

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

August 14, 2023

The Regular Meeting of the Trumbull County Educational Service Center was held on August 14, 2023 at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mrs. Deborah Patchin and Mr. Al Haberstroh. Mr. Thomas Krispinsky was absent. Also present were Michael Hanshaw, Superintendent, Robert Marino, Ed. D, Assistant Superintendent; Michelle Tul, Director of Pupil Services; Stacy Foster, Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

23-166 Motion by Mrs. Patchin, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of July 31, 2023.

Roll Call: Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

APPROVAL OF MINUTES

23-167 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the July 10, 2023 minutes of the Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Haberstroh Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried.

AMEND MOTION # 23-08 - PUBLIC RECORDS REPRESENTATIVE

23-168 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve the designation of **Stacy Foster, Treasurer** as a representative of the Trumbull County ESC Governing Board to attend public records training as required by the State of Ohio Attorney General.

Roll Call: Mr. Haberstroh Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

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OSBA DELEGATE

- 23-169 Motion by Mrs. Patchin, Second by Mrs. Domhoff to appoint Mr. Haberstroh as the delegate to the annual Business Meeting of the Ohio School Boards Association on Monday, November 13, 2023 and Mr. Dreves as the alternate.

Roll Call: Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

ORIGINAL APPROPRIATIONS AND ESTIMATED RECEIPTS FOR YEAR 2024

- 23-170 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the Estimated Receipts and Original Appropriations for fiscal year 2024.

Roll Call: Mrs. Domhoff, Mr. Haberstroh Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried.

BID AWARD

- 23-171 Motion by Mr. Haberstroh, Second by Mrs. Patchin to award the interactive touch displays and mobile carts bid to Bluum for MD and Pre-K classrooms.

Roll Call: Mr. Haberstroh Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

CONTRACTS AND AGREEMENTS

- 23-172 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Integrated Speech Solutions for the 2023-2024 school year.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried.

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23-173 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve approve an agreement between the Trumbull County Educational Service Center and Portage Therapy Services as listed below:

- August 21, 2023 through February 21, 2024 for services to Howland Local students
- August 21, 2023 through February 21, 2024 for services to Girard City Schools students

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

23-174 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and FueLED for TVLA courses for the 2023-2024 School Year.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried.

23-175 Motion by Mrs. Patchin, Second by Mr. Haberstroh to approve a contract between the Trumbull County Educational Service Center and Warwick for phone services, Option #4 effective September 1, 2023 through August 31, 2024.

Roll Call: Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

23-176 Motion by Mr. Haberstroh, Second by Mrs. Domhoff approve a contract between the Trumbull County Educational Service Center and Securly for student device content filtering and protection October 1, 2023 through September 30, 2024.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried.

23-177 Motion by Mr. Haberstroh, Second by Mrs. Patchin to retroactively approve an agreement between the Trumbull County Educational Service Center and S. Michelle Chiaro to provide consultant services to Warren City Schools effective July 24, 2023 through June 30, 2024.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

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23-178 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and John F. Kennedy for Professional Development on August 14, 2023.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried.

23-179 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve an agreement between the Trumbull County Educational Service Center and Ashtabula Career & Technical Center for up to 20 days of Professional Development.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

23-180 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Keystone Blind Association to provide Orientation and Mobility Instruction for the 2023-2024 school year.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried.

23-181 Motion by Mr. Haberstroh, Second by Mrs. Patchin approve an agreement between the Trumbull County Educational Service Center and Aaris Therapy Group to provide speech services from October 1, 2023 through December 23, 2023.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried.

23-182 Motion by Mr. Patchin, Second by Mrs. Domhoff approve an agreement between the Trumbull County Educational Service Center and Creative Leadership Solutions for Professional Development for the 2023-2024 school year.

Roll Call: Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried.

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DONATIONS

- 23-183 Motion by Mr. Haberstroh, Second by Mr. Patchin to accept the following donations as listed below:
- Huntington National Bank \$1,000.00 - 2023 Administrators Conference
 - Ohio Schools Council \$2,000.00 - 2023 Administrators Conference
 - Lead4Change \$1,000.00 – TCESC MD Teacher
 - Lead4Change \$1,000.00 – TCESC MD Program

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

ACCEPT GRANT

- 23-184 Motion by Mr. Haberstroh, Second by Mrs. Patchin to accept the Trumbull County’s Voltage Valley Young Dronepreneurs Program Grant for \$650,000.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

- 23-185 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to accept the Howmet Aerospace Foundation Grant for \$24,000.00 for the TCESC Steam Program for the 2023-2024 school year.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried

TECHNOLOGY – EMPLOYMENT

- 23-186 Motion by Mr. Haberstroh, Second by Mrs. Patchin to retroactively employ **Brendan Stoneburner, Technician** on a one year 216 day prorated contract effective July 12, 2023. All costs paid for by Hubbard Exempted Village Schools.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

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OPES 2.0 EVALUATOR

23-187 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve **Michelle Tul, Pupil Services Director** as an OPES 2.0 Credentialed Evaluator for the 2023-2024 and 2024-2025 school years.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

COMPLIANCE OFFICER

23-188 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to approve the following as Compliance Officers for the 2023-2024 School Year:

- Robert Marino
- Carlotta Sheets
- Michelle Tul

Roll Call: Mrs. Mr. Haberstroh, Domhoff, Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried

CLASSIFIED- EMPLOYMENT

23-189 Motion by Mr. Haberstroh, Second by Mrs. Patchin to retroactively employ **Lisa Marsco, Secretary** on a one year 260 day prorated contract effective July 24, 2023.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

23-190 Motion by Mr. Haberstroh, Second by Mrs. Patchin to retroactively employ the following on one year 193 day contracts effective July 1, 2023.

<u>Name</u>	<u>Position</u>	<u>Hours per day</u>
Brown, Haley	Classroom Assistant	7.0
Shaffer, Lindsey	Classroom Assistant	6.4
Shepherd, Amy	Classroom Assistant	6.4
Village, Alexis	Classroom Assistant	7.0
Witt, Rebecca	Classroom Assistant	7.0

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

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- 23-191 Motion by Mrs. Domhoff, Second by Mrs. Patchin to employ ***Trevor Willoughby, Classroom Assistant** on a one year 193 day prorated contract for 7.0 hours per day effective August 22, 2023.
*Pending License

Roll Call: Mrs. Domhoff, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes.
Motion Carried

CLASSIFIED - RESIGNATION

- 23-192 Motion by Mr. Haberstroh, Second by Mrs. Patchin to accept the resignation of the following as listed below:

Name	Position	Effective Date
Dangerfield, Alyssa	Classroom Assistant	August 3, 2023
Havaich, Tina	Classroom Assistant	August 10, 2023
Mizner, Brenden	Classroom Assistant	August 2, 2023

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

SUPPLEMENTAL – RENEWAL

- 23-193 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to renew **Lindsay Goosens, Academic Coach** as a supplemental employee for the 2023-2024 school year effective August 1, 2023. All costs paid for by Brookfield.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried

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CERTIFIED - EMPLOYMENT

23-194 Motion by Mr. Haberstroh, Second by Mrs. Patchin to retroactively employ the following on one year contracts effective August 1, 2023.

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
*Brand, Elizabeth	Preschool Teacher	184
*McElrath, Kylie	Speech Pathologist	184 + 6
Pregi, Valerie	ED Teacher	184
Rawl, Adrienne	Preschool Teacher	184

*Pending license

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

CERTIFIED – UNPAID LEAVE OF ABSENCE

23-195 Motion by Mrs. Patchin, Second by Mr. Haberstroh to approve approve an unpaid leave of absence for **Chelsea Burley, School Psychologist** effective August 7, 2023 through September 29, 2023.

Roll Call: Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

CERTIFIED – RESIGNATION

23-196 Motion by Mr. Haberstroh, Second by Mrs. Patchin to accept the resignation of the following as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective date</u>
Clark, Danielle	COTA	July 31, 2023
Nicholas, Melissa	TVLA	August 1, 2023
Vancura, Falan	Speech Pathologist	July 11, 2023

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

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SUBSTITUTES

23-197 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to employ the additional list of substitutes on an as needed basis effective August 1, 2023.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried

CLASSIFIED - RESIGNATION

23-198 Motion by Mr. Haberstroh, Second by Mr. Patchin to accept the resignation of **Karrie Clark, Classroom Assistant** effective August 10, 2023.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

CERTIFIED - RESIGNATION

23-199 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to accept the resignation of **Kylie McElrath, Speech Pathologist** effective August 10, 2023.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried

SUPPLEMENTAL -EMPLOYMENT

23-200 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve an increase in days from 168 to 184 for **Timothy Onder, Pre Apprenticeship Instructor** on an as needed basis at a rate of \$25.00 per hour

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes.
Motion Carried

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EXECUTIVE SESSION

23-201 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to enter into **Executive Session** at 9:21 a.m. to discuss one (1) or more of the following issues that are exempted from public sessions:

- consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried

Return to regular session at 9:45 a.m.

ADJOURN

23-202 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to adjourn this meeting at 9:45 a.m.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes.
Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer