

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 14, 2022

The Regular Meeting of the Trumbull County Educational Service Center was held on September 14, 2022, at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Thomas Krispinsky, Mrs. Deborah Patchin and Mr. Al Haberstroh. Also present were Michael Hanshaw, Superintendent, Lori Simione, CPA, Treasurer; Kathleen Vilsack, Director of Pupil Services; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

22-177 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of August 31, 2022.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

22-178 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the minutes of the August 15, 2022 Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

APPROPRIATIONS

22-179 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve an adjustment in appropriations as follows:

FUND	DESCRIPTION	ORIGINAL APPROPRIATION	ADJUSTMENT	ADJUSTED APPROPRIATION	REASON
001	GENERAL FUND	\$ 22,441,180.22	\$ 164,575.00	\$ 22,605,755.22	TVLA/Budget Adjustments
508	GOVERNORS EMERGENCY EDUCATION RELIEF	\$ 58,470.06	\$ 6,913.22	\$ 65,383.28	Additional Allocation
551	LEP	\$ 6,908.17	\$ 26,893.45	\$ 33,801.62	FY23 Grant Allocation

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 14, 2022

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

22-180 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Community Bus Services, Inc. to provide transportation services for students with disabilities effective July 1, 2022 through June 30, 2027.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

22-181 Motion Mr. Krispinsky, Second by Mr. Haberstroh to approve an Investment Agreement between the Trumbull County Educational Service Center and Farmer's Bank and Depository Agreements with Farmer's Bank and Huntington Bank effective August 1, 2022 through July 31, 2027.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

22-182 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Aaris for substitute Speech Therapist effective September 6, 2022 through November 11, 2022.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

22-183 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve an increase in the Reading/Math Coach hourly rate to equal the base teacher salary hourly rate this year and each subsequent year.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

22-184 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Wayfinder Partnership for curriculum and materials effective July 1, 2022 through June 30, 2023 at no cost.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 14, 2022

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

SAFE RETURN TO IN-PERSON INSTRUCTION PLAN

22-185 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve the Trumbull County Educational Service Center’s amended Continuity of Service Plan “Safe Return to In-Person Instruction”

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

SUPPLEMENTAL -EMPLOYMENT

22-186 Motion by Mr. Haberstroh, Second by Mrs. Patchin to employ **Timothy Onder, Pre Apprenticeship Instructor** on an as needed basis up to 168 days per year at 4 hours per day. Effective September 1, 2022. All costs to be paid by Innovative Workforce Development Grant.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED – EMPLOYMENT

22-187 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to employ the following on one year 193 day prorated contracts as listed below:

<u>Name</u>	<u>Position</u>	<u>Hours per day</u>	<u>Effective date</u>
Davenport, Page	Classroom Assistant	7.0	August 29, 2022
Galla, Nichole	Classroom Assistant	7.0	August 22, 2022

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 14, 2022

CLASSIFIED – REDUCTION IN HOURS

22-188 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to retroactively approve a reduction in hours for **Sara Gearheart, Classroom Assistant** from 7.0 hours per day to 6.4 hours per day effective August 12, 2022.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED – UNPAID LEAVE OF ABSENCE

22-189 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an unpaid leave of absence for **Rhonda Gaborko, Classroom Assistant** effective September 8, 2022 until doctor's release.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

CLASSIFIED – RESIGNATION

22-190 Motion by Mr. Krispinsky, Second by Mrs. Patchin to accept the resignation of **Courtney Baumer, Classroom Assistant** effective September 2, 2022.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

SUBSTITUTES

22-191 Motion by Mr. Krispinsky, Second by Mrs. Patchin to employ the additional list of substitutes on an as needed basis effective August 15, 2022.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 14, 2022

POLICY UPDATES

22-192 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve the Policy Updates.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

WORKFORCE DEVELOPMENT BOARD – MINUTES

22-193 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to retroactively approve the minutes of the May 19, 2022, and approve the August 18, 2022 quarterly meeting for the Trumbull County Educational Service Center Business Advisory Council in partnership with the Workforce Development Board of Trumbull County.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

EXECUTIVE SESSION

22-194 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to enter into Executive Session at 9:15 a.m. to discuss the following issues that are exempted from public sessions:

- consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

Return to regular session: 9:30 a.m.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

September 14, 2022

ADJOURN

22-195

Motion by Mr. Haberstroh, Second by Mrs. Domhoff to adjourn this meeting at 9:30 a.m.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer