

TRUMBULL COUNTY EDUCATIONAL SERVICE CENTER

July 10, 2023

The Regular Meeting of the Trumbull County Educational Service Center was held on July 10, 2023 at the Board Office.

Mr. Jeffrey Dreves, President, called the meeting to order at 9:00 a.m. followed by attendance roll call. Members present were: Mrs. Denise Domhoff, Mrs. Deborah Patchin, Mr. Al Haberstroh, and Mr. Thomas Krispinsky. Also present were Michael Hanshaw, Superintendent, Robert Marino, Ed. D, Assistant Superintendent; Kathleen Vilsack, Director of Pupil Services; Lori Simione, CPA, Treasurer; Carlotta Sheets, Supervisor of Human Resources and Communication and Christopher Hubinsky, Technology Administrator.

APPROVAL OF FINANCIAL REPORTS

- 23-146 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve the Financial Reports presented by the Treasurer as of June 30, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

APPROVAL OF MINUTES

- 23-147 Motion by Mrs. Domhoff, Second by Mrs. Patchin to approve the June 26, 2023 minutes of the Regular Board Meeting.

Roll Call: Mrs. Domhoff, Mrs. Patchin, Mr. Krispinsky, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

CONTRACTS AND AGREEMENTS

- 23-148 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve an agreement between the Trumbull County Educational Service Center and Integrated Speech Solutions for the 2023-2024 school year.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

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23-149 Motion by Mr. Krispinsky, Second by Mrs. Domhoff to approve an agreement between the Trumbull County Educational Service Center and Portage Therapy Services effective September 6, 2023 through November 1, 2023 for temporary OT/COTA services.

Roll Call: Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried.

23-150 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve a service agreement between the Trumbull County Educational Service Center and Visual Edge IT, Inc. and a 36 month lease agreement with Wells Fargo for copier equipment.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried.

MEMBERSHIPS

23-151 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to approve renew its annual membership in the following organization for 2023-2024 School Year:

- Family & Children First \$2,500.00

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried.

23-152 Motion by Mr. Krispinsky, Second by Mrs. Patchin to approve renew its annual membership in the following organization for 2023-2024 School Year:

- Ohio Coalition FY2024 \$3,000.00

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – nays. Motion Failed.

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DONATIONS

23-153 Motion by Mr. Krispinsky, Second by Mr. Patchin to accept a donation from Community Bus \$1000.00 for the 2023 Administrators Conference

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

NEW BUSINESS – PERSONNEL MATTERS

RETAIN PROGRAM

23-154 Motion by Mrs. Domhoff, Second by Mr. Krispinsky to join RETAIN Program to provide and promote wellness and return to work/stay at work program for employees.

Roll Call: Mrs. Domhoff, Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mr. Dreves – ayes. Motion Carried

ADMINISTRATIVE -EMPLOYMENT

23-155 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to employ **Joshua Guthrie, C & I Supervisor** on a 1 year 216 day contract effective August 1, 2023.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried

ADMINISTRATIVE – RESIGNATION

23-156 Motion by Mr. Krispinsky, Second Mr. Haberstroh to accept the resignation of **Jenny Pancake, C & I Supervisor** effective July 31, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried

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CERTIFIED – UNPAID LEAVE OF ABSENCE

23-157 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to approve an unpaid leave of absence for **Taylor Pagano, Speech Pathologist** effective September 25, 2023 through November 3, 2023.

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mr. Krispinsky, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried

CERTIFIED - EMPLOYMENT

23-158 Motion by Mr. Krispinsky, Second by Mrs. Patchin to employ the following on on year contracts effective August 1, 2023.

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>
*Bleau, Tara	MD Teacher	184 days
*Pirtz, Lisa	Spanish Teacher	184 days

*Pending background checks and license

Roll Call: Mr. Krispinsky, Mrs. Patchin, Mr. Haberstroh, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried

CERTIFIED – RESIGNATION

23-159 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the resignation for the following As the list below:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Evers,Natalie	Occupational Therapist	July 7, 2023
Triskett, Abigaile	Preschool Teacher	June 29, 2023

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried

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TECHNOLOGY – RESIGNATION

23-160 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the resignation of **Michael Klem, Technician** effective July 9, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried

CLASSIFIED – EMPLOYMENT

23-161 Motion by Mrs. Domhoff, Second by Mr. Haberstroh to employ the following on one contracts as listed below:

<u>Name</u>	<u>Position</u>	<u>No. of Days</u>	<u>Hours per day</u>	<u>Effective Date</u>
*Hull, Gina	Secretary	260	8.0	July 10, 2023
Chalker, Andrea	ClassroomAssistant	193	7.0	July 1, 2023
Hughes, Kimberly	Classroom Assistant	193	6.4	July 1, 2023
Jolibore, Beverly	Classroom Assistant	193	7.0	July 1, 2023
**Moore, Leah	Classroom Assistant	193	7.0	July 1, 2023
***O'Farrell, Michael	Classroom Assistant	193	7.0	July 1, 2023
**Senne, Taylor	Classroom Assistant	193	7.0	July 1, 2023
Weilacher, Abbey	Classroom Assistant	193	7.0	July 1, 2023

*Pending background checks

**Pending license

***Pending background checks and license

Roll Call: Mrs. Domhoff, Mr. Haberstroh, Mrs. Patchin, Mr. Krispinsky, Mr. Dreves – ayes. Motion Carried

CLASSIFIED – RETIREMENT

23-162 Motion by Mrs. Patchin, Second by Mr. Krsipinsky to accept the resignation of **Cindy Hatfield, Classroom Assistant** for the purpose of retirement effective August 31, 2023.

Roll Call: Mrs. Patchin, Mr. Krispinsky, Mrs. Domhoff, Mr. Haberstroh Mr. Dreves – ayes. Motion Carried

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SUBSTITUTES

23-163 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to employ the additional list of substitutes on an as needed basis effective June 26, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried

CLASSIFIED - RESIGNATION

23-164 Motion by Mr. Krispinsky, Second by Mr. Haberstroh to accept the resignation of **Arianna Toth, Secretary** effective July 21, 2023.

Roll Call: Mr. Krispinsky, Mr. Haberstroh, Mrs. Patchin, Mrs. Domhoff, Mr. Dreves – ayes. Motion Carried

ADJOURN

23-165 Motion by Mr. Haberstroh, Second by Mr. Krispinsky to adjourn this meeting at 9:22 a.m.

Roll Call: Mr. Haberstroh, Mr. Krispinsky, Mrs. Domhoff, Mrs. Patchin, Mr. Dreves – ayes. Motion Carried.

Date Approved

Board President

Attest: _____

Treasurer