assistant
O'Neil, Nicole	Classroom Assistant
Perry, Danielle	Classroom Assistant
Sampson, Julie	Classroom Assistant
Tyler, Debbie	Classroom Assistant
Washington, Charity	Classroom Assistant
Webb, Kim	Classroom Assistant
Weilacher, Abbey	Classroom Assistant
Wilson, Bobbie	Classroom Assistant

Roll Call: Mr. Krispinsky, Mrs. Patchin Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED - RESIGNATION

23-137

Motion by Mrs. Domhoff, Second by Mr. Haberstroh to accept the resignation of the following as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Beil, Gina	Classroom Assistant	June 30, 2023
Gomsi, Justina	Classroom Assistant	June 30, 2023
Meikle, Rachel	Classroom Assistant	June 30, 2023

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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JOB DESCRIPTION

23-138 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the Family and Community Partnership Supervisor job description.

Roll Call: Mr. Krispinsky, Mrs. Patchin Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

STUDENT/PARENT HANDBOOK

23-139 Motion by Mrs. Patchin, Second by Mr. Haberstroh to approve the following program handbooks for the 2023-2024 school year:

- Crisis Directory
- Deaf Education Handbook
- ED Handbook
- MD Handbook
- Preschool Handbook
- STEAM
- TVLA Handbook

Roll Call: Mrs. Patchin, Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

POLICY UPDATES

23-140 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Policy Updates.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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WORKFORCE DEVELOPMENT BOARD – MINUTES

- 23-141 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve the minutes of the May 18, 2023 Regular Quarterly Meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

EXECUTIVE SESSION

- 23-142 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to enter into **Executive Session** at 9:42 a.m. to discuss one (1) or more of the following issues that are exempted from public sessions:

- Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Roll Call: Mr. Krispinsky Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Return to regular session at 9:49 a.m.

SUPERINTENDENT

- 23-143 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to approve the attached corrections to the Superintendent's contract.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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ADMINISTRATIVE -EMPLOYMENT

23-144 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ **Jenna Jordan, C & I Supervisor** on a one year 216 day contract effective August 1, 2023.

Roll Call: Mr. Krispinsky Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

ADJOURN

23-145 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to adjourn this meeting at 9:52 a.m.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer