

## TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 8, 2023

The Regular Meeting of the Trumbull County Educational Service Center was held on May 8, 2023 at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mrs. Deborah Patchin, Mr. Al Haberstroh, and Mr. Thomas Krispinsky. Also present were Michael Hanshaw, Superintendent, Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

### APPROVAL OF FINANCIAL REPORTS

- 23-88 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of, April 30, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

### APPROVAL OF MINUTES

- 23-89 Motion by Mrs. Domhoff, Second by Mrs. Patchin to approve the April 19, 2023 minutes of the Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

### CONTRACTS AND AGREEMENTS

- 23-90 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve contracts with the Trumbull County Educational Service Center and the Lodge & Conference Center at Geneva State Park for the purpose of the Annual Summer Administrators' Conference in 2024 and 2025.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 8, 2023

23-91 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve a contract between the Trumbull County Educational Service Center and Pymatuning Valley Local School District for Curriculum and Instruction Services for the 2023-2024 school year.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

23-92 Motion by Mrs. Domhoff, Second by Mrs. Patchin to approve an agreement between the Trumbull County Educational Service Center and Trumbull County Family Court for a School Social Worker Liaison effective August 1, 2023 through June 30, 2024.

Roll Call: Mrs. Domhoff, Mrs. Patchin, Mr. Haberstroh, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

23-93 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve a contract between the Trumbull County Educational Service Center and Applied EQ Group for 8 days of onsite professional development for the 2023-2024 school year.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

**ASSET DISPOSAL**

23-94 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the attached list of fixed asset disposal.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

**SUPERINTENDENT'S RECOMMENDATIONS**

**NEW BUSINESS – PERSONNEL MATTERS**

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 8, 2023

**REVISED JOB DESCRIPTIONS**

23-95 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the following revised job descriptions.

- School Social Worker Liaison
- Secretary

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

**CLASSIFIED ADMINISTRATIVE – INCREASE IN DAYS**

23-96 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an increase in days from 165 to 177 for **Timothy Onder, Pre-Apprenticeship Program Instructor** effective May 5, 2023.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

**TECHNOLOGY – RESIGNATION**

23-97 Motion by Mrs. Patchin, Second by Mr. Krispinsky to accept the resignation of **Chris Jones, Technician** effective May 5, 2023.

Roll Call: Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

**TECHNOLOGY – EMPLOYMENT**

23-98 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ **Brendan Stoneburner, Technology Intern** on an as needed basis effective May 5, 2023.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 8, 2023

**SUBSTITUTE – PAY INCREASE**

23-99 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an increase in the Substitute Teacher rate \$125.00 per day and the Substitute Classroom Assistant rate to \$12.00 per hour effective July 1, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

**SUMMER RECOVERY PROGRAM**

23-100 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ the following individuals as listed below effective August 1, 2023:

<b><u>Program</u></b>	<b><u>Student Dates</u></b>	<b><u>Location</u></b>	<b><u>Time</u></b>
MD - Program	June 20 - June 23 & June 26 - June 30	Harding High School	8:30am - 1:30pm
Preschool	June 20 - June 23 & June 26 - June 30	Fairhaven School	8:30am – 1:30pm
ED - Program	June 20 - June 23 & June 26 - June 30	Harding High School	8:30am – 1:30pm

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

**CERTIFIED – RESIGNATION**

23-101 Motion by Mr. Krispinsky, Second by Mrs. Patchin to accept the resignation of **Dana McIntire, ED Teacher** effective July 31, 2023.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 8, 2023

**CERTIFIED – EMPLOYMENT**

23-102 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ the following on one year contracts effective August 1, 2023.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>No. of Days</u></b>
D’Altorio, Jeffrey	ED teacher	184 days
Kudrich, Virginia	VI Teacher	184 days
*Schmidt, Amy	MD Teacher	184 days
Triskett, Abigaile	Preschool Teacher	184 days
*Turner, Robin	Physical Therapist	147 days

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

**CLASSIFIED - RESIGNATION**

23-103 Motion by Mr. Krispinsky, Second by Mrs. Patchin to accept resignation of the following as listed below.

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective date</u></b>
Biskup, Bryanna	Secretary	May 31, 2023
Miller, Susan	LEP Coordinator Assistant	June 30, 2023

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

**CLASSIFIED - EMPLOYMENT**

23-104 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ **Alyssa Dangerfield, Classroom Assistant** on a one year 193 day contract for 7.0 hours per day effective July 1, 2023.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 8, 2023

**CERTIFIED - RESIGNATION**

23-105 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to accept the resignation of **Denise Zahniser, Spanish Teacher** effective July 31, 2023.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

**EXECUTIVE SESSION**

23-106 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to enter into **Executive Session** at 9:12 a.m. to discuss one (1) or more of the following issues that are exempted from public sessions:

- Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Return to regular session at 9:30 a.m.

**ADJOURN**

23-107 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to adjourn this meeting at 9:30 a.m.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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Date Approved

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Board President

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

May 8, 2023

Attest: \_\_\_\_\_  
Treasurer