

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

October 17, 2022

The Regular Meeting of the Trumbull County Educational Service Center was held on October 17, 2022, at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mrs. Deborah Patchin and Mr. Al Haberstroh. Mr. Krispinsky was absent. Also present were Michael Hanshaw, Superintendent, Robert Marino, Ed. D, Assistant Superintendent; Lori Simione, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

**APPROVAL OF FINANCIAL REPORTS**

22-196 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve the Financial Reports presented by the Treasurer as of September 30, 2022.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.  
Motion Carried.

**APPROVAL OF MINUTES**

22-197 Motion by Mrs. Domhoff, Second by Mrs. Patchin to approve the minutes of the September 14, 2022 Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes.  
Motion Carried.

**TREASURER'S RECOMMENDATIONS**

**CONTRACTS AND AGREEMENTS**

22-198 Motion by Mrs. Domhoff, Second by Mrs. Patchin to approve a contract between the Trumbull County Educational Service Center and Ashtabula Area City Schools for professional development for the 2022-2023 school year.

Roll Call: Mrs. Domhoff, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes.  
Motion Carried.

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22-199 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve a service agreement between the Trumbull County Educational Service Center and Trumbull County Children Services for Family First Prevention Services for the 2022-2023 school year.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.  
Motion Carried.

22-200 Motion by Mrs. Patchin, Second by Mr. Haberstroh to approve a contract between the Trumbull County Educational Service Center and Emerson University for a clinical practicum placement for a speech & language therapist effective November 1, 2022.

Roll Call: Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.  
Motion Carried.

22-201 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an increase in the Reading/Math Coach hourly rate to equal the base teacher salary hourly rate this year and each subsequent year.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes.  
Motion Carried.

**MEMORANDUM OF UNDERSTANDING**

22-202 Motion by Mrs. Patchin, Second by Mr. Haberstroh to approve a Memorandum of Understanding between the Trumbull County Educational Service Center and the Educational Service Center of Central Ohio for participation in Ohio Materials Matter: K-8 Math Implementation Cohort 1 for the 2022 -2023 and 2023-2024 school years.

Roll Call: Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.  
Motion Carried.

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- 22-203 Motion by Mrs. Patchin, Second by Mrs. Domhoff to approve a Memorandum of Understanding between the Trumbull County Educational Service Center Governing Board and the Trumbull County Board Classified Staff Association and the Trumbull County Board Professional Staff Association relating to Orientation time.

Roll Call: Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes.  
Motion Carried.

**MEMBERSHIPS**

- 22-204 Motion by Mrs. Domhoff, Second by Mrs. Patchin to approve an annual membership in the Youngstown Warren Regional Chamber in the amount of \$1,000.00 for 2022-2023.

Roll Call: Mrs. Domhoff, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes.  
Motion Carried.

**SUPERINTENDENT'S RECOMMENDATIONS**

**NEW BUSINESS – PERSONNEL MATTERS**

**TECHNOLOGY**

- 22-205 Motion by Mrs. Patchin, Second by Mr. Haberstroh to employ **Justin Metheny, Technician** on a 1 year 216 day prorated contract effective October 3, 2022.

Roll Call: Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.  
Motion Carried.

**OPES 2.0 EVALUATOR - RENEW**

- 22-206 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve **Kathleen Vilsack**, as an OPES 2.0 Credentialed Evaluator effective until October 2024.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes.  
Motion Carried.

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**CLASSIFIED – EMPLOYMENT**

22-207 Motion by Mr. Haberstroh, Second by Mrs. Patchin to employ the following on one year 193 day prorated contracts as listed below:

<u>Name</u>	<u>Position</u>	<u>Hours per day</u>	<u>Effective Date</u>
Cain, Rachael	Classroom Assistant	7.0	September 26, 2022
Gomsi, Justina	Classroom Assistant	7.0	October 3, 2022

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.  
Motion Carried.

**CLASSIFIED – RESIGNATION**

22-208 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to accept the resignation of the following as listed below.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Henry, Shelby	Classroom Assistant	October 14, 2022
Sherman, Jamie	Classroom Assistant	October 1, 2022

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes.  
Motion Carried.

**CERTIFIED - EMPLOYMENT**

22-209 Motion by Mrs. Patchin, Second by Mr. Haberstroh to employ Penny Parish Brown, Substitute School Psychologist on an as needed basis effective October 17, 2022.

Roll Call: Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.  
Motion Carried.

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SUBSTITUTES

22-210 Motion by Mr. Haberstroh, Second by Mrs. Patchin to employ the additional list of substitutes on an as needed basis effective August 15, 2022.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.  
Motion Carried.

PROCLAMATION

22-211 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to approve the Proclamation for **Miss Melissa Kmetz, Lakeview Elementary** teacher to recognize her accomplishment as the 2023 Ohio Teacher of the year.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes.  
Motion Carried.

ADJOURN

22-212 Motion by Mr. Haberstroh, Second by Mrs. Patchin to adjourn this meeting at 9:15 am.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.  
Motion Carried.

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Date Approved

\_\_\_\_\_  
Board President

Attest: \_\_\_\_\_  
Treasurer