

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

February 12, 2024

The Regular Meeting of the Trumbull County Educational Service Center was held on, February 12, 2024 at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mrs. Deborah Patchin, Mr. Al Haberstroh, and Mr. Thomas Krispinsky. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Stacy Foster, Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication; Michelle Tul, Director of Pupil Services and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

- 24-23 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of January 31, 2024.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

- 24-24 Motion by Mrs. Domhoff, Second by Mrs. Patchin to approve the minutes of the January 8, 2024 Organizational and Regular Board Meeting.

Roll Call Vote: Mrs. Domhoff, Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

TREASURER'S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

- 24-25 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to retroactively approve an agreement between the Trumbull County Educational Service Center and Pymatuning Valley Schools to provide audiology services effective January 8, 2024.

Roll Call Vote: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

February 12, 2024

24-26 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve an agreement between the Trumbull County Educational Service Center and Mahoning Valley Scrappers for the TCESC to be an official Corporate Sponsor for Game Night on August 15, 2024.

Roll Call Vote: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

24-27 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve a renewal contract between the Trumbull County Educational Service Center and Lordstown Local Schools to provide technology services July 1, 2024 through June 30, 2026.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

24-28 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve an agreement between the Trumbull County Educational Service Center and EnvisionEdPlus to provide services for the DEW CCP Teacher Credentialing Grant.

Roll Call Vote: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

MEMORANDUM OF UNDERSTANDING

24-29 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve a Memorandum of Understanding with the Trumbull County Educational Service Center and Portage Therapy Services to extend the contract end date of the July 20, 2023 contract to the end of the 2023 – 2024 school year.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

February 12, 2024

SUB – SECRETARY RATE

24-30 Motion by Mrs. Domhoff, Second by Mrs. Patchin to increase the hourly rate for a substitute secretary to \$11.00 effective February 1, 2024.

Roll Call Vote: Mrs. Domhoff, Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

CERTIFIED - EMPLOYMENT

24-31 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ **Casey Baker, Long Term Substitute Teacher** effective February 5, 2024.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

CERTIFIED - RESIGNATION

24-32 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the resignation of **Amanda Brookbank, MD Teacher** effective January 11, 2024.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE OF ABSENCE

24-33 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an unpaid leave of absence for **Kaitlin Tofilski, MD Teacher** effective March 1, 2024 until physician's release.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

February 12, 2024

CLASSIFIED – INCREASE IN HOURS

24-34 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve an increase in hours for **Linda Spies, Classroom Assistant** from 6.4 hours per day to 7.0 per day.

Roll Call Vote: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

SUBSTITUTES

24-35 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ the additional list of substitutes on an as needed basis effective January 8, 2024.

Roll Call Vote: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

RESOLUTION

24-36 Motion by the Governing Board to approve the following resolution:

Resolution to Advertise to Bid

The Trumbull County Educational Governing Board wishes to advertise and receive bids for TCTC Classroom Buildout Project.

WHEREAS, the Governing Board has appointed certain authorized representatives (the "Authorized Representatives") to act on its behalf during the planning, bidding, award and construction phases of the building projects;

WHEREAS, the Governing Board has contracted with a qualified professional design firm, GDP Group(the "Architect"), to prepare plans, specifications, and estimates of cost and such data

WHEREAS, the Governing Board now desires to commence the competitive bidding process for the Bid Packages for the Project in accordance with O.R.C. 3313.46 and 2 CFR § 200.320(b)(1).

THEREFORE, BE IT RESOLVED the Trumbull County Educational Governing Board authorizes the Treasurer to advertise and receive bids on behalf of said Board per GDP's specifications for the TCTC Classroom Buildout Project.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

February 12, 2024

Mr. Krispinsky moved and Mrs. Patchin seconded the motion that the Resolution to be adopted on this 12th day of February 2024

Upon roll call and the adopted Resolution, the Roll Call Vote was as follows: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes
Mr. Haberstroh – abstain. Motion Carried

EXECUTIVE SESSION

24-37

Motion by Mr. Krispinsky, Second by Mr. Haberstroh to enter into **Executive Session** at 9:17 a.m. one (1) or more of the following issues that are exempted from public sessions:

- Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.
- consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit for use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Return to regular session at 9:57 a.m.

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

February 12, 2024

ADJOURN

24-38

Motion by Mr. Krispinsky, Second by Mr. Haberstroh to adjourn this meeting at 9:58 a.m.

Roll Call Vote: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer