

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

March 09, 2023

The Special Meeting of the Trumbull County Educational Service Center was held on March 9, 2023, at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Thomas Krispinsky, Mrs. Deborah Patchin and Mr. Al Haberstroh. Also present were Michael Hanshaw, Superintendent and Lori Simione, CPA, Treasurer.

EXECUTIVE SESSION

23-42

Motion by Mr. Krispinsky, Second by Mrs. Domhoff to enter into **Executive Session** at 9:01 a.m. to discuss one (1) or more of the following issues that are exempted from public sessions:

- Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Return to regular session at 9:48 a.m.

ADJOURN

23-43

Motion by Mr. Haberstroh, Second by Mrs. Domhoff to adjourn this meeting at 9:48 a.m.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attes: _____
Treasurer

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

March 13, 2023

The Regular Meeting of the Trumbull County Educational Service Center was held on March 13, 2023 at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mrs. Deborah Patchin, Mr. Al Haberstroh, and Mr. Thomas Krispinsky. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

- 23-44 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve the Financial Reports presented by the Treasurer as of, February 28, 2023.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

- 23-45 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the February 13, 2023 minutes of the Regular Board Meeting.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE - EMPLOYMENT

- 23-46 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ **Stacy Foster, Treasurer** on a five year contract effective August 1, 2023 until July 31, 2028.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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ADMINISTRATIVE – RESIGNATION

23-47 Motion by Mr. Krispinsky, Second by Mrs. Patchin to accept the resignation of **Stacy Foster, Assistant Treasurer** effective July 31, 2023.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

TREASURER’S RECOMMENDATIONS

APPROPRIATIONS

23-48 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an adjustment in appropriations as follows:

FUND	DESCRIPTION	ORIGINAL		ADJUSTED	
		APPROPRIATION	ADJUSTMENT	APPROPRIATION	REASON
607	HOMELESS GRANT II	\$ 51,096.32	\$ 3,381.30	\$ 54,477.62	ADDITIONAL ALLOCATION

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

23-49 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve a contract between the Trumbull County Educational Service Center and Champion Local Schools for Technology Services effective July 1, 2023 through June 30, 2025.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

23-50 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve a contract between the Trumbull County Educational Service Center and OSBA for a Transportation Supervisors In-Service on March 30, 2023.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Mr. Haberstroh – Abstain. Motion Carried.

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SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

PRE-APPRENTICESHIP PROGRAM

- 23-51 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve the TCESC'S Carpentry Pre-Apprenticeship Program as a non-CTE work-based learning program that satisfies the federal and state requirements.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

ADMINISTRATIVE- RESIGNATION

- 23-52 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to accept the resignation of **Kathleen Vilsack, Pupil Services Director** effective July 31, 2023.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED – EMPLOYMENT

- 23-53 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ **Danielle Perry, Classroom Assistant** on a one year 193 day prorated contract 7.0 hours per day effective February 15, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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CLASSIFIED ADMINISTRATIVE – EMPLOYMENT

23-54 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the following individuals as listed below effective August 1, 2023:

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Contract</u>
Falier, Stacy	Accounting Support Specialist	260	3 Year
Ruane, Laurie	Administrative Assistant	260	3 Year
Keller, Kate	Public Relations	216	3 Year
Shank, Virginia	Public Relations	216	3 Year

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

23-55 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve an unpaid leave of absence for **Tina Havaich, Classroom Assistant** from February 23, 2023 until doctor's release.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED - RESIGNATION

23-56 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to accept the resignation of **Millicent King, Secretary** for the purpose of retirement effective June 30, 2023.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky Mr. Dreves – ayes. Motion Carried.

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ADMINISTRATIVE -EMPLOYMENT

23-57

Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ the following individuals on administrative certified contracts as listed below effective August 1, 2023:

<u>Name</u>	<u>Position</u>	<u># of Days</u>	<u>Contract</u>
Harris, Brice	C & I Supervisor	216	3 year
Mackiewicz, Ed	C & I Supervisor	216	3 year
Pancake, Jenny	C & I Supervisor	216	3 year
Rossler, Amy	C & I Supervisor	216	3 year
Trotter, Laurie	C & I Supervisor	216	2 year
Wukelich, Heather	C & I Supervisor	216	2 year
Melillo, Gerlinda	Preschool Supervisor	216	3 year
Mancino, Amanda	Social Worker	201	1 year
Parker, Teresa	Special ED Supervisor	216	3 year
Shipman, Melanie	Supervisor Psychology/Psychologist	216	3 year

Roll Call: Mr. Haberstroh, Mr. Krispinsky Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

WORKFORCE DEVELOPMENT BOARD – MINUTES

23-58

Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the minutes of the February 16, 2023 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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SUBSTITUTES

23-59 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to employ the additional list of substitutes on an as needed basis effective February 13, 2023.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh Mr. Dreves – ayes. Motion Carried.

ADJOURN

23-60 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9:15 a.m.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Demhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer