

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

January 08, 2024

The Organizational and Regular Meeting of the Trumbull County Educational Service Center was held on January 08, 2024.

Mr. Jeff Dreves was appointed President Pro-tem to preside over this Organizational Meeting by Resolution # 23-277 at the December 11, 2023 Regular Governing Board Meeting.

Mr. Jeff Dreves, President Pro-tem, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mr. Al Haberstroh, Mr. Tom Krispinsky and Mrs. Deborah Patchin. Also present were Michael Hanshaw, Superintendent; Robert Marino, Ed. D, Assistant Superintendent; Michelle Tul, Director of Pupil Services; Stacy Foster Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

ELECTION OF PRESIDENT

The President Pro-tem declared the floor open for nominations for the office of President. Mrs. Domhoff nominated Mr. Dreves for the position of President of the Governing Board for 2024. Mr. Krispinsky seconded the nomination for Mr. Dreves.

24-01	Roll Call on nominations:	Mr. Krispinsky	-	Mr. Dreves
		Mrs. Domhoff	-	Mr. Dreves
		Mr. Haberstroh	-	Mr. Dreves
		Mrs. Patchin	-	Mr. Dreves
		Mr. Dreves	-	abstain

The Treasurer declares Mr. Dreves as President of the Governing Board for 2024.

ELECTION OF VICE PRESIDENT

The President Pro-tem declared the floor open for nominations for the office of Vice President. Mr. Krispinsky nominated Mrs. Domhoff for the position of Vice President of the Governing Board for 2024, Second by Mrs. Patchin. There were no additional nominations.

24-02	Roll Call on nominations:	Mr. Krispinsky	-	Mrs. Domhoff
		Mrs. Patchin	-	Mrs. Domhoff

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Mr. Haberstroh	-	Mrs. Domhoff
Mr. Dreves	-	Mrs. Domhoff
Mrs. Domhoff	-	abstain

The Treasurer declared Mrs. Domhoff as Vice President of the Governing Board for 2024.

President Mr. Dreves assumes the floor.

2024 GOVERNING BOARD MEETINGS AND DATES

24-03 Motion by Mr. Haberstroh, Second by Mrs. Domhoff to set the Regular Meeting dates, times, and places for 2024.

Roll Call: Mr. Haberstroh, Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

BOARD MEMBER APPOINTMENTS

24-04 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to appoint Mr. Haberstroh as Legislative Liaison for the Governing Board for 2023.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Mr. Haberstroh – abstain. Motion Carried.

TREASURER/SUPERINTENDENT AUTHORITY

24-05 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to grant the Treasurer the authority to pay bills as they become due.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

24-06 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to appoint the Superintendent as the purchasing agent for the Educational Service Center.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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- 24-07 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to authorize the Superintendent to employ personnel and accept resignation as needed with such employment to be presented for approval by the Governing Board at the next regular meeting.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

PUBLIC RECORDS REPRESENTATIVE

- 24-08 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to approve the designation of **Stacy Foster, Treasurer** as a representative of the Trumbull County ESC Governing Board to attend public records training as required by the State of Ohio Attorney General.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

MEMBERSHIPS

- 24-09 Motion by Mr. Krispinsky, Second by Mrs. Patchin to renew its Ohio School Boards Association membership, including publications, for 2024 as listed below:

Ohio School Boards Association	\$4138.00
Ohio School Boards Legal Assistance Fund	\$ 250.00

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Mr. Haberstroh – abstain. Motion Carried.

REGULAR BOARD MEETING

APPROVAL OF FINANCIAL REPORTS

- 24-10 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the financial reports presented by the Treasurer as of December 31, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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APPROVAL OF MINUTES

- 24-11 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to approve the minutes of the December 11, 2023 Regular Board Meeting.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

TREASURER’S RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

- 24-12 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve a tuition agreement between the Trumbull County Educational Service Center and Ashland University to offer graduate credit opportunities between the dates of January 1, 2024 through December 31, 2025.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

- 24-13 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to an agreement between the Trumbull County Educational Service Center and Network for Teaching Entrepreneurship (NFTE) to provide curriculum for the Dronepreneur Grant.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

- 24-14 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Portage Therapy Services to provide services at Warren Jefferson Elementary effective February 5, 2024 through the end of the 2023-2024 school year.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

- 24-15 Motion Mrs. Domhoff, Second by Mr. Krispinsky upon the recommendation of Attorneys Bricker and Graydon approve an agreement

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between the Trumbull County Educational Service Center and GDP Group to provide design services for the TCTC buildout project for the Dronepreneur Grant.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Mr. Haberstroh – abstain Motion Carried.

SUPERINTENDENT’S RECOMMENDATIONS

NEW BUSINESS- PERSONNEL MATTERS

CERTIFIED – EMPLOYMENT

- 24-16 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ **Christen Nowery, Substitute Sign-Language Interpreter** on an as needed basis effective January 8, 2024.
*Pending background checks

Roll Call: Mr. Haberstroh, Mr. Krispinsky Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

CERTIFIED – UNPAID LEAVE

- 24-17 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve the following unpaid leave of absences as listed below:

<u>Name</u>	<u>Position</u>	<u>Effective leave</u>
Castleveter, Madison	Sign Language Interpreter	January 3, 2024 until physicians release to work
Manson, Leigh	Occupational Therapist	January 1, 2024 until physicians release to work

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

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CLASSIFIED – RESIGNATION

24-18 Motion by Mr. Haberstroh, Second by Mrs. Patchin to accept the resignation of **Maureen Mayhew, Classroom Assistant** effective January 2, 2024.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

PROFESSIONAL DEVELOPMENT

24-19 Motion by Mr. Haberstroh, Second by Mrs. Patchin to approve February 9, 2024 for a TCESC Teacher and Assistant Staff Professional Development Day.

Roll Call: Mr. Krispinsky, Mrs. Patchin Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

PROFESSIONAL DEVELOPMENT

24-20 Motion by Mr. Krispinsky, Second Mr. Haberstroh to approve closing the TCESC Classroom Units on April 8, 2024. Staff will report to assigned units under Administrative guidance.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

SUBSTITUTES

24-21 Motion by Mr. Haberstroh, Second by Mrs. Patchin to retroactively employ the additional list of substitutes on an as needed basis effective December 11, 2023.

Roll Call: Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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RESOLUTION

24-22 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the resolution below:

A RESOLUTION RETIRING CERTAIN OBSOLETE POLICIES AND GUIDELINES

WHEREAS, Section 3313.20 of the Ohio Revised Code authorizes the Board to make any rules that are necessary for its government and the government of its employees;

WHEREAS, Section 3319.02 of the Ohio Revised Code, which sets forth the procedures for evaluating administrators and notifying them of various employment decisions, was updated in 2012 via Senate Bill 316;

WHEREAS, Board Policy 3143 and concomitant Administrative Guidelines 3143A and 3143B are outdated and obsolete given the current version of Section 3319.02 of the Ohio Revised Code;

WHEREAS, Board Policies 1530 and 1520 comply with the Revised Code and set forth relevant and current procedures for appropriate evaluations of administrators and notifications to administrators whose contracts may expire;

WHEREAS, Board Policies 0171, 0171.1, 0171.2, and 0171.3 authorize the Board to review, recall, and revise policies to keep them up to date;

NOW, THEREFORE, BE IT RESOLVED by the Board that:

Section 1. The Board hereby retires and eliminates outdated Board Policy 3143 and concomitant Administrative Guidelines 3143A and 3143B because they are outdated and obsolete.

Section 2. The Board hereby authorizes the Superintendent and its Treasurer/Chief Financial Officer to take all actions as may be necessary to implement this Resolution.
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Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

Section 4. This Resolution shall take effect and be in force from and after the earliest period allowed by law.

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Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff,
Mr. Dreves – ayes. Motion Carried.

ADJOURN

23-24

Motion by Mr. Krispinsky, Second by Mr. Domhoff to adjourn this
meeting at 9.31 a.m.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin,
Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer