

## TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

December 11, 2023

The Regular Meeting of the Trumbull County Educational Service Center was held on, December 11, 2023 at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mrs. Deborah Patchin, Mr. Al Haberstroh, and Mr. Thomas Krispinsky. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Michelle Tul, Director of Pupil Services; Stacy Foster, Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

### **APPROVAL OF FINANCIAL REPORTS**

23-264 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of November 30, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

### **APPROVAL OF MINUTES**

23-265 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve the minutes of the November 20, 2023 Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

### **TREASURER'S RECOMMENDATIONS**

### **CONTRACTS AND AGREEMENTS**

23-266 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and GoTo Technologies for remote assistance support.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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23-267 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and OSBA to provide a New School Board Member Workshop on January 31, 2024.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Mr. Haberstroh – Abstain. Motion Carried.

23-268 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve a service agreement between the Trumbull County Educational Service Center and Bonefish Systems for Accounts Payable/Payroll compliance monitoring.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

**MEMBERSHIPS**

23-269 Motion by Mr. Krispinsky, Second by Mrs. Patchin to renew its annual membership with the Youngstown/Warren Regional Chamber for the 2023-2024 School Year.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

**ACCEPT DONATION**

23-270 Motion by Mrs. Domhoff, Second by Mrs. Patchin to accept a donation of gift cards from Dollar General for Title III Family Engagement Districts.

Roll Call: Mrs. Domhoff, Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

**SUPERINTENDENT'S RECOMMENDATIONS**

**NEW BUSINESS – PERSONNEL MATTERS**

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**CLASSIFIED - EMPLOYMENT**

23-271 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ the following Classroom Assistants on a one year 193 day prorated contract as listed below.

<b><u>Name</u></b>	<b><u>Hours per day</u></b>	<b><u>Effective Date</u></b>
Sobesky, Marcia	7.0	December 4, 2023
Thomas, Gneeve	7.0	December 11, 2023

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

**CLASSIFIED – REDUCED HOURS**

23-272 Motion by Mrs. Patchin, Second by Mr. Krispinsky to approve the reduction of hours from 7.0 to 6.4 per day for **Linda Spies, Classroom Assistant** effective December 11, 2023.

Roll Call: Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

**CERTIFIED – EMPLOYMENT**

23-273 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to employ **\*Sarah Hawout, Speech Pathologist** on a 1 year 184 + 6 day prorated contract effective January 29, 2024.

\*Pending background checks and license

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

23-274 Motion by Mr. Krispinsky, Second by Mrs. Patchin to employ **Patrick Jones, Long Term Substitute Teacher** effective January 2, 2024 on an as needed basis.

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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**SUBSTITUTES**

23-275 Motion by Mr. Haberstroh, Second by Mrs. Patchin to employ the additional list of substitutes on an as needed basis effective November 20, 2023.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Krispinsky Mr. Dreves – ayes. Motion Carried.

**ORGANIZATIONAL MEETING**

23-276 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to set the Organizational Meeting for January 8, 2024 at 9:00 am with the Regular Meeting to immediately follow.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

23-277 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to appoint Mr. Dreves as President Pro-tem to preside over the Organizational Meeting for January 8, 2024.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin– ayes. Mr. Dreves – Abstain. Motion Carried.

**ADJOURN**

23-278 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9:15 a.m.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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Date Approved

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Board President

Attest: \_\_\_\_\_

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Treasurer